



REQUEST FOR EXPRESSIONS OF INTEREST CONSULTANCY SERVICES

Credit Enhancement Programme for Micro, Small and Medium Enterprises (MSME)

ASSIGNMENT: Mid-Term Review of the Credit Enhancement Programme for MSMEs

PROJECT #: **JA-L1075 | 4115/OC-JA**

SELECTION METHOD: **Selection Based on the Consultants' Qualifications (CQS)**

The Development Bank of Jamaica (DBJ) through the Government of Jamaica (GoJ) has received financing from the Inter-American Development Bank (IDB) towards the cost of Credit Enhancement Programme for Micro, Small and Medium Enterprises (MSME) and intends to apply part of the proceeds for the selection of a consultant to undertake a **Mid-Term Review of the Credit Enhancement Programme for MSMEs**.

The primary function of this consultancy is to prepare a mid-term evaluation of the Credit Enhancement Programme for Micro, Small and Medium Enterprises Project. The mid-term evaluation's main goals are to:

- Determine whether the objectives, outcomes and impact as stated in the logical framework are being achieved; In meeting this objective the consultant should identify the reasons for any shortfalls in the execution of the project and make recommendations on how to address them. In addition, the consultant should determine if the objectives are still relevant or whether any changes in the financial environment necessitate any changes to the goals of the program.
- Identify lessons learned to date and provide recommendations for the future of the operation; and
- Assess DBJ's role and performance as the executing agency.

This assignment is to be conducted over a four (4) month period.

The DBJ now invites eligible Consultants ("**Firm**") to indicate their interest in providing consultancy services for the specialized area. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Educational Qualification:

- Academic degree/level & years of professional work experience: Master's degree in Business Management, Economics or project evaluation-related field or equivalent and a minimum of 10 years of relevant professional experience, or the equivalent in programs to support SMEs development in the Caribbean region.
- Experience in conducting project evaluations, having participated in a minimum of three such evaluations as lead. Specific experience related to the evaluation of IDB projects is preferred.
- Experienced in consultative research and producing high quality analyses.
- Thorough understanding of the key elements of results-based project management
- Excellent communication skills in English

The Terms of Reference may be downloaded from the website: <https://www.venturecapitaljamaica.com> as of **Monday, March 2, 2020**.

The attention of interested Consultants is drawn to 1.9 of the IDB's *Guidelines: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (GN-2350-9), March 2011* setting forth the IDB's policy on conflict of interest. The Consultant will be selected in accordance with the **Selection Based on the Consultants' Qualifications (CQS)** method set out in the *GN-2350-9, March 2011* on page 20, Item 3.7- 8.

Further information may be obtained by sending an email to: accesstofinance@dbankjm.com or Fax (876) 929-6055 or mail to the address below.

Expressions of Interest must be delivered in writing to the address below (in person, or by mail, fax, or e-mail) **no later than Friday, March 20, 2020 at 3:00 p.m.**

Development Bank of Jamaica
Attn: Procurement Specialist/Project Coordinator
Mid-Term Review of the Credit Enhancement Programme for MSMEs
Credit Enhancement Programme for MSMEs
11a-15 Oxford Road, Kingston 5
Jamaica, West Indies