



PORTMORE CITY MUNICIPALITY

INVITATION FOR BIDS

Procurement Entity: The Portmore City Municipality now invites sealed bids from eligible and qualified bidders for the provision of Security Services for a period of three (3) years (2023-2026).

Project Name: Procurement of Security Services
IFB #: PCM/2023/01/054/NCB-S

Description of Services: To provide security services for the Portmore City Municipality for a period of three (3) years (2023-2026).

Eligibility: A valid Tax Compliance Letter (TCL), Proof of registration with the Public Procurement Commission (PPC/NCC) in the category of Safety & Security Services, Proof of valid registration with the Private Security Regulation Authority (PSRA), Proof of current Public and Employers Liability Insurance (P&ELI), signed Bid Securing Declaration.

Tender Document: Tender documents can be purchased at a cost of **Five Thousand Dollars (\$5,000.00)** between **8:30 a.m** and **5:00 p.m** from **Monday to Thursday** and between **8:30 a.m.** and **4:00 p.m.** on a **Friday** from the cashier.

Tender documents will be available for pickup as of **Wednesday, January 25, 2023.**

Completed Bids must be deposited in the Tender Box located on the Second Floor Lobby of the Portmore City Municipality, Lot 1 Cookson Pen, Braeton Parkway, Greater Portmore, St. Catherine, in a sealed envelope labelled:

**PROVISION OF SECURITY SERVICES
c/o CHIEF EXECUTIVE OFFICER
PORTMORE CITY MUNICIPALITY
LOT 1, COOKSON PEN
BRAETON PARKWAY
GREATER PORTMORE
ST. CATHERINE**

Deadline for Submission: Bids must be submitted no later than **12:00 p.m.** on **Wednesday, March 1, 2023.**

Opening of bids will take place at **12:30 p.m.** on **Wednesday, March 1, 2023** in the Municipality's Conference Room.

Bid Validity: Bid Validity period is **120 days** after bid opening.

Clarifications: Deadline for clarifications is **Tuesday, February 21, 2023.**

For additional information, please contact:-

**Director of Public Procurement
Portmore City Municipality
Lot 1, Cookson Pen, Braeton Parkway
Greater Portmore, St. Catherine
876-618-7601 ext. 258/876-282-8257
pmcprocurement1@gmail.com**

The Portmore City Municipality is not obliged to accept the lowest or any bid and also reserves the right to accept or reject any or all bids and restart the bidding process at any point prior to the award of the contract without incurring any liabilities to participating bidders.

**By Order
Chief Executive Officer
Portmore City Municipality**