



PORTMORE MUNICIPAL COUNCIL

TRADE LICENCES

WHAT IS TRADE LICENCE?

A Trade Licence is a licence required by law for any person carrying on a trade or business (retailer or wholesaler). It is applicable to anyone who is in the business of selling GOODS, not providing SERVICES.

WHAT IS REQUIRED TO APPLY FOR A TRADE LICENCE?

For Individuals

- Taxpayers' Registration Number (TRN)
- NIS
- Government issued Identification (Driver's Licence, Voter's ID or Passport)

For Partnerships

For each member of the partnership the following is required.

- Taxpayer's Registration Number (TRN)
- NIS
- Government issued Identification (Driver's Licence, Voter's ID or Passport)

For Companies

- Company TRN
- Company NIS
- Articles of Association
- Memorandum of Association

**APPLICATIONS FOR TRADE LICENCE ARE TO BE SUBMITTED AT THE NEAREST
INLAND REVENUE DEPARTMENT OFFICE**