

**THE BUILDING STRATA APPLICATION FORM**

*To ensure the accurate and efficient processing of this application and to avoid delay, supply all the required information. Fill out all sections completely, supply clear and concise answers based on the opposite page and sign the application.*

**1. PROPERTY**

- a) Name of property/subdivision.....
  - b) Name of City/Town/District/Village.....
  - c) Name and No. of Street (if applicable).....
  - d) Name of Parish.....
  - e) Planimetric Sheet No.) ..... (f) Topographic Sheet No.....
  - g) Title Registration: Volume (S) ..... (h) Folio (S) .....
  - i) Land Val. No .....
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**2. APPLICANT**

***LAND OWNER***

***AGENT***

Name.....

Name.....

Mailing Address.....

Mailing Address.....

.....

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Tel. No.....

Tel. No.....

E Mail Address.....

E Mail Address.....

TRN.....

TRN.....

**3. SIZE ALLOTMENT**

- a) Total area of land being subdivided ..... hectares/sq.m
  - b) Lot sizes range from .....hectares ..... to.....hectares.....  
or.....sq.m to .....sq.m
  - c) No. of Buildings proposed ..... d) No. of Floors per building .....
  - e) No. of Lots proposed ..... f) Total area of open space.....H/sq.m
  - g) Floor area .....sq.m
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**4. USE ALLOTMENT**

- a) **Present Land use:**  Agricultural  Residential  Commercial  Industrial  Institutional  
 Ruinate  Farmstead  Homestead  Recreational  Mixed Use  Other (specify) .....
- b) **Proposed Land Use:**  Agricultural  Residential  Commercial  Industrial  Institutional  
 Ruinate  Farmstead  Recreational  Mixed Use  Other (specify) .....
- c) Indicate Lot Nos. to be used for each of the above purposes.....  
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- d) Number and use of buildings existing on the land.....
- e) Covenants which may be breached by proposed subdivision.....  
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**5. AMENITIES AND UTILITIES:** (Place an 'x' in the appropriate box)

- a) Electricity Supply:  Public  Private  Not Available
- b) Domestic Water Supply:  Parish Council Tank  Private  Tank/ Private Reservoir  
 Public Reservoir  Well  Other (Specify).....
- c) Irrigation Water:  Available  Not available
- d) Telephone:  Available  Not available
- e) Sewage:  Sewage Main  Site Sewage disposal system  Package Plant  
 Septic Tank  Tile Field  Other (Specify).....
- f) Nearest Education Facilities in km:  
..... Primary School .....Secondary School  
..... Basic School
- g) Nearest Health Facilities in km:  
..... Hospital .....Health Centre
- h) Distance from nearest Town or Village.....
- i) Solid Waste Disposal:  
 Yes If yes, what type .....  No
- j) Proposed domestic water supply .....

k) Proposed waste water treatment.....

6. STATEMENTS: (If necessary, use additional paper)

a) Describe any peculiar or unusual physical characteristics of the property that prevents it from yielding a reasonable return, if used as is or if it is improved.

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b) Any other relevant information to clarify proposals

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7. BUILDING APPLICATION:

a) Building Application #: .....

b) Date submitted to Local Planning Authority: .....

c) Date approved by Local Planning Authority: .....

8. DOCUMENTS: (Tick the appropriate box)
The following documents MUST accompany the application.

- a) Subdivision layout plan (Strata plan) [ ] Yes [ ] No
b) Location plan [ ] Yes [ ] No
c) Certified copy of Approved building plan [ ] Yes [ ] No
d) Certified copy of Registered Title [ ] Yes [ ] No
e) Letter of request [ ] Yes [ ] No
f) Application fee [ ] Yes [ ] No
g) Certificate of Tax Payment [ ] Yes [ ] No
h) Other documents (specify) [ ] Yes [ ] No

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9. I hereby certify that the foregoing information is to the best of my knowledge and belief true and correct.

Please note that false or incorrect information submitted in respect of this application, will disqualify the application and/ or render any approval granted null/void.

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Signature: Owner/Agent

.....
Date

ALL THE SECTIONS MUST BE PROPERLY COMPLETED

**Building Strata Subdivision:** *A strata development is a development where the building complex is divided into multiple units, with all unit owners having joint ownership of the common elements and separate ownership of their individual units.*