

SITE INSPECTION REQUEST FORM

File No. 20.....-05-005.....-

Postal Address.....

.....

.....

Date.....

Superintendent, Roads and Works

Sir:

Please arrange to have.....
(Type of structure eg. Dwelling House/Professional/Commercial Building, Warehouse etc.)

Located at (Site address).....

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To be inspected for the following works.....
(e.g. Steel works, Foundation/Belt Course etc.)

Preferred date of Inspection.....
(N.B. at least three (3) days notice required)

Yours faithfully

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Name of Applicant.....

Contact Number.....