

**MINUTES OF COUNCIL MEETING
HELD ON MAY 8, 2014**

The regular monthly meeting of the St. Ann Parish Council was held on Thursday, May 8, 2014 in the Council's Meeting Room, St. Ann's Bay.

PRESENT WERE:

MEMBERS OF THE COUNCIL:

His Worship the Mayor	-	Cllr. Desmond Gilmore – Chairman
Deputy Mayor	-	Cllr. Delroy Redway – Vice Chairman
Councillors	-	Vinnette Robb-Oddman (Mrs.)
	-	Winston Brown
	-	Marlon Garvey
	-	Lydia Richards (Mrs.)
	-	Arthur Clemetson
	-	Dalas Dickenson
	-	Gilbert McLeod
	-	Anthony Walker
	-	Dr. Rohan Williams
	-	Sydney Stewart
	-	Delroy Giscombe
	-	Lambert Weir

OFFICERS OF THE COUNCIL:

Mr. Alfred Graham	-	Secretary/Manager
Miss Claudiah Carter	-	Director of Administration
Mrs. Marcine Jackson	-	Director of Finance
Miss Ethlyn Douglas	-	Director of Planning
Miss Althea Hall	-	Acting Supt. Roads & Works
Mrs. Yvett Duncan	-	Inspector of Poor
Miss Nicola Gayle	-	Internal Auditor
Miss Kaydian Harty	-	Public & Comm. Relations Officer
Mr. Christopher Morris	-	IT Specialist
Miss Carolyn Prince	-	Office Manager, CS Unit
Mrs. Sharmain Davidson	-	Matron, Infirmary
Miss Meisha Samuels	-	Budget & Revenue Officer
Mr. Alvin Clarke	-	Parish Disaster Co-Ordinator

REPRESENTATIVE OF THE ST. ANN HEALTH DEPT.

Dr. Deborah Weir	-	Medical Officer (Health)
Mr. Leroy Scott	-	Actg. Chief Public Health Inspector

REPRESENTATIVE OF ST. ANN FIRE DEPT.

Mr. Anthony Hinds	-	Senior Deputy Supt. of Fire
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REPRESENTATIVE OF NEPA - Nil

REPRESENTATIVE OF NEPM SOLID WASTE MANAGEMENT - Nil

REPRESENTATIVE OF ST. ANN PARISH DEV. COMMITTEE - Nil

REPRESENTATIVE OF SOCIAL DEVELOPMENT COMMITTEE

Mr. Richard Aikens	-	Parish Manager
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REPRESENTATIVE OF THE POLICE DIVISION

Mrs. Yvonne Martin-Daley - Senior Superintendent

NATIONAL COUNCIL FOR SENIOR CITIZENS

Ms. Vernice Lynch - Parish Organiser

DEVOTION

Corporal Wayne Bartley, Peer Counsellor of the St. Ann Police Division and Member of the Ocho Rios Seventh Day Adventist Church conducted the devotion. He started by singing the hymn "Blessed Assurance". During his exhortation, he implored the Members of the Council to try and assist in preserving the legacies and rich heritage of the parish, so that come 2030, St. Ann would be the parish of choice to live, work and raise our families. He then closed with prayer.

The Chairman thanked Corporal Bartley for conducting the devotions. He then remained in the meeting for a short-while after which he withdrew.

WELCOME

The Chairman extended the usual warm welcome to all present.

1. NOTICE CONVENING THE MEETING

The Secretary/Manager read the Notice convening the meeting.

2. CONFIRMATION OF MINUTES

The Minutes of the previous meeting held on April 10, 2014, was confirmed on the adoption of a motion moved and seconded by Councillors Brown and Redway, respectively.

3. APOLOGIES FOR ABSENCE

Apologies for absence were tendered on behalf of the following persons:

- Cllr. Lloyd Garrick
- Cllr. Ian Bell
- Mr, Anthony Charley, Chairman - PDC

4. MATTERS ARISING

Trucking of Water to Drought Stricken Areas

The Chairman informed the meeting that a memo was prepared and circulated to all Councillors regarding the requirements of Council to carry out the captioned exercise.

The Secretary/Manager then presented a letter from the Ministry of Land, Water and Climate Change regarding payment of invoices for the trucking of water, as well as forwarding some critical requirements for the timely processing of claims for the Parish Councils to be guided accordingly. The requirements were noted as follows:

1. The Ministry would only make payment on claims under the authority of the Parish Council (Claims sent directly from persons other the Parish Council would not be honoured).
2. Claims are to be made on the official letterhead on the respective Parish Council(s).
3. Payments would be made only on supplier's original invoice.

4. Each claim should be stamped and signed by the Superintendent of Roads and Works/Water, indicating satisfactory performance prior to its submission to the Ministry.

Claims received that do not meet the above requirements would encounter delays in processing.

The Chairman told the meeting that the correspondence was a reminder as to the correct procedures to be carried out for the payment of the trucking of water.

Request for Additional Water Truck

The Chairman indicated that there was no further development on the captioned matter; that in a discussion with the Junior Minister as late as Sunday of that week, he was not in a position to respond to same. He however promised to do a follow up with the Minister on Monday of the following week regarding the matter.

Councillor McLeod sought to ascertain whether there was any funding in-house for the purchase of a water truck, to which the Chairman responded that he could not remember any discussion being held about that matter; however, he recalled having a discussion that there was the need for an additional unit, especially a smaller one that would be able to access the areas where the larger unit had difficulty to enter for the delivery of water. Further, that the Council was aware that some of the Rapid Response Units were being repaired, and as such, Council agreed that a request should be made to the Ministry of Water, Land and Climate Change, with a view of getting an additional unit at the Council.

Councillor Redway made a request for a letter to be written to the Minister with responsibility for Water, Land and Climate Change seeking his intervention into the matter, which was agreed on.

Repairs to Rainwater Catchment Tanks

The Chairman reminded the meeting that some time ago, a list of twenty (20) Catchment Tanks in the parish that were in need of urgent repairs was forwarded to Rural Water Supply Limited; that subsequently, some of the tanks were repaired; however, Mr. Reid of Rural Water Limited made another visit to the parish during the previous week to look at the remainder of the tanks that were on the said list.

He further said that the concerns that were raised at the last meeting were brought to Mr. Reid's attention, and as such, he had made a request for a list of the additional tanks which would be prepared and submitted to him at the earliest possible time. Notwithstanding, the Council continued to work on the priority list that was received from the Health Department.

Councillor Weir recalled that when Mr. Reid visited the parish, the Councillors had put forward proposals for their respective divisions and to date only one tank in his division had received attention. He was also of the view that based on how the proposal was put forward more tanks would have received attention to date. Continuing, he said that he had also brought to Mr. Reid's attention, the reservoir at Pilgrim that was under the jurisdiction of the National Water Commission and he had promised to respond quickly to the matter, but to date nothing was forthcoming.

The Chairman reiterated that Mr. Reid's visit to the parish was to do the necessary inspection of the tanks that were on the list that was issued to him sometime ago, with a view of carrying out the necessary repairs in order to complete phase 1 of the work.

Town Hall Meetings

The Chairman reported that the two (2) meetings that were scheduled for the previous month were held and also went well.

Councillor Clemetson opined that the hosting of these meetings was a very good idea that the Council had embarked on, pointing out that it was very good to meet with the citizens and to discuss the issues that they had. He however mentioned that the citizens in his division

wanted to know whether the meeting would be held on a monthly basis and the Chairman advised that if there was the need for same, he as the Councillor could make the necessary arrangement and the Council would assist in organising same.

The Chairman reminded the Members that a number of the meetings were to be rescheduled and Council had reached the end of that list with the exception of those divisions that were not held. He then suggested that a proposed date be arranged for these meetings and that the information should be given to the Director of Administration by the 31st May instant.

Councillor Giscombe indicated that the reason his meeting was postponed was that he was not satisfied with how the advertisement was done by the Town Crier.

Stakeholder's Meeting

The Chairman informed that there was no new development on this matter, as no meeting had been held since the last report was given.

Parish Review Committee for Special Discretionary Relief – Property Tax

The Chairman also mentioned that this Committee had not met since the last meeting.

Tying of Horses along the Highway

The Chairman told the meeting that a date to be rescheduled for a meeting to be held to discuss the captioned matter.

He reminded Council that the Director of Planning was out of office for a short while; however, she was back in office and it was expected that the meeting would be held at an early date.

Municipal Building

The Chairman informed that the meeting with the Architect was not held as planned; however he had provided Council with some information that should allow it to look at the way forward, and as such, a meeting to be convened with the Implementation Committee. He reminded Council that the members of the Implementation Committee were named as follows:

- His Worship the Mayor
- Deputy Mayor
- Councillor Brown
- Councillor Stewart
- Secretary/Manager
- Director of Finance
- Actg. Supt. Roads and Works
- Director of Planning

Tour of Sections of the Parish with the Junior Ministers of Transport, Works and Housing and Local Government and Community Development

The Chairman told the meeting that a letter had been written to both Ministries requesting a report on the tour.

Request for the installation of Traffic Light – Moneague Division

As requested by Councillor Garrick, the Chairman advised that a letter had been sent to the Ministry of Transport, Works and Housing, asking that the Council's request on the matter at caption be reconsidered.

5. FINANCE MATTERS

a. Minutes of Finance Committee Meeting

The Minutes of the Finance Committee Meeting held on April 17, 2014, were confirmed on the adoption of a motion moved and seconded by Councillors Robb-Oddman and Garvey, respectively, subject to any amendment at the appropriate meeting.

6. **CHAIRMAN'S ANNOUNCEMENT**

Labour Day – May 23, 2014

The Chairman reminded members that Labour Day would be celebrated on Friday, May 23, 2014 and further hoped that by now most of them would have identified projects within their respective divisions to be undertaken.

He further highlighted that the Council was in receipt of a letter from the Ministry of Local Government and Community Development, informing that the theme for this year was “**Take a Stand.....Beautify Our Land**’. In addition, the Ministry had suggested that the Council should not neglect its original project; however, Council should support and encourage support for the National Project which involved the beautification of police stations. Also, that another correspondence was received from the Ministry, forwarding a list of police stations in the island that should be given special attention this Labour Day. It was noted that the police station chosen for St. Ann was the Bamboo Police Station and that the allocation of funds to each Parish Council for Labour Day 2014 remained at \$150,000.00.

Some Councillors expressed concern regarding how the aforementioned project was agreed on without the input of the Local Authority.

In response, the Chairman mentioned that he was of the view that the Ministry of Youth and Culture had dialogue with the Ministry of Local Government and Community Development, as the correspondence came from the Ministry of Local Government and Community Development. He further suggested that contact should be made with the Ministry of Youth and Culture, informing of the Council's concern about how the matter was handled.

Senior Superintendent Martin-Daley explained to the meeting that she had received a call, asking which Police Station could be identified in the parish to do a project on Labour Day and when they looked back at all the stations, Bamboo was identified.

Following a brief discussion, the Chairman informed Council that at the Finance Committee Meeting scheduled for Thursday of the following week; further information would be divulged as to what assistance would be given to Councillors for other projects that would be carried out in their respective divisions on Labour Day.

Inclosing, the Chairman reminded Council that coming out of the Stakeholder's Meeting, information was given that the Transport Authority would be carrying out a project at the Ocho Rios Transportation Centre on Labour Day in collaboration with the Police, Taxi Associations, St. Ann Chamber of Commerce, Kiwanis Club of Ocho Rios, and the Rotary Club of East Ocho Rios. He also said that the Transport Authority had requested an estimate to carry out the work and the Actg. Supt. Roads and Works had prepared same.

Council's Retreat

The Chairman reminded Council that the Retreat would be held on May 30, 2014 to June 1, 2014; however, the venue would be announced at the Finance Committee Meeting.

7. **MATTERS BROUGHT FORWARD FROM PREVIOUS MEETING - Nil**

8. **SESSION AS THE LOCAL BOARD OF HEALTH**

On the adoption of a motion moved and seconded by Councillors Richards and Garvey respectively, Council sat as the Local Board of Health.

a. **REPORT OF THE MEDICAL OFFICER (HEALTH)**

The Medical Officer (Health) presented the report for the month of April 2014. The following matters were highlighted:

Butchers' Licensing Session

An amount of sixty four (64) applications were received and processed during the reporting period.

Collaboration with Rural Agricultural Development Authority (RADA)

A meeting was held on April 14, 2014 at the RADA Office in Claremont, St. Ann; that butchers from across the parish were invited to meet with the RADA team to discuss a proposal for the construction of centralized abattoirs in the parish and that the project would be sponsored by JSIF. Also, that an invitation was extended to the RADA team to attend the annual Butchers' Licensing Session to make a formal presentation.

Meat Inspection

A quantity of 1027 animals was slaughtered during the month of April and an amount of 177 kilograms of the meat had been condemned.

Fishing Trade

With the assistance of JSIF, an amount of fifteen (15) fisher folks from Discovery Bay were trained in fish hygiene and sanitation requirements at the Aloa Fishing Beach. This was a part of a national movement aimed at improving the overall fishing trade in Jamaica.

Water Quality Monitoring

Of the operational water supply systems, forty four (44) were assessed of which thirty nine (39) had met the Ministry of Health's standard. Further that six (6) of the NWC's supply remained out of operation.

The pump had been stolen from the facility at McNie and was yet to be replaced. With regards to this matter, Councillor Richards informed Council that an arrest was made and the pump had been recovered.

It was brought to attention that most of the Parish Council Supplies were untreated and the matter needed to be addressed urgently.

Councillor McLeod questioned the amount of chlorine to be used to treat water in a catchment tank in order for it not be under treated or over chlorinated.

In response, Mr. Scott told Council that he had indicated in the past that catchment tanks that do not have the apparatus for chlorination system should not be chlorinated as the water may be either over or under chlorinated. He also recalled advising Council to erect signs at the catchment tanks to inform the citizens that the water was not chlorinated and as such, the citizens who collect water from these supplies should have it treated before use.

St. Ann's Bay Hospital

Councillor Richards asked whether the captioned institution was operated under the jurisdiction of the Ministry of Health to which the Medical Officer (Health) responded in the affirmative.

She further highlighted a matter concerning a resident from her division who had suffered a broken leg and had to be taken to the hospital for treatment.

The Medical Officer (Health) promised to pass on the information to the relevant authority.

b. Recommendations for Burials in Family Plots

On the adoption of a motion moved and seconded by Councillors Redway and McLeod respectively, Council ratified the following applications that were recommended by the Public Health Department and approved out of session by the Chairman of the Council:

• Cecil Comrie	-	Higgins Town
• Tetla Rose	-	Mango Grove, Lumsden
• Moses Stephenson	-	Mt. Zion
• Joyce Williams	-	Lawrence Park
• Kayonah Brown	-	Lower Buxton
• Hepburn Brown	-	Madras
• Roena Kelly	-	Collin Park, River Head
• Avril Walker	-	Hyattsfield, Mile End
• Eric Spence	-	Orange Hill
• Mavis Thompson	-	Borobridge
• Henry Tucker	-	Grants Mountain
• Leila Pink	-	Mile End
• John Miller	-	Hessen Castle
• Milecent Higgins	-	Epworth
• Eli Gordon	-	Fullerton Park
• Sandra Stewart-Campbell	-	Clarksonville
• Augustus Christie	-	Grierfield
• Thelma Williams	-	Friendship
• Daisy Agatha Hinds	-	Camperdown District
• Mulvina Bradshaw	-	Endeavour, Gibraltar
• Cecilia Barnett	-	Wilberforce
• Phebe Kerr	-	Shelly Piece, Alexandria
• Lascelles Morgan	-	Bethany
• Milton Parkes	-	Philadelphia
• Nichelle Wilson	-	Mt. Zion
• Gilbert Bissett	-	Maida
• Michael Harris	-	Barrett Hall
• Robert Forest	-	Kensington, Alexandria
• Milecent Higgins	-	Epworth
• Kayonah Brown	-	Lower Buxton
• Hepburn Brown	-	Madras
• Joyce Lawrence	-	Lawrence Park, Brown's Town
• Mavis Campbell	-	McNie
• Natoya Grant	-	Lime Tree Garden
• Lelia Mattison	-	Mt. Moriah

c. Recommendations for Barbers/Hairdressers/Beauty Therapists/Cosmetologists

On the adoption of a motion moved and seconded by Councillors Robb-Oddman and Clemetson, respectively, Council ratified the following applications that were recommended by the Public Health Department and approved out of session by the Chairman of the Council:

Salons

1. Dawn King	Cachette Spa	Unit 17, Sand Castle, Ocho Rios
2. Rose Marie Davis	Rose Hair Care	80 Main Street, Ocho Rios
3. Annette McCook	Kreative Expression Hair & Nails	Brown's Town
4. Patrice Elliot Wint	Faces and Fingers Limited	Ocho Rios
5. Shernett Foreman	Dian's Magical Fingers Beauty Xpression	Ocho Rios
6. Robert Wallace	Sports Unit Barber & Beauty Salon	Ocho Rios
7. Marie Howell-Barclay	Beauty Max	Ocho Rios
8. Tamoy Mitchell	Tamoy's Beauty Salon	Ocho Rios
9. Nordia Nevins	D'Nora Spa	Ocho Rios
10. Donna Callow	NAsirah Ltd	Ocho Rios
11. Verica Fullerton	Ver's Nail Care	Ocho Rios

12. Tanisha Martin	Tanisha Beauty Salon	Ocho Rios
<u>Beauty Therapist</u>		
1. Lonja Lewis	Sandals Red Lane Spa, Ocho Rios	Ocho Rios
2. Mersades Robb	Golden Eye & Strawberry Hill Spa	Ocho Rios
3. Fallon Facey	Jewel Dunn's River	Mammee Bay
4. Janice Kilburn		Boscobel, St. Mary
5. Cordel Diana Wade		Salem, Runaway Bay
6. Cheryl Mullings	Faces and Fingers	Ocho Rios
7. Vilayne Callum		Green Hill, Alexandria
8. Virene Clarke		Ocho Rios
9. Claressa Wheatley Fong	Sandals Grand Riviera	Ocho Rios
10. Suzan Campbell	NAsirah's Spa	Ocho Rios
11. Tracy Ann Facey	NAsirah's Spa	Eight Rivers Plaza, Ocho Rios
10. Ann Marie Webb		Veronique's Day Spa O/ Rios
11. Carlene Sophia Masters	NAsirah's Spa	Eight Rivers Plaza, O/Rios
12. Michaela Russell	Aqua Azul Spa	Ocho Rios
13. Rakeisha Barrett	Bahia Salon and Spa	Pear Tree Bottom, R/Bay
14. Melissa Absalam	Sandals Grande Riviera	Ocho Rios

Costmetologist

1. Shernette Taylor	The Juan Dazzling Beauty Spot	2 Main Street, B/Town
2. Patrena Palmer	Sue/Jays Beauty Salon	27 Top Road, B/Town
3. Nickola Hunter	NAsirah's Spa	Eight Rivers Plaza, O/Rios
4. Rachel Hinds	Beauty Statement Salon	Shop # 29, Ocean Village
5. Natoya Harris	Beauty Statement Salon	Shop # 29, Ocean Village
6. Shantol Wilson	Beauty Statement Salon	Shop # 29, Ocean Village
7. Marcia Coore-Hyatt	Beauty Statement Salon	Shop # 29, Ocean Village

Hairdresser

1. Melveiton Sawyers	Classic Hair and Nails	Top Road, Brown's Town
2. Jacqueline Maxwell	Sue/Jays Beauty Salon	27 Top Road, B/ Town
3. Yolanda Salter	Beauty Statement Salon	Shop #29, Ocean Village Shopping Centre
4. Belinda Clarke		Top Road, Brown's Town

Barber

1. Dwight Donaldson	Prime Cut Barbershop	St. Ann's Bay
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d. Recommendations for Butchers Licence

On the adoption of a motion moved and seconded by Councillors Redway and McLeod respectively, Council ratified the following applications that were recommended by the Health Department and approved out of session by the Chairman of the Council:

Name of Butcher	Animals to Slaughter	Operating Days	Place of Slaughter
Andrew Dunbar	Pigs Only	Tues. or Weds	Lot #5, Lime Hall
Jelf Gray	Cattle, Pigs & Goats	Tuesdays	Coultart Grove
Caswold Haye	Cattle, Pigs & Goats	Tues. or Weds	Greenwich Park Estate
Preston Henry	Cattle, Pigs & Goats	Fridays	Clay Ground, Bamboo
Gloria Walker	Cattle, Pigs & Goats	Tues & Weds.	Breadnut Hill
Derrick Haye	Cattle, Pigs & Goats	Tues & Weds.	Breadnut Hill
Lynette Brown	Cattle, Pigs & Goats	Tues & Frids	Gravel Hill, York Castle
Veron King	Cattle, Pigs & Goats	Tues & Weds.	Breadnut Hill
Albert Mills	Cattle, Pigs & Goats	Fridays	Scarborough
Lester Henry	Cattle, Pigs & Goats	Fridays	Clayground, Bamboo
Joseph Haye	Cattle, Pigs & Goats	Tues & Weds.	Coultart Grove
Sheron Haye	Cattle, Pigs & Goats	Tues & Weds.	Coultart Grove
Vernon Bowen	Cattle, Pigs & Goats	Tues & Weds.	Coultart Grove
Phillip Paul Minto	Cattle, Pigs & Goats	Tues & Weds.	Beverley, Salem
Wendel Reynolds	Pigs Only	Tues or Weds.	Seville, Heights
David Gallaway	Pigs Only	Tues or Weds.	Seville, Height
Sandra Steer	Cattle, Pigs & Goats	Weds & Fri.	Coultart Grove
Anthony Grant	Cattle, Pigs & Goats	Tues & Fri.	Gravel Hill, York Castle
Maise McDonald	Cattle & Pigs	Fridays.	Coultart Grove
Rexon Millen	Cattle, Pigs & Goats	Tues & Fri.	Standfast
Fabian Millen	Cattle, Pigs & Goats	Tues & Fri.	Standfast
Standford McLead	Cattle, Pigs & Goats	Tuesdays	Madras
Archemore Millen	Cattle, Pigs & Goats	Tues & Fri	Linton Park
Winston Harris	Cattle, Pigs & Goats	Tues & Fri	Linton Park
Cleavan Shaw	Cattle, Pigs & Goats	Tues & Fri	Watt Town

The Chairman thanked both the Medical Officer (Health) and the Acting Chief Public Health Inspector for attending the meeting and make their presentations.

On the adoption of a motion moved and seconded by Councillors Giscombe and McLeod, respectively, Council resumed its normal sitting.

9. PUBLIC HEALTH AND SANITATION COMMITTEE MATTERS

a. Minutes of the Public Health and Sanitation Committee Meeting

The Minutes of the Public Health and Sanitation Committee Meeting held on April 16, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Brown and Williams, respectively, subject to any amendment at the appropriate meeting.

10. HUMAN RESOURCE MATTERS

a. Minutes of the Human Resource Committee Meeting

The Minutes of the Human Resource Committee Meeting held on April 16, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Weir and Giscombe, respectively, subject to any amendment at the appropriate meeting.

11. PHYSICAL PLANNING AND ENVIRONMENTAL CONTROL COMMITTEE MATTERS

a. Minutes of the Physical Planning and Environmental Control Committee Meeting

The Minutes of the Physical Planning and Environmental Control Committee Meeting held on April 8, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Redway and Weir, respectively, subject to any amendment at the appropriate meeting.

b. Affixing of Council's Seal to Building Applications, Subdivision Applications and Advertising Signs

On the adoption of a motion moved and seconded by Councillors Weir and Clemetson, respectively, Council granted its approval for the Seal to be affixed to the following documents:

**PROPERTY
OF
THE ST. ANN PARISH
COUNCIL**

AFFIXING OF COUNCIL'S COMMON SEAL IN CONNECTION WITH:**SCHEDULE OF SUBDIVISION APPLICATION SUBMITTED FOR FINAL APPROVAL FOR THE MONTH OF MAY 2014**

FILE NO.	NAME OF APPLICANT	NAME OF OWNER	LOCATION	# OF LOTS	PURPOSE OF SUBDIVISION
1. L/13/7491	Kenisha McRae	Est. Agatha Darlington	Mile End	3	Residential
2. L/13/7572	Patrick Jones	Patrick Jones	Seven Oak	2	Residential
3. L/13/7620	Herman Callum	Herman Callum	Clydesdale	2	Residential/Farmstead
4. L/13/7621	Patrick & Ruth Harrison	Patrick & Ruth Harrison	Happy Retreat (lot # 1)	2	Residential
5. L/13/7649	Dermot Brown	Dermot Brown	Armadale	3	Residential
6. L/13/7243	Grace Miller	Grace Miller	Pilgrim	19	Farmstead & Residential

SCHEDULE OF STATUTORY DECLARATION FOR COMPLIANCE CERTIFICATE FOR THE MONTH OF MAY 2014

File #.	Name of Applicant	Name of Owner	Location	# of Lots	# of lots Released	Purpose of Subdivision
1. L/13/5022	M. Maffessanti	M. Maffessanti	Richmond (Hartland Est)	213	12	Residential
2. L/13/7545	Kemtek Development Com	Kemtek Development Com	Drax Hall Country Club	358	112	Residential (Phases 1 & 2)
3. L/13/2334	Heidi Johnson	Estate Frank Cottage	The Cottage (White River)	40	1	Residential
4. L/13/7571	Selvyn Green	Selvyn Green	Enfield	3	3	Residential
5. L/13/7132	Linton Gordon	Kenneth Guest	Mount Pleasant	2	1	Residential
6. L/13/6038	Jennifer Hobson-Hector	Estate Herbert Ratray	Retreat	4	1	Homestead
7. L/13/7445	Janet Patmore	Bernice Mattison	Mount Moriah (Irish Hill)	2	1	Homestead
8. L/13/5036	Lorna Anderson	Estate Renford Gentles	Bonham Spring	8	1	Residential
9. L/13/7505	Stacy-Ann Davidson	Stacy-Ann Davidson et. al	Dumbarton	5	2	Residential
10. L/13/7472	Alfred Ricketts	Estate Caroline Ricketts	Retreat	2	1	Residential
11. L/13/7474	Camesha Burnett	Camesha Burnett	White River	3	3	Residential
12. L/13/5052	Evol Lyn-Cook	Estate John Samuels	HomeCastle	6	6	Homestead
13. L/13/7512	Eaton Moulton	Estate Albert McBean	Lillyfield & Elgin Hall	3	3	Homestead

SCHEDULE OF STRATA APPLICATIONS FOR THE MONTH OF APRIL 2014

File #.	Name of Applicant	Name of Owner	Location
NIL	NIL	NIL	NIL

Moved by: Cllr. Lambert Weir Seconded by: Cllr. Arthur Clemetson Date of General Council Sitting May 8, 2014

12. POOR RELIEF MATTERS

a. Minutes of the Poor Relief Committee Meeting

The Minutes of the Poor Relief Committee Meeting held on April 15, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Dickenson and McLeod, respectively, subject to any amendment at the appropriate meeting.

13. ROADS AND WORKS MATTERS

a. Minutes of the Roads and Works Committee Meeting

The Minutes of the Roads and Works Committee Meeting held on April 3, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Brown and Redway respectively, subject to any amendment at the appropriate meeting.

b. Rehabilitation of Road No. 320, Club Street, Brown's Town Division

Presented memo dated April 15, 2014, from the Actg. Supt. Roads and Works forwarding estimate in the amount of \$10,501,920.00 to carry out rehabilitation work on the captioned road.

Note was taken that the Councillor for the area had asked that a Resolution be prepared and forwarded to the Ministry of Local Government and Community Development, requesting that the amount be deducted from the Equalisation Fund to carry out the work.

On the adoption of a motion moved and seconded by Councillors Redway and Robb-Oddman respectively, Council granted its approval accordingly.

14. DISASTER MANAGEMENT MATTERS

a. Minutes of the Disaster Committee Meeting

The Minutes of the Disaster Committee Meeting held on April 14, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Weir and McLeod respectively, subject to any amendment at the appropriate meeting.

b. Report of the Senior Deputy Supt. - Fire Brigade

The report on the activities of the Fire Brigade for the month of April 2014 was adopted on a motion moved and seconded by Councillors Brown and Bell, respectively. The following points were highlighted:

Fire Statistics:

Classification of Calls	Amount	Total
Genuine Fires	98	
Malicious False Alarm	06	
False Alarm with Good Intent (FAWGI)	01	
Special Service	16	
TOTAL CALLS	121	

Genuine Fires	Amount	Total
Residential	09	
Commercial Building	01	
Hotels	01	

Bush	73	
Dumps and Rubbish	07	
Electrical Equipment	02	
Motor Vehicle	03	
Tree	02	
TOTAL GENUINE FIRE CALLS	98	

Total Risk : \$588,400,000.00
Total Loss : \$ 50,100,000.00
Total Saved : \$537,300,000.00

Residential Displacement: 09 Adult 05 Children

Fire Prevention Activities:

Activities	Amount
Building Inspections	25
Building	01
Subdivision Plans inspected/approved	07
Fire Prevention Lectures	05
Pamphlets issued	80

Response Capability:

The response capability of the Division for the month of April 2014 was considered fair.

The Pumpers assigned to all three stations in the parish were fully functional. The Rescue Unit assigned to the St. Ann's Bay Station was also fully functional; however, the one assigned to the Ocho Rios Station remained out of service. The Fire Boat was still out of service. The water tanker was sent to the Service Depot in Kingston to effect repairs.

JAMAICA FIRE BRIGADE NATIONAL LABOUR DAY PROJECT

Every year, the Management of the Jamaica Fire Brigade along with the Board of Directors selected a Fire Station as the Organization's National Labour Day Project.

For Labour Day 2014, the St. Ann's Bay Fire Station had been selected as the National Project; nonetheless, in spite of the other projects, the Division was seeking the assistance of Council with its project.

The Chairman thanked Senior Deputy Supt Hinds for the report tabled.

Councillor Weir asked how the Ministry could allow a Fire Boat to be out of operation for so long, based on the fact that it was assigned to a tourist area. He was of the view that the Fire Brigade would have brought the matter to the attention of the Ministry of Local Government and Community Development, but also asked that the Council's concern be forwarded as well.

15. CIVIC AFFAIRS AND COMMUNITY RELATIONS MATTERS

- a. Minutes of the Civic Affairs and Community Relations Committee Meeting - Nil

16. COMMERCIAL SERVICES COMMITTEE MATTERS

- a. Minutes of the Commercial Services Committee Meeting

The Minutes of the Commercial Services Committee Meeting held on April 14, 2014, was confirmed on the adoption of a motion moved and seconded by Councillors Redway and Dickenson, respectively, subject to any amendment at the appropriate meeting.

17. CORRESPONDENCE - Nil

18. RESOLUTION PASSED BY OTHER COUNCILS AND SUBMITTED FOR SUPPORT

Request for the Ministry of Local Government and Community Dev.
to conduct an Assessment of the service provided by JPSCo. by engaging a Consultant

Presented letter dated March 31, 2014 from the St. Thomas Parish Council, forwarding Resolution which was passed at its monthly meeting held on March 13, 2014, requesting the Ministry of Local Government and Community Development to conduct an assessment of the service provided by the Jamaica Public Service Company by engaging a Consultant. The Resolution was tabled as follows:

Resolution

Whereas the Ministry of Local Government & Community Development has the responsibility for street lights Islandwide;

And whereas the Ministry is faced with a huge annual energy bill payment to the Jamaica Public Service Company, which significantly impacts its Budget;

And whereas Parish Councils have a responsibility to ensure that there is adequate provision of street lights across the various communities;

And whereas the Jamaica Public Service Company is the sole provider of this service;

And whereas there is need to ensure that these services are provided in a cost effective and efficient manner, and the Councils and the Ministry of Local Government & Community Development need to provide closer monitoring of street lights by the Jamaica Public Service Company;

Be it resolved that the St. Thomas Parish Council requests of the Ministry of Local Government & Community Development to conduct an assessment of the service provided by the Jamaica Public Service Company by engaging a Consultant to:

- 1. propose and articulate a new tariff structure for streetlights paid for by Local Authorities which would include the use of more energy efficient streetlights (grid connected and solar), by reviewing the existing tariff structure and analysing the tariff structure proposed by JPSCo*
- 2. review and where necessary recommend changes for the replacement of the existing lights provided by JPSCo to the more energy efficient LED streetlights.*
- 3. the undertaking of an economic assessment of the impact of retrofitting the existing streetlights with LED streetlights.*


Be it further resolved that the sum of One Million Dollars (\$1,000,000.00) be requested from the Equalization Fund to undertake this project.

And be it further resolved that this Resolution be sent to the Ministry of Local Government & Community Development, the Minister & St. Andrew Corporation, Portmore Municipal Council and the other Parish Councils for their support.

Moved by Councillor Hubert Wiltony

Seconded by Councillor Constantine Bogle

Certified True Copy


.....
Errol C. Greene, J.P.
Secretary/Manager Parish Council
St. Thomas

March 13, 2014

The Resolution was unanimously supported by Council.

Councillors Involvement in Damage Assessment and Evaluation Exercise after a Disaster

Resolution No: 150/13

COUNCILLORS INVOLVEMENT IN DAMAGE ASSESSMENT AND EVALUATION EXERCISE AFTER A DISASTER

WHEREAS the passage of natural disasters such as floods and droughts will significantly affect citizens across Jamaica;

AND WHEREAS the Parish Councils are the local authorities entrusted with ensuring the welfare of residents across Jamaica;

AND WHEREAS Councils are the local political representation of the people;

AND WHEREAS Councils are desirous to be more involved in distribution of disaster relief material in terms of housing and particularly in the more vulnerable parishes;

BE IT RESOLVED that this resolution be forwarded to the Ministry of Lands, Government, the Ministry of Labour and Social Security, RSC, the Parish Councils and the Portmore Municipal Council for support.

Moved by Councillor Tredmond Smiley

Seconded by Councillor Paul Lyffe

Certified copy

[Signature]
 David Forbes
 Secretary/Manager
 June 18, 2013

① Council

② Copy to MRS
[Signature]
 18 8 13

The Secretary/Manager reminded Members that the Resolution was tabled at a previous meeting and a request was made for additional information to be obtained on the matter.

The Resolution was unanimously supported by Council.

19. A.L.G.A.'s Update/Newsletter

The captioned document was received and circulated in the meeting.

Councillor Garvey noted that there was an omission in the document pertaining to a matter which involved Mayor Barnswell and the Contractor General, which needed to be discussed at Council level.

Councillor Richards stated that she was shocked when she heard the information on the news. She further implored the Chairman that whenever he attended the next ALGA Meeting, he should ask the Association to request an apology from the Contractor General on behalf of Mayor Barnswell, if the information that she heard on the media was correct.

Councillor Garvey argued that whilst it may seem simple at the time, it was a situation that needed to be “nipped in the bud”.

The Chairman pointed out that even though he accepted the concerns, he did not want to make any comment without knowing the fact of the matter. He further stated that probably it was a breach of protocol; however, the Association was scheduled to meet on Monday of the following week and further promised to bring same to its attention.

20. MATTERS FROM THE ST. ANN PARISH DEVELOPMENT COMMITTEE - Nil

21. MATTERS FROM THE SOCIAL DEVELOPMENT COMMISSION

Mr. Aikens informed Council that the Parish Development Committee (PDC) would be having its re-launch on May 29, 2014 at a venue to be decided. Further, that a volunteer would be visiting the island from Japan, who would be focusing mainly on environmental challenges and was expected to be here for three (3) years.

As it relates to the Social Development Commission (SDC), Mr. Aikens reported that there were 210 active Community Based Committees, 38 CDC's, and 9 DAC's. In addition, that the SDC had been working on a Local Economic Development Sustainable Programme at the national level to stimulate local development with various committees across the parish and the Moneague Area Business Development Fair would be held at the Moneague College on July 23, 2014.

With regards to Labour Day Projects, Mr. Aikens pointed out that the SDC was willing to assist with mobilization as well as the projects.

He also commended Councillor McLeod for the initiative taken with the Alexandria Library.

An interim CDC Group was set up in the Exchange Division and their first Labour Day Project would be a sign for the Eltham Community.

Mr. Aikens reminded Councillors that for CDC's meetings etc. they were ex-officios and in the event that they were unable to attend these meetings they could send a representative.

The Chairman thanked Mr. Aikens for the information shared.

22. MATTERS FROM THE POLICE DEPARTMENT

SSP Martin-Daley told Council that St. Ann was somewhat of a complex parish and sometimes the police had encountered several challenges in carrying out their activities, primarily because of the limited resources.

She then gave the following information:

Major Crimes

For the period under review, the focus of the St. Ann Police was aligned to the strategic priority of the Jamaica Constabulary Force with specific focus on the number one priority which was the reduction of crime, especially murder. They have noted an increase of

murders in March which went over to April and same was severe cause for concern and as such, the police had to initiate several other strategies with a view to reduce the crime situation. The police however had not been getting the co-operation of persons who had vital information that could make a difference in some of these situations.

Most of the challenges that they had was in the Steer Town area, which was the only area in the parish that had more than one murders. Further, that a number of operations were carried out in the areas that they had the challenges, some of which were done in collaboration with the Jamaica Defence Force.

There was a significant decrease with robberies in the parish and a major reduction in the Brown's Town area. Further, that rape was also on the decrease, especially in the Exchange Division; that since the middle of April there was no reported cases.

There were several challenges in respect of larceny and break-ins in the Runway Bay area, especially Cardiff Hall, primarily because of the vastness of the area coupled with un-bushed lots, unoccupied homes etc.; that the police had been conducting Public Community Meetings to engage the citizens.

Labour Day Project

As it relates to the Labour Day Project, a list of the materials needed for the National Project in the parish had been forwarded to the relevant authority; however, other Police Stations would receive attention from private individuals/groups.

Disaster Preparedness

A meeting was held with the Operations Committee and several matters were discussed and another meeting had been scheduled for a later date.

Jury Duty

Councillors were urged to assist the police in identifying persons who lived in their respective divisions who had been selected to serve as Jurors, as there were a lot of backlog cases before the Court to be dealt with.

Brown's Town Division

Councillor Redway expressed thanks to SSP Martin-Daley for assisting with the increase of police personnel in the Brown's Town Division, adding that there was a significant improvement with the visibility of these officers in the area. He further asked whether a sustained programme could be put in place to re-organise the traffic management and market operations on the streets in Brown's Town, which would allow for the town to be more organized, so that persons could go about their day to day activities.

In response SSP Martin-Daley told Council that she had made contact with the Traffic Department, requesting assistance in the area.

Claremont Division

Councillor Weir also commended SSP Martin-Daley on the work that she had done and continued to do in the parish. He however made a request for increase police patrolling in the Claremont and Golden Grove areas as well as for Trafalgar Road, as it was an escape route for the perpetrators. He expressed concern about the indiscipline behavior of the taxi operators who continued to park along the roadway in Claremont, especially in the area that leads to the bank and further sought the assistance of the police in this regard.

He also pointed out that there was an increase of preadial larceny in the Claremont Division.

SSP Martin-Daley told Council that she was in the Claremont area the previous day and was aware of the matter; however, a meeting would be held with the Cattle Farmers to have further discussion on the matter. She indicated that the police had been working with the farmers, but sometimes it was difficult for them to police all the areas. Additionally, that 'Farmers Watch' becomes important in this case.

St. Ann's Bay Division

The Director of Administration also brought to attention, the traffic situation on the streets in St. Ann's Bay, as the taxi operators had not been complying with the use of the transportation centre.

She also questioned with the merger of the Jamaica Constabulary Force and the Island Special Constabulary Force whether more officers would be at the disposal of the police force to assist with Street Vending etc.

SSP Martin-Daley told Council that as it relates to the indiscipline use of the road by the taxi operators, the police had started to cease the vehicles; however, there was an outcry and they had slowed down somewhat; however, the police may have to revisit same.

With regards to the merger of the Jamaica Constabulary Force and the Island Special Constabulary Force, SSP Martin-Daley told Council that unfortunately there would not be an increase in number; that it would be the same amount of police personnel; however, if there was a need, request could be made for assistance and they would try to assist as far as it was practical.

23. **QUESTIONS ON GENERAL BUSINESS**

Alexandria Library

Councillor McLeod asked whether it was right for Members of Parliament to "fight down" projects that were being instituted by the Parish Council. He further asked whether Council was aware that the Councillor through the Parish Council and the Social Development Commission had secured some funding to assist with the construction of a building to house the captioned facility that had started about three (3) years ago.

On the adoption of a motion moved by Councillor Richards and seconded by Councillor Redway, approval was granted for the meeting to be continued beyond 1:00 p.m.

The Chairman responded that Council was aware of the issues surrounding the matter, adding that the Member of Parliament was of the view that the building was on an incline which was not the most appropriate area, as a library was where a lot of children gathered and play. As such, a more suitable location was identified; however investigations revealed that same was occupied, but if necessary, the appropriate steps would have to be taken to have the occupants removed. Continuing, he said that the Member of Parliament had also informed him that he had some discussions with the Minister of Education who had discussions with the Japanese Embassy on the matter; however, he was not sure whether the Japanese Embassy would agree with the relocation of the library. He reminded Council that the funds received from the Japanese Embassy was to complete a project that had already started and if same was to be relocated, the amount would not be sufficient.

Councillor McLeod argued that the Member of Parliament was also a citizen of the area and to say that the building was too near to the road was not true. He also said that the Member of Parliament had convened several Stakeholders' Meeting and as an elected representative of the area, he was not invited to any of the meetings. He was also of the view that the matter was being dealt with politically.

A lengthy discussion ensued, after which the Chairman asked Councillor McLeod if he, the Mayor, could convene a meeting with the persons involved at the earliest possible

time and same was agreed on. He also asked Councillor McLeod to indicate the names of the persons whom he wanted to be in attendance at the meeting.

Commendation – Roads and Works Dept.

Councillor Dickenson commended the Roads and Works Dept. for its assistance with the cleaning of the St. Ann's Bay Cemetery.

Ocho Rios Division

Councillor Williams asked if Council was aware that along Main Street, Ocho Rios especially east of the clock had been unsightly with banners and advertising signs etc. and that the matter needed to be addressed.

Dry Harbour Division

Councillor Clemetson asked if Council was aware that the residents of Keith and Thicketts had done a great deal of work in those areas on a voluntarily basis to protect the environment and further asked whether the Council could assist the residents with a few loads of marl to do some additional works in these areas.

Bensonton Division

Councillor Richards asked if Council had any funding to assist with drain cleaning in the captioned division, as the amount that she heard about was very inadequate.

Sturge Town Division

Councillor Garvey asked if Council was aware that a section of the road in Salem had now seen the largest convergence of prostitution in Jamaica and if Council was further aware that same had contributed to several crimes that had been committed in the parish.

Brown's Town Division

Councillor Redway asked whether Council was aware that despite several requests to the National Works Agency, the drainage system in the vicinity of the Brown's Town Infant School continued to deteriorate rapidly.

- 24. **MOTION - Nil**
- 26. **NOTICE OF MOTION - Nil**
- 27. **SUPPLEMENTAL AGENDA**

Retiring of Ms. Yvonne Andrews – Sanitary Convenience Attendant
Ocho Rios Market

The following Resolution granting approval for the retirement of Ms. Yvonne Andrews, Sanitary Convenience Attendant was passed as under:

RESOLUTION

WHEREAS Ms. Yvonne Andrews, *Secretary Convenience Attendant, Ochs-Rias Market* employed in the service of the St. Ann Parish Council will attain the age of retirement on the 29th December, 2014.

BE IT RESOLVED that she be retired from the Council's service on the ground of age;

AND BE IT FURTHER RESOLVED that Ms. Yvonne Andrews proceed on (28) days pre retirement leave with effect from November 11, 2014 and her effective date of retirement be the date following the expiration of her retirement leave.

PROPERTY OF THE ST. ANNE PARISH COUNCIL

MOVED BY: *W. Brown*
SECONDED BY: *Chadwick*
DATE: *8/5/2014*

Retiring of Mr. Kenneth Nelson, Casual Daily Paid Worker
Brown's Town Market

The following Resolution granting approval for the retirement of Mr. Kenneth Nelson, Casual Daily Paid Worker was passed as under:

RESOLUTION

WHEREAS Mr. Kenneth Nelson, Casual Daily Paid Worker, Brown's Town Market in the service of the St. Ann Parish Council, will attain the age of retirement on the 22nd November, 2014,

BE IT RESOLVED that he be retired from the Council's service on the ground of age;

AND BE IT FURTHER RESOLVED that his effective date of retirement be November 22, 2014.

PROPERTY OF THE ST. ANN PARISH COUNCIL

MOVED BY: *[Signature]*
SECONDED BY: *[Signature]*
DATE: *11/25/2014*

Retiring of Ms. Pearl Small-Hall – Cook, Infirmary

The following Resolution granting approval for the retirement of Ms. Pearl Small-Hall, Cook was passed as under:

RESOLUTION

WHEREAS Mrs. Pearl Small-Mall, Cook, temporary employed in the service of the St. Ann Parish Council will attain the age of retirement on the 65th October, 2014.

BE IT RESOLVED that she be retired from the Council's service on the ground of age;

AND BE IT FURTHER RESOLVED that Mrs. Pearl Small-Mall proceeded on Sixty Three (63) days pre-retirement leave with effect from July 07, 2014 and her effective date of retirement be October 05, 2014.

PROPERTY OF THE ST. ANN PARISH COUNCIL

MOVED BY: *W. Brown*
SECONDED BY: *C. Wood*
DATE: *10/5/2014*

28. ADJOURNMENT

As there was no further matter to be discussed, the meeting adjourned.

Signed By:
Chairman of the Council

.....
Secretary/Manager

Date: