

**MINUTES OF COUNCIL MEETING
HELD ON JANUARY 8, 2015**

The regular monthly meeting of the St. Ann Parish Council was held on Thursday, January 8, 2015 in the Council's Meeting Room, St. Ann's Bay.

PRESENT WERE:

MEMBERS OF THE COUNCIL:

His Worship the Mayor	-	Cllr. Desmond Gilmore – Chairman
Deputy Mayor	-	Cllr. Delroy Redway - Vice Chairman
Councillors	-	Winston Brown
	-	Marlon Garvey
	-	Arthur Clemetson
	-	Gilbert McLeod
	-	Anthony Walker
	-	Dalas Dickenson
	-	Sydney Stewart
	-	Lloyd Garrick
	-	Vinnette Robb-Oddman (Mrs.)
	-	Lydia Richards (Mrs.)
	-	Ian Bell
	-	Lambert Weir
	-	Delroy Giscombe
	-	Dr. Rohan Williams

OFFICERS OF THE COUNCIL:

Mr. Alfred Graham	-	Secretary/Manager
Miss Claudiah Carter	-	Director of Administration
Mrs. Claudine Fearon-Thomas	-	Actg. Director of Planning
Miss Althea Hall	-	Supt. Roads & Works
Mrs. Marcine Jackson	-	Director of Finance
Mr. Christopher Morris	-	IT Specialist
Miss Nicola Gayle	-	Internal Auditor
Mrs. Sharmaine Davidson	-	Matron, Infirmary
Miss Kaydian Harty	-	Public & Community Relations Officer
Mrs. Yvett Duncan	-	Inspector of Poor
Miss Meisha Samuels	-	Budget & Revenue Officer
Miss Ingrid Palmer	-	Actg. Disaster Co-ordinator
Mr. Dwayne Johnson	-	Actg. Deputy Supt., Roads & Works

REPRESENTATIVE OF THE ST. ANN HEALTH DEPT.

Dr. Deborah Weir	-	Medical Officer (Health)
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REPRESENTATIVE OF ST. ANN FIRE DEPT.

Mr. Kevin Haughton	-	Actg. Senior Deputy Supt. Fire
Mr. Everett Williams	-	Assistant Supt. of Fire

REPRESENTATIVE OF NEPA	-	Nil
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REPRESENTATIVE OF NEPM SOLID WASTE MANAGEMENT - Nil

REPRESENTATIVE OF ST. ANN PARISH DEV. COMMITTEE

Nil

REPRESENTATIVE OF SOCIAL DEVELOPMENT COMMITTEE

Nil

REPRESENTATIVE OF THE POLICE DIVISION

Ms. Simmonds - Inspector of Police

NATIONAL COUNCIL FOR SENIOR CITIZENS - Nil

DEVOTION

Pastor Marva Hall of the Church of God of Prophecy Church in Rural Retreat, Claremont invoked the Lord's Blessings on the meeting. The Scripture Lesson was taken from St. Matthew chapter 25 verses 24.

In her exhortation, she said that one of the duties of the Council was basically looking after the welfare of the citizens in the parish and as they reflect on their roles as members of the Council, they should be reminded that whatever they do should be done to glory and honour of the Lord.

She then closed with prayer.

The Chairman thanked Pastor Hall for conducting the devotions, after which she withdrew.

WELCOME

The Chairman extended a cordial welcome to all present at the first sitting of Council for the year 2015.

Special welcome was extended to the following persons:

- Councillor Winston Brown, who was ill
- Mr. Kevin Haughton, Deputy Supt. St. Ann Fire Brigade
- Miss Claudiah Carter, Director of Admin. who resumed duties after being on vacation leave

The Chairman told Councillors that they had just completed one year and if they were writing a book what was the story that would have been written of them regarding their performance for the year. He also reminded them that whatever they would be doing this year, they should reflect on it and at the end of the year they would want to know that the reflections were good, adding that even if they did not achieve all that they wanted to achieve but that the efforts were there.

1. NOTICE CONVENING MEETING

The Secretary/Manager read the Notice convening the meeting.

2. OMISSION/CORRECTION OF MINUTES

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| On page 1 | Under the caption "Present were" the name Marcine Jackson – Director of Finance to be included. |
| On page 3 | Under the caption "Repairs to Rainwater Catchment Tank" the word " <i>sent</i> " in the first line of the first paragraph to be deleted and the words " <i>signed and returned</i> " be inserted. |
| On page 6 | Under the caption "Alexandria Library" the words ' <i>and completed</i> ' in the 2 nd line of the last paragraph to be deleted. |

The Minutes of the previous meeting held on December 11, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Robb-Oddman and McLeod respectively, subject to the aforementioned omission and corrections.

3. APOLOGIES FOR ABSENCE

Apologies for absence were tendered on behalf of the following persons:

- Mr. Ricardo Aikens, Parish Manager - Social Development Commission
- Mr. Anthony Charley, Chairman – Parish Development Committee
- Mrs. Yvonne Martin-Daley, Senior Superintendent of Police

4. MATTERS ARISING

Trucking of Water to Drought Stricken Areas & Request for Additional Water Truck

The Chairman advised that there was no new development on the matter concerning the request for the additional water truck. He however promised to continue to follow up on same.

With regards to a decision that was taken at the last meeting, for the Supt. Roads and Works to prepare a schedule for trucking of water to Drought Stricken areas, a proposed schedule was developed and circulated to all Councillors. A copy of the document was also presented to the meeting as follows:

DIVISIONS	DAYS
WEEK 1	
<i>Calderwood, Borobridge, Alexandria, Gibraltar</i>	<i>Monday – Saturday</i>
WEEK 2	
<i>Bensonton, Claremont, Moneague, Beecher Town</i>	<i>Monday - Saturday</i>
WEEK 3	
<i>Bamboo, Sturge Town, Dry Harbour, Brown's Town</i>	<i>Monday - Saturday</i>

The Chairman pointed out that the schedule was flexible in that if there was a need/emergency Council could respond to same

Note was taken that the Lime Hall, St. Ann's Bay, Ocho Rios and Exchange Divisions were almost entirely supplied by the National Water Commission; however, water could be trucked to the areas on a Sunday of any week, if the need occurred.

Repairs to Rainwater Catchment Tanks

The Chairman reminded Council that at a previous meeting he had given the names of the other sets of tanks to be repaired. He then gave an update on their status as under:

- **Pilgrim Hill** – This tank is under the jurisdiction of the National Water Commission and in consultation with an officer of the agency, Council was told that the Commission had plans for the tank in terms of repairs. As such, request was made to Rural Water Supply for the funding for this tank to be transferred to Iron's Mountain tank and a response was awaited.
- **Knibb Street** – Work in progress
- **Thatchfield** - Completed
- **Rosetta** - Work in progress
- **Endeavour** – Work in progress

- **Plantain Walk** –Rural Water Supply had made a request of Council to bring a team of workmen to carry out some work on this facility.
- **Gibraltar** (Moneague) – Work in progress

The Committee noted the foregoing.

Councillor McLeod stated that he was very grateful for the assistance given by Rural Water Supply in terms of repairs/rehabilitation works carried out on some of the catchment tanks in the parish, but pointed out the need for the tank at Rosetta to be covered.

The Supt. Roads and Works was asked to review the scope of work for the aforementioned tank to ascertain if covering was included.

The Chairman suggested that if there was the need and the item was not included in the scope of work to be undertaken, a recommendation could be forwarded to Rural Water Supply for them to look at the possibility of having the tank covered. **Agreed**

Town Hall Meetings

The Chairman advised Council that the new dates had not yet been arranged for meeting to be held in the three (3) divisions (Bensonton, Claremont and Bamboo) that were scheduled for January and postponed.

Parish Review Committee for Special Discretionary Relief – Property Tax

The Chairman told Council that there was no new development of the captioned matter as no meeting was held since the last one where eighteen (18) applications had been processed.

Council noted the foregoing.

Municipal Building

The Chairman informed Council that a date had been set for the 19th instant at 10:00 a.m. for a meeting to be held with the Implementation Committee to review the situation with the captioned building in order to determine the way forward.

He also reminded the meeting of the members of the Implementation Committee who were named as follows:

- Deputy Mayor
- Cllr. Winston Brown
- Cllr. Sydney Stewart
- Secretary/Manager
- Supt. Roads & Works
- Director of Planning
- Director of Finance

Tour of Sections of the Parish with the Ministers of State in the Ministries of Transport, Works and Housing and Local Government and Community Development

The Chairman mentioned that there was no new development on the captioned matter.

He however reminded the meeting that at the last sitting, a decision was taken for a letter to be written to the National Works Agency, requesting that the necessary arrangement be made for an urgent tour to be done of the road leading from Tanglewood to Bamboo. He further mentioned that the letter was sent to the Agency and a response was still awaited.

The Chairman suggested that the matter could be aired at the Roads and Works Committee Meeting as a representative of the National Works Agency should be in attendance.

At this point, Councillor Stewart commented that the Council previously took some definitive decisions on the matter, which in his view were against the safety of persons who had to traverse that section of the roadway. He emphasized that they were at the beginning of the third year since the tour was carried out with the Ministers of State in the Ministries of Local Government and Community Development and Transport and Works and despite several correspondence sent to the Ministry of Local Government and Community Development on the matter, there was no response to date. He pointed out that months after months, the condition of the road surface and the section of break-a-way at Tanglewood continued to worsen and the users were subjected to more and more danger. Additionally, he highlighted that the section of break-a-way in the vicinity of Sleepy Hallow had become evidently dangerous since the last rain fall. He again made a plea to Council that in order to protect life and property, a recommendation should be forwarded to the National Works Agency to have that section of roadway closed to vehicular traffic until the necessary remedial works were carried out.

He remarked that Council was awaiting a disaster to occur in the area before any steps were taken on the matter, adding that the statement was made on the basis that he had suggested two times before and was suggesting again that for any immediate actions to be taken by the Ministry, Council had to take some measures so that the Ministry could see that they were serious about the issue as a parish. He also expressed the view that the Council refused to play its role in the matter because of political alliance.

The Chairman was adamant that a decision was taken by Council at its last sitting which stands; that the Councillor gave the impression that some members were playing partisan politics with the issue and he was not in agreement with same. He reiterated that Council took a decision on the matter and they were following the decision of Council.

Councillor Stewart clarified that the decision was taken by Council by way of a majority vote and that some members had disagreed. He further underscored the need for the decision to be reviewed, as Council had a direct responsibility for the safety of lives and properties in the parish.

Councillor Garvey advised Council that he had chaired the last sitting of the Roads and Works Committee Meeting and when the matter was discussed, the representative of the National Works Agency informed the meeting that the agency would revisit the area in order to take a decision on the matter.

Councillor Stewart however refuted the aforesaid information and recalled that when the matter was discussed, the representative of the National Works Agency told the meeting that there was nothing further to report on same. In addition, the representative had made an arrangement to look at an area at Liberty for river training and also informed the meeting that the agency was aware of the section of break-a-way at Sleepy Hallow, which was extremely dangerous but they themselves were not getting a response from the Ministry on the matter.

Ensuing from a lengthy discussion, a decision was taken that the matter be referred again to the National Works Agency

Request for the installation of Traffic Light – Moneague Division

The Chairman mentioned that there was no further communication from the Ministry of Transport and Works in respect to this matter.

Alexandria Library

The Chairman advised Council that the Supt. Roads and Works was in the process of preparing a list of materials for procurement, so that the project could continue.

Council's Retreat

The Chairman stated that the draft document for the Council's Operational and Strategic plans was forwarded to all Councillors for scrutiny and a request was made of them to forward their response to Council, so that a final document could be prepared on the course of action but to date no response was forthcoming.

He further implored Councillors to forward their response on the document as quickly as possible.

Councillor Redway then made a recommendation to Council for a meeting to be convened to peruse the document as a group, adding that he had attempted to do a review, but it was not practical for him to comment on all the submissions without reasonable discussions.

A decision was then made for the meeting to be held on Tuesday, the 20th instant at 10:00 a.m. in the Council's Meeting Room.

Requests submitted to the Ministry of Local Government for funds to be deducted from the Equalisation Fund to Rehabilitate Roads in the Parish

The Chairman advised that another letter had been sent to the Ministry of Local Government and Community Development on the captioned matter, but there was no response to date. Further, that although a response was awaited, he would also do a follow up on the matter, with the view of getting a positive response.

Breakaway in the Community of Bamboo

The Chairman stated that Council was awaiting a response from the National Works Agency in relation to its request to erect caution tape in the captioned area until the situation was addressed. He advised that Council had visited the site and a report was prepared, which included a recommendation on the matter. He further enquired whether the report was circulated to members, as he could not recall seeing the document.

Council was then informed that the matter was before the Disaster Preparedness Committee Meeting.

At this point, Councillor Stewart specified that Acting Deputy Supt. Dwayne Johnson should be commended for the comprehensive report that he had prepared and submitted on this matter to include a recommendation and an estimate. He was also adamant that since it was an item under "Matters Arising" at Council, the document should have been presented at the meeting for discussion, adding that General Council Meeting was the highest decision making body of Council.

The Chairman explained to Council that the matter was before the Disaster Preparedness Committee and the Roads and Works Committee Meeting and that the estimate would be forwarded to the Finance Committee for its determination. He mentioned that even if the matter was deliberated at Council, a decision would not be necessarily taken, as it would have to be forwarded to the Finance Committee for a decision to be taken as to whether funding was available. He also reminded the meeting that the drain was under the jurisdiction of the National Works Agency, but as the local authority, Council was prepared to do whatever possible for any citizen/community in the parish and that it had done all that it could up to this point. He reminded the Councillor that he was also commending the Roads and Works Department for being pro-active on the matter.

The Chairman then suggested that the matter be referred to the Finance Committee for a decision to be taken as to the way forward.

Councillor Bell sought clarity on whether the Roads and Works Department had prepared an estimate and report to include a recommendation for a road and drain that was under the jurisdiction of the National Works Agency, to which the Chairman responded in the affirmative.

The Chairman however hastened to respond that same does not mean that the Council had taken over the responsibility of the National Works Agency; that Council was just being pro-active in the matter and that he was of the belief that a copy of the document was also forwarded to the National Works Agency.

Based on the discussions, Councillor Richards sought to ascertain the reason the document would be presented at the Finance Committee Meeting, to which the Chairman responded that a decision

could also be taken at the Finance Committee Meeting that the matter was not a responsibility of Council and that same was one for the National Works Agency.

At this stance, Councillor Giscombe was of the view that it was the responsibility of the technical officers of Council & the Secretary/Manager to guide the meetings, as they were trained to do so and that as Councillors they do not know everything. He implored the Chairman of Council to seek guidance where necessary, as in his opinion, the meeting was not being properly conducted.

The Chairman enquired from the Councillor whether his concern was relative to the suggestion made for the aforementioned matter to be referred to the Finance Committee Meeting or whether it was because a fulsome discussion was not done on the matter.

In response, Councillor Giscombe was of the view that during the meeting from time to time the Chairman should break to correspond with the Secretary/Manager to ascertain whether he was going along the correct path and was right with the decisions taken and he did not observe same happening.

The Chairman then asked the Secretary/Manager to respond to the Councillor's comment.

The Secretary/Manager explained to Council that the meeting was the Chairman's meeting and if and when he needed guidance, he would consult with the Secretary/Manager or the relevant technical officer. He further stated that if Council or any other Committee had deliberated on a matter and was about to take a decision which was not in keeping with the laws/regulations governing the operation of Council, it would be the responsibility of the Secretary/Manager or the Clerk to the Committee to guide the Chairman on the correct procedure that was required even without the Chairman seeking the guidance. Notwithstanding, once the meeting was in progress and there was no breach of any procedures, laws or regulations there would be no need for the Secretary/Manager or Clerk to the Committee to intervene. Further, that although the Councillor mentioned that he had not seen any communication between the Secretary/Manager and the Chairman since the meeting had begun, same was done on about three different occasions.

Inclosing, the Chairman made a proposal that having established that the matter was one for the National Works Agency he would suggest that same be referred to that agency.

Councillor McLeod questioned whether it was the first occasion that Council would spend money on a road that was under the jurisdiction of the National Works Agency, to which the Chairman responded that although he was not in a position to make reference to a particular case, he was of the view that it was not the first instance, adding that probably same had happened in the past, especially on drains during the Festive Season or in cases of emergency. He also argued that even if same was done before the correct procedure was for Council to seek the necessary permission from that agency before the work was undertaken.

Following a discussion, a vote was put to the floor as to whether the matter should be referred to the National Works Agency. The results were as under:

10 in favour
1 against
5 abstained

The matter to be referred to the National Works Agency.

***Resolution from Clarendon Parish Council
re National interest to be acquired for the National Good***

The Chairman advised that as requested at the last meeting, a letter had been forwarded to the Clarendon Parish Council for further clarification on the following matters and a response was awaited:

- a. The source of the dedicated funds for maintenance after acquisition
- b. The exact amount of sink holes to be maintained.

Allocation for Christmas Programme

Councillor Bell questioned whether the amount of \$100,000.00 that was received from the Ministry and made available to all Councillors was an advance of the December Allocation and if not whether the said allocation was received at the Council.

In response, the Chairman advised that it was not an advance and that the allocation for the month of December was received at the Council.

ALGA's Update/Newsletter - Youth Advisory Task Force

The Chairman reminded Council that at its last meeting, the Public and Community Relations Officer was given the mandate to liaise with the Kingston & St. Andrew Corporation to ascertain information on the captioned matter and a response was received.

The Secretary/Manager then read a correspondence from the KSAC dated January 7, 2015, advising that as part of the Mayor's continued thrust toward participatory governance, Her Worship the Mayor of Kingston, Senator Councillor Angela Brown Burke, JP was in the process of establishing a Youth Advisory Council; that the objective of the Council was to create an avenue through which the youths could make a meaningful contribution towards the development of the country.

It was envisaged that the Council would have regular meetings at which time, members of Council would get the opportunity to share their views, as well as contribute to major decisions which would impact the lives of the youth community and Jamaica in general; that the Council would also seek to promote awareness among the youths on matters relevant to Local Government and their communities. Additionally, members would also be engaged in discussions on how to facilitate and promote Local Economic Development (LED) by identifying sustainable solutions.

At this point, Councillor Weir asked how Council would engage the youths, to which the Chairman explained that they would be engaged through the Youth Councillors that were already selected for the various divisions.

The Chairman was of the view that if Council agreed to adopt this concept, there was no need for them to meet on a monthly basis. He further suggested that they could meet on a quarterly basis and this was unanimously supported by Council.

Discussions to be held with the Council's Public and Community Relations Officer to see how the matter could be approached.

5. FINANCE MATTERS

a. Minutes of Finance Committee

The Minutes of the Finance Committee Meeting held on December 9, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors McLeod and Robb-Oddman, respectively, subject to any amendment at the appropriate meeting.

6. CHAIRMAN'S ANNOUNCEMENT

The Chairman made the following announcements:

(a) Earthquake Awareness Month

The month of January would be recognized as Earthquake Awareness Month and the Parish Disaster Committee had planned a Church Service at the Mile End Seventh Day Adventist Church on Saturday, the 17th instant commencing at 10:00 a.m.; that an invitation was extended to all councillors, members of staff, agencies and stakeholders to attend. **Noted**

(b) Prevention of Corruption

The returns under the caption Act to be prepared and submitted to the Office of the Prevention of Corruption by March 31, 2015. Councillors and the relevant officers who are required to file their returns were urged to comply accordingly. **Noted**

© Acting Arrangements vice Supt. Roads & Works

Council was in receipt of a letter dated December 22, 2014 from the Parish Councils Services Commission, recommending that Mr. Garfield Thompson, Deputy Superintendent assigned to the Clarendon Parish Council be allowed to act as Supt. Roads and Works, St. Ann Parish Council with effect from January 19, 2015 to March 9, 2015, consequent on the grant of vacation leave to Miss Althea Hall, Supt. Roads and Works.

(d) Mr. Clive Lawe – Municipal Police Officer

Mr. Lawe had been suffering from a medical condition and was hospitalised at the St. Ann's Bay Hospital.

The Chairman encouraged members to extend their support to him and also wished for him a speedy recovery.

(e) Training – Information Technology

A training session regarding the use of electronic minutes would be held with all Councillors on January 19, 2015 in the Council's Meeting Room, commencing at 2 p.m. **Noted**

6. **SESSION AS THE LOCAL BOARD OF HEALTH**

On the adoption of a motion moved and seconded by Councillors Richard and Bell, respectively, Council sat as the Local Board of Health.

a. **REPORT OF THE MEDICAL OFFICER (HEALTH)**

The Medical Officer Health gave some of the highlights as follows:

Chikungunya Virus – Vector Control

At the end of December 2014, approximately 4400 premises were visited and over 60,000 containers inspected; that fogging exercise was also carried out in over 500 communities in the parish. Community Health Education was a very integral part of the programme and approximately 30,000 persons had been reached.

During the month of December, the number of premises visited was over 400 with 108 found to be positive. The number of containers visited was over 1000 with 162 found to be positive.

In December, the Parish Council's Clean-up Campaign was initiated, and as such, the department had mobilized the 37 community volunteers; that their functions involve health education in the communities and that they did a fairly good job and should be commended for same.

Based on the fact that the department had only received half the amount of money that was promised to assist in this exercise, each division was asked to do their mobilization and cleanup campaign. Subsequently, the department received reports on some of the communities where work was carried out and verification checks done.

In December, the department was able to carry out some activities in additional communities as a result of funds under the Tourism Enhancement Fund (TEF) being carried over from November.

The department continued to carry out its monitoring and surveillance throughout the parish, which was an ongoing exercise; that the number of cases throughout the parish had been

significantly reduced in that during the month of December only five (5) suspected cases had been reported to the department.

The department was only aware of the work-plan for the Member of Parliament for South East, St. Ann for the captioned programme and that the NSWMA was the implementing agency for same.

Councillor McLeod told the meeting that he was very embarrassed by the Health Authority in St. Ann, adding that when they met with the stakeholders on the eve of the outbreak of the virus, they were advised to mobilize the communities, with a view of carrying out the necessary clean-up activities; that he acted accordingly, and no representative from the Public Health Department had visited the area to collect the waste. He recalled that one Friday afternoon, he received a call from a Ms White of St. Ann's Bay, enquiring whether he could identify a date when the team could visit the area to do the clean-up which he did; that two days before the exercise was carried out, he made a call to the officer and they confirmed that the date was o.k. However, to date the bags with the garbage remained in the division, more-so in the Rosetta and St. D'Acre area to be collected. Additionally, that he had engaged someone to remove the garbage, especially in the Rosetta area and the gentleman wanted to know how he would be paid for same.

Councillor Dickenson also told Council that some amount of cleanup was done in the St. Ann's Bay and Charles Town area in December and he was told that same was done from the first tranche of funding. He further tried to ascertain when the second tranche would be made available.

Pertaining to the aforementioned comment made by the Medical Officer (Health) regarding the work-plan for Members of Parliament, Councillor Dickenson assured Council that the Member of Parliament for North East, St. Ann had implemented her programme through the Social Development Commission.

Councillor Giscombe indicated that the statistical report given by the Medical Officer (Health) did not mention about the cases that were treated at home.

Councillor Bell enquired from the Medical Officer (Health) whether there were any suspected cases of Chick V since the start of the new year and if so, the number and the areas where they were identified.

The Director of Administration questioned whether fogging was done in the Greenwich Park area, as the area still suffered from mosquito infestation. Additionally, she mentioned that there were several cases of throat problem in the parish and asked if the department was aware of the matter.

In response, the Medical Officer (Health) explained to Council that as it relates to the mobilization, Councillors were responsible for same in their divisions; that the funding that was expected for the programme was \$5million but that only \$2.5million was allocated to the Council in the initial stage. As such, the department had to decrease the number of communities that were identified to receive attention. Furthermore, they were instructed by the Chairman of the Local Board of Health that all the divisions should be represented when the first allocation was expended. Based on the situation, they had to take a decision as to where to begin in each division.

She further advised that monies were allocated for the trucking and that Councillors were responsible to identify trucks to do the removal. Moreover, the department should be advised when the work was done in order that same could be verified for payment.

As it relates to the query made by Councillor Bell regarding the information given about the number of reported cases of Chik V in the parish, the Medical Officer (Health) clarified that it was five (5) cases for the month of December and one suspected case so far for the month of January.

She explained to Council that the department had not received any report of an increase in respiratory problem in the parish also that if there was an increase in mosquito infestation in any community, same should be reported to the Health Department.

At this point, Councillor Bell asked where the persons who worked with the truckers during the cleanup exercise could submit their invoices for payment, to which the Medical Officer (Health) responded that same should be submitted to the Secretary/Manager of Council who would seek verification from the Health Department. She also mentioned that the community volunteers could also do the verification on behalf of the Health Department, once they were aware that the work was done.

The Chairman then thanked the Medical Officer (Health) for the report given.

b. Recommendations for Burials in Family Plots

On the adoption of a motion moved and seconded by Councillors Clemetson and Bell respectively, Council ratified the following applications that were recommended by the Public Health Department and approved out of session by the Chairman of the Council:

• Winston Allen	-	Mines
• Linda Winson	-	New Hall, Bensonton
• Safiva Wallace	-	Douglas Castle
• Julia Whitehorn	-	Forest, Lumsden
• Vorel James	-	Cowley
• Lillian Brown	-	Douglas Castlr
• Alva Francis	-	Alderton
• Lillian Richards	-	Fullerton Park
• George Grignon	-	Old Bethany
• Mayvelling Small	-	Clayground
• Ruby McFarlane	-	Orange Hill
• James Brown	-	Middle Buxton
• Burcham James	-	Mt. Zion
• Alva Francis	-	Alderton
• Winston Abbourne	-	New Hall
• Samuel Heron	-	Farm Town
• Rudolph Brown	-	Hermitage
• Maxwell Brown	-	Muirhouse
• Naron Brown	-	Clayground
• Raphael Grey	-	Concord
• Lorna Powell	-	Kensington
• Lorna Ellis	-	Mt. Ollivet
• Verna Green	-	Colegate
• Fredricka Branford	-	Shawberry, Old Road
• Ethel Simpson	-	Aboukir
• Zephaniah Tucker	-	Grants Mountain
• Carlton Walters	-	Mt. Moriah
• Dorothy James	-	Aboukir
• Eustace Kelly	-	New Hall, Bensonton
• Iileen Dennis	-	Bensonton
• Veronica Walker	-	Berry Hill, Alexandria
• Virginia Currie	-	Barnstaple, Brown's Town
• Kevin Berry	-	Shelly Piece, Alexandria

c. Recommendations for Barbers/Hairdressers/Beauty Therapists/Cosmetologists

On the adoption of a motion moved and seconded by Councillors Bell and Clemetson respectively, Council ratified the following applications that were recommended by the Public Health Department and approved out of session by the Chairman of the Council:

Salons

1. Rose-Marie Hamilton Hype Hair Supplies and Beauty Salon 44 Main Street, St. Ann's Bay

Beauty Therapists

1. Anna-Kaye Johnson Radiant Spa Jewel Runaway Bay
2. Lorilee-Ann Riley 7 Rennie Road, Buckfield, Ocho Rios
3. Patrice Elliot-Wint Faces and Fingers Ltd. 5-6 Dacosta Drive, Ocho Rios
4. Erica Johnson Faces and Fingers Ltd. 5-6 Dacosta Drive, Ocho Rios
5. Joy Murdock 49 Marine Garden, Ocho Rios
6. Kerry-Ann Lewis-Robinson Radiant Spa Jewel Runaway Bay
7. Kadesha Pearson Bahia Spa Pear Tree Bottom, Runaway Bay
8. Natasha Greaves Renova Spa Riu, Mammee Bay
9. Audrey Johnson Bahia Spa Pear Tree Bottom, Runaway Bay

Hairdressers

1. Jacquelin Brown-Holmes Main Street, Brown's Town
2. Dullia Mattis Scissors Edge Barber & Beauty Salon Main Street, Ocho Rios
3. Jodie Williams Jack Ruby Plaza, Ocho Rios
4. Tabara Smith Carol's Beauty Salon 6 James Avenue, Ocho Rios
5. Lavern Morgan Sedia's Beauty Salon Bravo Street, St. Ann's Bay
6. Barbara Long Unique Natural Hair Look Moneague Market Complex
7. Venesha Hinds Monica's Beauty Salon Market Square, Ocho Rios
8. Navedene Pink Monica's Beauty Salon Market Square, Ocho Rios
9. Camille Samuel Monica's Beauty Salon Market Square, Ocho Rios

Cosmetologists

1. Odette Brown Faces and Fingers Ltd. 5-6 Dacosta Drive, Ocho Rios
2. Keri-Ann Paisley Faces and Fingers Ltd. 5-6 Dacosta Drive, Ocho Rios
3. Alecia Savoury 7 Dacosta Drive, Ocho Rios
4. Andrene Lyons Andrene Beauty Salon Charles Town
5. Tricia Dawkins Colegate, Ocho Rios
6. Nicola Thorpe Tower Heights, St. Mary

Barbers

1. Michael McNish Scissors Cut Main Street, Ocho Rios
2. Andale Smith His and Hers Barbershop 25 James Avenue, Ocho Rios
3. Recardio Jackson Scissors Edge Beauty & Barber Shop 54 Main Street, Ocho Rios
4. Michael Genus Scissors Edge Beauty & Barber Shop 54 Main Street, Ocho Rios
5. Ricky-Rickardo Hay Scissors Edge Beauty & Barber Shop 54 Main Street, Ocho Rios
6. Dwight Robinson Scissors Edge Beauty & Barber Shop 54 Main Street, Ocho Rios

Recommendations for Butchers Licence

NIL

On the adoption of a motion moved and seconded by Councillors Bell and Clemetson, respectively, Council resumed its normal sitting.

8. PUBLIC HEALTH AND SANITATION COMMITTEE MATTERS

a. Garbage Situation - Alexandria Market

Councillor McLeod expressed concern regarding the deplorable condition of the captioned facility due to the large pile up of garbage on the compound. He stated that a skip had been placed in the area but because of the amount of garbage that had been generated on the compound, it continued to overflow onto a neighbouring property; that from time to time persons constantly light the garbage which may create a problem.

A suggestion was then made for a letter to be written to the National Solid Waste Management Authority, requesting that the garbage be collected on a more regular basis.

b. Garbage Situation - Ocho Rios Market

Councillor Bell highlighted that the garbage at the Ocho Rios Market had not been collected since Christmas Day; that he was in the area the previous day and the compound remained very unsightly because of the situation.

c. Garbage Situation – St. Ann’s Bay Division

Councillor Dickenson also reported that since the Christmas Holidays only one time garbage collection was done in his community.

Council noted the foregoing matters and requested that same be brought to the attention of the National Solid Waste Management Authority as quickly as possible, with a view of having the garbage removed from the aforesaid locations at the earliest possible time.

d. Minutes of the Public Health and Sanitation Committee Meeting

The Minutes of the Public Health and Sanitation Committee Meeting held on November 19, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Williams and Walker, respectively, subject to any amendment at the appropriate meeting.

9. HUMAN RESOURCE MATTERS

a. Minutes of the Human Resource Committee Meeting

The Minutes of the Human Resource Committee Meeting held on November 19, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Weir and Redway, respectively, subject to any amendment at the appropriate meeting.

10. **PHYSICAL PLANNING AND ENVIRONMENTAL CONTROL COMMITTEE MATTERS**

a. Minutes of the Physical Planning and Environmental Control Committee Meeting

The Minutes of the Physical Planning and Environmental Control Committee Meeting held on November 11, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Redway and Bell, respectively, subject to any amendment at the appropriate meeting

b. **AFFIXING OF COUNCIL'S COMMON SEAL IN CONNECTION WITH:**

SCHEDULE OF SUBDIVISION APPLICATIONS SUBMITTED FOR FINAL APPROVAL FOR THE MONTH OF JANUARY 2015

File #	Name of Applicant	Name of Owner	Location	# of Lots	Purpose of Subdivision
L/13/7661	Kirk Ellis	Emmanuel Ellis	Parry Town	3	Residential
L/13/7657	Albert Bennie	Winston Frazer	Warrick Mountain	3	Farm./Homestead
L/13/7648	Frans Gruyaert et al	Frans Gruyaert et al	Mount Pleasant (Lot# 61C)	4	Agri./Residential
L/13/7608	Prajahpahi Duksah	Prajahpahi Duksah	Great Pond (Bouganvilla Drive)	26	Residential
L/13/7666	Sue-Ann James	Est. Laura McKenzie & Uriel Edwards	Lillyfield & Elgin Hall	2	Resi/Farmstead
L/13/7671	Herbert Logan et al	Herbert Logan et al	Alma	2	Residential
L/13/7679	Ivan Anderson	Albertha Martin	Enfield	2	Residential

SCHEDULE OF STATUTORY DECLARATION FOR COMPLIANCE CERTIFICATE FOR THE MONTH OF JANUARY 2015

File #.	Name of Applicant	Name of Owner	Location	# of Lots	# of lots Released	Purpose of Subdivision
1. L/7682	Gordon Lewis	Est. Gordon A.W Lewis	Homecastle	2	2	Agricultural
2. L/13/7230	McManus Morrison	McManus Morrison	Lillyfield & Elgin Hall	3	1	Farmstead & Homestead
3. L/13/7039	Harold Fowler	Harold Fowler	Aboukir	2	1	Residential/Farmstead
4. L/13/7646	Richard Sasso	D.M.J Limited	Mammee Bay	3	3	Residential
5. L/13/7590	John Collier	John Collier	Upton & Bonham Spring	3	3	Residential
6. L/13/7026	Janet Adams	Janet Adams	Liberty Hill	2	2	Residential
7. L/13/4242	Arthur Brown	Arthur Brown	Relief, Beecher Town	2	2	Residential/Agricultural
8. L/13/7374	Lushington Bogle	Lushington Bogle	Moneague	6	6	Farmstead & Homestead
9. L/13/7001	Noel Thomas	Noel Thomas	Harmony Hall (Eden Villa)	2	2	Residential
10. L/13/4783	Hoy Coombs	Hoy Coombs	Happy Retreat	3	3	Residential
11. L/13/4857	Joseph Jobson	Joseph Jobson	Golden Grove	2	1	Residential/Agricultural
12. L/13/7313	Peter Alexander	Peter Alexander	Enfield	8	1	Residential/Institutional
13. L/13/7367	Douglas Henry	Douglas Henry	Clifton Lodge	293	2	Residential
14. L/13/4417	E. M Robinson	Est. Tarrant Henry	Exchange	2	1	Residential
15. L/13/7625	Douglas Brown	Douglas Brown	Huntley	2	1	Residential/Commercial
16. L/13/7462	Wintley Bailey	Wintley Bailey	Huntley	2	1	Residential/Farmstead
17. L/13/7525	Adolphus Dawson	Adolphus Dawson	Queenhythe	5	2	Farmstead

On the adoption of a motion moved and seconded by Councillors Bell and Weir respectively, Council granted its approval for its Seal to be affixed to the aforementioned documents.

c. Resolution – Fees for Change of Approved Subdivision and Modification/Discharge of Restrictive Covenants

Presented memo from the Director of Planning dated December 29, 2014, forwarding the captioned resolution to be tabled, with a view of having it approved so that same could be sent to the Ministry of Local Government and Community Development for its approval.

The resolution read as follows:

RESOLUTION – Modification and Discharge of Restrictive Covenants

WHEREAS the St. Ann Parish Council has been receiving a large number of requests to modify and/or discharge restrictive covenants on and from titles:

AND WHEREAS these requests involve a separate process which are not within the normal realm of processing a development application:

AND WHEREAS the Council has devised a process with stakeholders involved in the processing of these applications:

AND WHEREAS on 2013 July 13 the St. Ann Parish Council sitting as its Finance Committee granted approval for the formal process and administration of fees for the modification and/or discharge of restrictive covenants based on the listing below:

- Where the application is in relation to modification and/or discharge of covenants for setbacks from property boundaries, encroachment on roadways, retention of structures etc – a flat rate of \$30,000
- Where the application is in relation to modification and/or discharge of covenants referring to land-use, potential for resubdivision of lands etc – the flat rate plus percentage of land valuation (based on the size of the land) to a maximum fee of \$100,000.

The percentage to be assigned to the flat rate is as follows:

o 0 – 10 hectares	-	0.50% of land valuation
o 10.01 – 25 hectares	-	0.47% of land valuation
o 25.1 – 50 hectares	-	0.45% of land valuation
o 50.1 – 100 hectares	-	0.425% of land valuation
o Over 100 hectares	-	0.40% of land valuation

BE IT RESOLVED that the administrative fees above be sent to the Ministry of Local Government & Community Development for support and gazetting.

Desmond Gilmore
The Chairman of the said Council
and

JAN BELL
and

ARTHUR CLEMETSON
Two Councillors of the said Council
and

Alfred Graham
Secretary of the Council
in the presence of the:-


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**Justice of the Peace
for the Parish of St. Ann**

11. POOR RELIEF MATTERS

a. Minutes of the Poor Relief Committee Meeting

The Minutes of the Poor Relief Committee Meeting held on December 10, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors Brown and Garrick, respectively, subject to any amendment at the appropriate meeting.

12. ROADS AND WORKS MATTERS

a. Minutes of the Roads and Works Committee Meeting

The Minutes of the Roads and Works Committee Meeting held on November 11, 2014, was confirmed on the adoption of a motion moved and seconded by Councillors Garrick and Redway, respectively, subject to any amendment at the appropriate meeting.

13. DISASTER MANAGEMENT MATTERS

a. Minutes of the Disaster Committee Meeting

The Minutes of the Disaster Committee Meeting held on November 17, 2014 was confirmed on the adoption of a motion moved and seconded by Councillors McLeod and Garvey respectively, subject to any amendment at the appropriate meeting.

b. Report of the Senior Deputy Supt. - Fire Brigade

The report on the activities of the Fire Brigade for the month of December 2014 was tabled by Deputy Supt. Kevin Haughton who had been acting as the Officer in Charge of the parish and adopted on a motion moved and seconded by Councillors Brown and Garrick, respectively. The following points were highlighted:

Fire Statistics:

Classification of Calls	Amount	Total
Genuine Fires	18	
Malicious False Alarm	01	
False Alarm with Good Intent (FAWGI)	0	
Special Service	20	
TOTAL CALLS		39

Genuine Fires	Amount	Total
Residential	05	
Coal Kiln	00	
Bush	03	
Dumps and Rubbish	03	
Utility Poles	02	
Motor Vehicle	02	
Tree	01	
Cargo Vessel	01	
Oil Drum	01	
TOTAL GENUINE FIRE CALLS		18

Total Risk : \$128,050,000.00
 Total Loss : \$3,810,000.00
 Total Saved : \$124,240.00

Residential Displacement: 3 Adults

Fire Prevention Activities:

Activities	Amount
Building Plan approved	01
Subdivision Plans inspected/approved	07
Fire Prevention Lectures	01
Pamphlets issued	97
Hydrant Inspection	01

Response Capability:

The response capability of the Division for the month of December 2014 continued to improve.

The pumpers assigned to all three stations in the parish were fully functional as well as the Rescue Units assigned to the Division; however, the Fire Boat was still out of service and funding was awaited to effect the necessary repairs.

Building Project – St. Ann’s Bay Fire Station

Work on the station building was heading towards its final stage; however, it was moving at a slow pace due to the lack of funding.

The windows had been installed, the walls rendered, and painting was almost completed but there was the need for 140 (17”x17”) tiles for the District Officers Quarters and 160 (8”x12”) wall tiles for the bathrooms.

DSP Haughton explained to Council that expansion work had been carried out on the Fire Station in order to have an official ceremony but that more work was needed before same could be held.

Fire Boat

He reiterated that the Fire Boat was out of operation, nonetheless, the other official vehicles were up and running.

Councillor McLeod enquired whether the department was aware of the problem with the captioned unit, to which the Deputy Supt. responded that same had been identified; however, funding was awaited to effect the necessary repairs.

Councillor Brown asked how long the Fire Boat was out of service and was told approximately one year.

Councillor Bell made a request for the report to be forwarded to Council electronically so that they would be able to access the information beforehand. **Agreed**

Fire Hydrants

Councillor Stewart made enquiries about the status of the fire hydrants in the parish, to which DSP Haughton told Council that he was unable to give the report at this time, but promised that same would be given at the next sitting.

Fire Units

Councillor Redway asked about the status of the two units that were promised for the parish and request was made for one to be assigned to the Brown’s Town Fire Station.

In response, Deputy Supt. Haughton told Council that he had visited Brown’s Town the previous day on a tour as part of a response to emergency situations and that a Pumper was in there area. He further highlighted that a fully functional unit was already

assigned to the Brown's Town Fire Station; however, request could be made for an additional one.

Councillor Redway then asked that a follow up be done on the matter.

The Chairman thanked Deputy Supt. Haughton and his assistant for attending the meeting. He also commended the department for the support that the Council continued to receive from the department and also wished for them all the best for 2015.

14. **CIVIC AFFAIRS AND COMMUNITY RELATIONS MATTERS**

a. Minutes of the Civic Affairs and Community Relations Committee Meeting

The Minutes of the Civic Affairs and Community Relations Committee Meeting held on November 18, 2014, was confirmed on the adoption of a motion moved and seconded by Councillors McLeod and Clemetson, respectively, subject to any amendment at the appropriate meeting.

15. **COMMERCIAL SERVICES COMMITTEE MATTERS**

a. Minutes of the Commercial Services Committee Meeting

The Minutes of the Commercial Services Committee Meeting held on November 17, 2014, was confirmed on the adoption of a motion moved and seconded by Councillors Redway and Bell, respectively, subject to any amendment at the appropriate meeting.

17. **CORRESPONDENCE - NIL**

18. **RESOLUTION PASSED BY OTHER COUNCILS AND SUBMITTED FOR SUPPORT – NIL**

19. **A.L.G.A.'s Update/Newsletter**

The captioned report forwarding the New Year's Message from Mayor Sean Barnswell, President of ALGAJ was circulated in the meeting and adopted.

20. **MATTERS FROM THE ST. ANN PARISH DEVELOPMENT COMMITTEE**

Nil

21. **MATTERS FROM THE SOCIAL DEVELOPMENT COMMISSION**

Nil

22. **MATTERS FROM THE POLICE DEPARTMENT**

The report of the St. Ann Police Division was presented to Council by Inspector Simmonds. She began by reading the Mission Statement of the St. Ann Police as follows:

“To provide professional service to our valued stakeholders through collaborative and confidence building partnership and trust; effective law enforcement and preventative policing, thereby reducing crime and the fear of crime and ultimately building safer and more secure communities”.

She expressed thanks to the Council for its assistance in giving a facelift to the St. Ann's Bay Police Station as one of its Labour Day Projects, adding that they were motivated by same.

She pointed out that policing in the parish was multi-dimensional, thus the police had the responsibility not only for the protection of the citizens, but also the

protection of the economic resources, adding that foremost in this was the protection of the tourism product, bauxite industry, agriculture and cattle farming.

Crime

She reported that at the end of the year 2014 crime was reduced by 24%; that the division recorded 38 murders for the period up by 3 from 35 in 2013. Twenty one (21) murders were committed by the gun and seventeen (17) by use of cutting implements, seven (7) were attributed to gang violence.

Of the eleven (11) station areas in the division, four (4) station areas, namely, Ocho Rios, St. Ann's Bay, Brown's Town and Runaway Bay contribute seventy percent (70%) of crimes and these were the parishes major towns and commercial centres.

There was an increase of sixty-six percent (66%) in firearm seizure and assorted rounds during 2014 when compared to that of 2013.

At this point, Councillor Giscombe expressed concern regarding the increase of crime in the parish. He was of the view that squatting was one of the major problems that contributed to the matter as well as the development sites.

Inspector Simmonds told Council that whilst she agreed that in areas where development takes place crime was on the increase, the Jamaica Constabulary Force do not have enough police personnel to place at every location in the parish. Further, that the police continued to encourage developers to have background checks done on persons before they were being employed on development sites, but on several occasions, they do not comply.

Councillor Bell brought to attention that the most of the information given in the report of the police was relative to the year 2014. He further mentioned about an incident which occurred in the Parry Town area at the dawn of 2015, which involved the police and gunmen which resulted in the death of a resident of the community.

In response, Inspector Simmonds told Council that since then steps had been taken to beef up patrol in the area; that investigation was ongoing, arrests had been made and an Identification Parade had been arranged. She was adamant that they all should understand that crime was everyone's business.

Councillor Garvey suggested that a meeting be convened with the community, the political directorate and the police to see whether the situation could be resolved. He further suggested that the citizens should be encouraged to keep the police abreast of what had been happening in their communities, as there were several avenues to explore in terms of giving information to the police.

On the adoption of a motion moved and seconded by Councillors Garrick and Bell, respectively it was agreed that the meeting be continued beyond 1:00 p.m.

Domestic Disputes

Communities continue to experience domestic disputes and other conflicts which often ended in aggravated assaults or as in some cases murder.

The police had been working with the communities and launched a Proactive Violence Interruption Programme on September 28, 2014 where the Minister of National Security launched the "Unite for Change" programme in St. Ann. Since the launch, one training programme had been conducted, in which twenty-two (22) community members were trained in Conflict Management and Community Policing; that they would in turn train members within their communities and that

they were seeking the input of the stakeholders to curb or address domestic conflicts.

Praedial Larceny

The parish continued to experience the activities of praedial thieves; cattle and agricultural produce were the main target. In this regard, the police seek to work closely with the farmers and had launched several farmers watch and farm visits. Several arrests had been made since the year began and one incident of murder had been attributed to cattle stealing.

Councillors were implored to remind persons in their respective divisions to get receipts from farmers from whom goods were purchased.

Traffic

Fatal traffic accidents went up by one, fatalities also went up from twenty-three (23) to twenty-seven (27). There was an increase in accidents along the Salem/Runaway Bay Main Road; however, police operations had been intensified in the area which contributed to the decline.

It was highlighted that an area of concern was the roadway in the vicinity of Richmond Estate, which was an eighty (80) kilometres zone, but had now become a built up area. Based on the situation, a recommendation would be made for the speed limit to be reduced within that particular area.

Robbery

Note was taken that several robberies had been carried out in the towns, some in close proximity to financial institutions. Business operators needed to be more vigilant and take responsibility for their security by engaging the services of couriers or the police where required.

Inspector Simmonds stressed that the police would never have enough personnel to provide close protection for all its citizens and infrastructures, hence, paramount to the policing strategy was the continuous building of partnerships with its stakeholders and citizens, business and civic groups, NGO heads, JHTA, schools, church and other community groups.

Widely Publicized Meeting

A widely publicized meeting should have been held at the Ocho Rios High School Auditorium on December 16, 2014, but was postponed due to the inclement weather. A new date was to be arrived at.

St. Ann Police Fundraiser

The St. Ann Police hosted a Fish Fry and dance on December 19, 2014, to raise funds to repairs its photocopier machines and to purchase minor parts for service vehicles.

A special thank you was extended to the Chairman of the Council who was in attendance and also to the Council for its support.

Area 2 Headquarters

Asst. Commissioner of Police, Mr. Elan Powell to take up his transfer as Asst. Commissioner of Police in charge of crime with effect from January 15, 2015, and Mr. Glenford Hudson to be assigned as the new Area Chief.

St. Ann would also gain two (2) new officers, namely; Senior Superintendent of Police Steve Brown and Assistant Superintendent of Police Anton Cardoza.

Inclosing, she said that the St. Ann Police would like to extend thanks to the Council for its continued support and pledged its 110% work in ridding the parish of the crime scourge.

In response, the Chairman thanked Inspector Simmonds for the report given and said that the Council continued to look forward to the collaborative support of the Jamaica Constabulary Force, adding that with support they could rid crime in the parish.

23. QUESTIONS ON GENERAL BUSINESS

Expression of Appreciation

Councillor Brown asked whether Council was aware that he was ill and was recently hospitalized.

He further expressed thanks to Council for the support that he had received during the time.

Road No. 177, Hogs Run - Borobridge Division

Councillor Brown further asked whether Council was aware that during the recent flood rains, a section of the captioned roadway had broken away.

The Chairman directed the Councillor to give the report to the Supt. Roads and Works.

Road No. 120 – Brown’s Town Division

Councillor Redway asked whether Council was aware that the section of roadway leading from Orange Valley to Muirhouse, Buxton was severely damaged during the recent heavy rains. He further asked whether consideration could be given to have some works done in the area, as serious drainage & undermining problem had occurred.

24. MOTION - Nil

26. NOTICE OF MOTION - Nil

27. SUPPLEMENTAL AGENDA

28. ADJOURNMENT

As there was no further matter to be discussed, the meeting adjourned.

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Chairman of the Council

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Secretary/Manager