

PARISH COUNCIL OF MANCHESTER

AGENDA

REGULAR MONTHLY MEETING OF COUNCIL TO BE HELD ON JUNE 12, 2014

1. NOTICE CONVENING THE MEETING
2. PRAYER
3. APOLOGIES FOR ABSENCE
4. CONFIRMATION OF MINUTES OF REGULAR MONTHLY MEETING OF COUNCIL HELD ON **MAY 8, 2014**
5. MATTERS ARISING
6. REPORTS FROM AGENCIES
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9. CORRESPONDENCE
 - I. From Government Ministries & Departments
 - II. OTHER PARISH COUNCILS
 - III. OTHER SOURCES
 - (a) Report from the President, ALGAJ
 - IV. DEPARTMENTAL
10. REPORTS FROM COMMITTEES
 1. Finance & Planning Committee held 06/05/14
 2. Disaster Preparedness and Emergency Management held 01/5/14
 3. Human Resource Committee held 13/05/14
 4. Civic Affairs & Brooks Park held 13/05/14

5. Municipal & Commercial Services held 20/05/14
6. Physical Planning & Environment held 15/05/14
7. Poor Relief held 28/05/14
8. Agriculture held 28/05/14
9. Local Board of Health and Environmental Sanitation 22/05/14

11. MATTERS REFERRED FROM COMMITTEES

Physical Planning & Environment

- (a) Subdivision with lots below ¼-acre size
- (b) Recommendation for affixing the Council's Common Seal to approved subdivision applications
- (c) Recommendation for issuance of Certificate of Completion

12. QUESTIONS

13. PETITIONS

14. NOTICE OF MOTION

15. PRAYER

16. ADJOURNMENT

BY ORDER

David Parkes
Secretary/Manager
Parish Council, Manchester

MINUTES OF THE REGULAR MONTHLY MEETING OF THE PARISH COUNCIL OF MANCHESTER HELD ON MAY 8, 2014

The Regular Monthly Meeting of the Parish Council of Manchester was held in the Council's Chamber, 32 Hargreaves Avenue, Mandeville on Thursday, May 8, 2014, commencing at 10:15 a.m.

MEMBERS PRESENT

Her Worship the Mayor
Councillor Brenda Ramsay

Councillors: - Ervin Facey, Deputy Mayor
Cleon Francis
Faith Sampson-Nickle
Muriel Swaby
Desmond Harrison
Donovan Mitchell
Jones Oliphant
Burton Wright

ELECTORAL DIVISION

Bellefield

Spur Tree
Knockpatrick
Johns Hall
Porus
Christiana
Royal Flat
Mandeville
Walderston

ENTERED DURING THE MEETING

Councillor Anthony Bryce
Darlton Brown
Omar Miller
Fairbourne Maxwell
Mr. Dewaine Larmond -

Newport
Alligator Pond
Craighead
Mile Gully
Director of Planning

OFFICERS IN ATTENDANCE

Messrs. David Parkes	-	Secretary/Manager – Clerk to the Committee
Sanja Elliott	-	Asst. Superintendent, Roads & Works
Densil Mundy	-	Inspector of Poor
David Harris	-	Director of Finance
Dewaine Larmond	-	Director of Planning
Miss Sharon Walker	-	Internal Auditor
Mrs. Darcia Roache	-	Director of Administration
Mrs. Vivinne Grant	-	Matron, Infirmary
Miss Charmine Hepburn	-	Recording Secretary

ALSO IN ATTENDANCE

Mr. Emrick Needham	-	Acting Superintendent, Jamaica Fire Brigade
Mr. Donovan Cunningham	-	Manager-Field Services, Jamaica Public Service Co
Miss Ava Tomlin	-	Parish Manager, Jamaica Public Service Company

MEETING CALLED TO ORDER

The meeting was called to order at 10:15 a.m. by Her Worship the Mayor, Councillor Brenda Ramsay.

NOTICE CONVENING THE MEETING – was taken as read.

PRAYER – Devotion was conducted by Rev. Dr. Adlyn White, Chaplain.

WELCOME

Her Worship the Mayor extended a warm welcome to everyone present, especially the agencies. Mayor Ramsay stated that it was unfortunate that they meet at a time when there were so many incidents and regrets over the past weeks. She said the murders continue into their beautiful parish and as Mother's Day approaches there would be many who would not really enjoy the

day. She said they all had to do whatever they can, in whatever way to see if they can stop this type of brutality that was emerging in their parish and in the island and pray that God will help them to find the solution to this terrible crisis that they find themselves in.

APOLOGIES FOR ABSENCE

Apologies for absence were tendered on behalf of Councillors Darlton Brown, Fairbourne Maxwell, McArthur Collins and Mr. Dewaine Larmond, Director of Planning who would be late, Councillor Iceval Brown and Ms. Janice Mundle, Commercial Services Manager who would be absent, Mrs. Cardel Baker-Grant, Communication Programmes Coordinator and the Superintendent, Roads & Works who were on vacation leave, representatives from the National Water Commission and the Social Development Commission who would be absent.

ENTERED THE MEETING – Councillors Anthony Bryce and Omar Miller

CONFIRMATION OF MINUTES

Corrections:

- Page 1 Under the captioned ‘Members Present’ *Councillor Jones Oliphant – Mandeville Division* was omitted
Under the captioned *Also in Attendance* the word ‘Acting’ to be change to read ‘Assistant’ and wherever it appears in the minutes.
- Page 3 Under the captioned ‘The Jamaica Fire Brigade’ 4th para. 5th line the words ‘*off the building when it rains*’ to be inserted after the word ‘*roof*’.
- Page 9 1st para. 5th line the words ‘*if complete replacement was required LED was also used*’ to be added after the word ‘*Mandeville*’.
- Page 13 Under the captioned Announcement 3rd para.3rd line the words ‘*because of the holidays*’ to be inserted.

Moved by : Councillor Omar Miller

Seconded by : Councillor Ervin Facey, Deputy Mayor

and Agreed -

“that the Minutes of the Regular Monthly Meeting of the Council
“held on April 10, 2014 be and are hereby confirmed.

MATTERS ARISING

Re: Development of Roxborough

The Secretary/Manager advised the meeting that he was still awaiting the official approval from the Tourism Enhancement Fund for the extension of the Roxborough project.

Re: Adoption of Round-a-bouts – Jamaica Public Service Company

Mayor Ramsay enquired and was advised by Ms. Ava Tomlin, Parish Manager that the letter for the captioned matter had been forwarded to the company’s president and a copy sent to her; however she was not in a position to give an update on the matter.

Re: Council’s Citizens’ Charter

The Secretary/Manager advised the meeting that the Citizens’ Charter was being copied to circulate to members in order that same can be distributed to the various Citizens Association.

ENTERED THE MEETING – Mr. Dewaine Larmond – Director of Planning

REPORTS FROM AGENCIES

The Jamaica Fire Brigade

The Chairman invited Mr. Emrick Needham, Assistant Superintendent, Jamaica Fire Brigade to update the meeting accordingly.

Mr. Needham announced that Randolph Thompson, Assistant Superintendent, Jamaica Fire Brigade had lost his father and the Department was in a very sombre mood.

The officer reported that now that the parish was experiencing some rains, the tank at the Christiana Fire Station was filled to capacity. He said where the units were concerned all were operational, two pumps and a rescue tender.

Mr. Needham reported that during the month of April, 2014 the Department responded to 126 fire calls broken down as follows:

- 90 were genuine, 24 malicious false alarms, 2 false alarm with good intent (F.A.G.I) and 10 special services.
- Summary – Mandeville 102 and Christiana 24
- Estimated value of property at risk was \$289,600,000.00
- Estimated loss was \$2,120,000.00
- Estimated value saved \$287,480,000.00

Major Fires

4th April two apartment dwelling house at Hillside, Knockpatrick-Manchester.
Number of jets used: One medium. Loss \$300,000.00. Risk nil. Homeless:
1 Injury: 1 adult. Origin: suspected overturn candle.

23rd April two apartment dwelling house at Guava Walk, Somerset-Manchester.
Number of jets used: One medium. Loss \$500,000.00 Risk-\$1.5M
Homeless-0 Origin: unknown

Homeless: 1 adult

Major Special Service

There was no major special service.

Other Issues

Mayor Ramsay mentioned that there was a concern for the large number of malicious false alarm the Department was receiving and enquired whether the areas those calls were coming from were being documented. She also enquired whether the calls received were coming from all over the parish or whether same was concentrated in a geographic area.

Responding, the Assistant Superintendent advised the meeting that the Fire Department had noted the trend and stated that some of the calls were difficult to trace as most times the calls were made to the Police who forward same to the Brigade. He said that there were no direct numbers and there were some that were false; hence the problem the Department was faced with.

Mr. Needham explained that due to the type of service that the Department carries out when calls are received they have to respond to verify whether they are true and many times the genuine ones were left unattended. The officer further advised that the Fire Department was in dialogue with the police and a request was made by the police for a report to be done up to three months on some of the numbers received and they would do the necessary investigations.

Regarding the removal of the two fire hydrants within the Glencoe Subdivision, Councillor Burton Wright mentioned that persons had invested millions of dollars within that scheme and to hear that the hydrants that were installed were dummy ones and this was not acceptable.

The member then asked what was the way forward as the developer for the property was still around and could be asked to correct same.

Mr. Needham replied that further investigations would have to be done to ascertain whether there was any policy to deal with hydrants that were not connected to the main. He also stated that he was not aware of which agency who would take the necessary action against those developers.

Mayor Ramsay added that dialogue should be had with the National Water Commission on the matter as well.

Councillor Jones Oliphant enquired as to whether there was any update on the list of fire hydrants that were working as to those that were not across the parish.

The Assistant Superintendent, Fire Department advised that to date there was no update; however the process was still ongoing.

Mayor Ramsay stated that since the updated list would be over an extended period, asked that the listing that was available be provided to the members so they would be aware of where the working hydrants were. Mr. Needham promised to facilitate same

LEFT THE MEETING – Mr. Emrick Needham-Assistant Deputy Superintendent –Jamaica Fire Brigade

Re: Water Report

Mayor Ramsay reported that at the last sitting of the Infrastructure Committee there were extensive discussions with representatives from Rural Water Supplies and the National Water Commission, where many of the concerns were aired and feedback given as to the way forward. She said she trust that the discussions, which seemed promising, be fulfilled in a timely manner.

Re: Street Lights etc.

The Chairman welcomed Miss Ava Tomlin, Parish Manager, JPSCO. Ltd. and asked her to update the meeting accordingly.

Ms. Tomlin reported on some of the issues that were brought out at the last meeting as follows:

MATTERS ARISING FROM LAST MEETING

- Patrols in Coley Mt will be done in this reporting period –special focus was given to the street lights
- Promised meeting between Mr. Thomas and Councillor Collins occurred regarding pole in the New Green Division
- Councillor Mitchell spoke to the removal of retired poles in his division. Know that it affects other division – working with joint pole partners - improve in this area
- Councillor Iceval Brown – claimed that outages in that division were to change old poles – misunderstanding – frequent outages – stage zero- need for new generation
- Councillor Dalton Brown – lights installed sans his knowledge- investigated – not installed by JPS – will relocate per drxn of Council

STREETLIGHTS

- Number of streetlights repaired -307

DIVISION	NUMBER REPAIRED	AREAS for next reporting period
Bellfield	15	
Spur Tree	4	
Craig Head	47	
Walderston	44	
Royal Flat	9	
Alligator Pond	0	
Newport	48	

Porus	4	
Grove Town	37	
Mile Gully	0	
Christiana	49	
Johns Hall	0	
Knockpatrick	33	
Mandeville	16	
New Green	1	

VEGETATION – spot as needed. Intensify as we go into the hurricane season

- Spot bushings done at Warwick
- Cool shade –Mile Gully – spot bushing
- Coley Mountain – spot bushing

POLE CHANGES – 7

- Mandeville -2
 - Wiles Corner- 1
 - Chelleston Drive
- Coleyville – 1
- Mile gully – 1
- Three Chains – 2
- Grey Ground - 1

MAJOR OUTAGES

- Spur Tree 310 (May 3, 2014) – 2hrs 49mins duration burnt cross arm
- Kendal 210 (April 4, 2014) – 1 ½ hrs duration- public error - kite in the line
- Spur Tree 310 (April 4, 2014) Accident at Kingsland, 2 hrs duration

MAJOR PLANNED OUTAGES FOR MAY

- Section of Caledonia Road (near Bonito Crescent entrance) and North Race Course Road (behind Manchester Shopping Centre) 18/5/2014, 8am – 5pm

For Pole and transformer

THEFT CONTROL AND FIGHT AGAINST LOSSES

Throw –ups removed 1199 Areas:

Christiana, Yonder pond, Spalding, Long Coffee, M/ville area, Dunrobin, Silent Hill, Coleyville, Porus, Marley Hill, Cocoa Walk and Plowden- a little over a month ago.

Will continue with schedule and also in response to the findings of our teams as well as the public

- Arrests - 4
- Audits –288
- 62 regularised since the start of the year. For the reporting period

Ms. Tomlin reiterated that the theft of electricity poses a challenge for the Jamaica Public Service Company, as the company did not have the resources to reside in every area, every day. However; there is a schedule that is established which works in response to what the team sees in the field, as well as calls received regarding the stealing of electricity. She said that JPSCo. do have a very robust programme that is working.

Ms. Tomlin mentioned that the theft of electricity seemed much lower than what had been said in the past; however she was happy to report that since the beginning of the year sixty-two (62) persons had visited the office to regularize. She said for the company, this was an acceptable approach as this was what the company and the country needed.

The following were recommendations/request/s from the under mentioned Councillors:

Councillor Burton Wright - mentioned that he was concerned about the number of arrests that were made by the Jamaica Public Service Company for the stealing of electricity compared to the number of throw ups that were removed. The member then enquired as to what stage was arrest made. He said if a throw up was removed then same should lead to an arrest.

Councillor Ervin Facey – Deputy Mayor noted that it was only four (4) of the malfunctioning streetlights within the Spur Tree Division were repaired; however there were quite a number that were still outstanding and said he hoped same would be addressed as early as possible. The member asked that an assessment be done on the poles that were rotten within his Division with a view to have them replace.

Councillor Omar Miller - thanked the JPSCo. for effecting repairs to defective street lights in some sections of the Craighead Division. The member then asked for bushing to be carried out in the Division as well. Councillor Miller mentioned that the previous year, JPSCo. had done some work in the Craighead Division for Labour Day and asked whether it was possible for the Company to do some more in the upcoming Labour Day.

The Chairman expressed thanks for the lights that were repaired in sections of her Division and stated that there were still some that were outstanding and asked that they be addressed.

Regarding the replacement of the streetlight at Williamsfield, Mayor Ramsay advised the meeting that she was in dialogue with WINDALCO (and had written) a copy of which would be sent to JPSCo. to have same place at the Royal Flat and Winston Jones Highway. She said a streetlight was within the location, however same was removed without her knowledge and that area was very dark and dangerous.

Mayor Ramsay appealed for assistance from JPSCo. to remove a dying that is located to the entrance of the Bloomfield Housing Scheme on Greenvale Road.

Councillor Donovan Mitchell questioned as to when a developer requests and pays the JPSCo. to put in electrical works to include streetlights at what stage was the Parish Councils were made aware that those infrastructure had been put in place. The member said he was speaking specifically of the Perth Housing Scheme.

Responding, Ms. Tomlin advised the meeting that the matter of arresting persons for the stealing of electricity was not just a single strategy approach, however the long term approach is to have persons stop stealing and to have them regularize and to pay for same.

Ms. Tomlin further explained that whenever the team goes out many times persons were not at home or ran when they see the team and the police; hence if persons were not caught in the act then they could not be arrested. She said that the company works along with the community to try and get persons who were stealing electricity to regularize as it was the company's long term goal. She said in Hibernia where the anti-theft system was put in place, JPSCo. went to the area and in dialogue with the persons who were doing so found out that some of the houses were not wired. She said dialogues had with both Members of Parliament for the area and citizens were able to have some of the houses wired and wires extended and those persons were now on the grid. She reiterated that the company's goal was to get people to regularize and arrest was not their first option but safety was their number one goal.

Ms. Tomlin pointed out that the parish of Manchester was a large one where streetlights were concerned and mentioned that the company had a schedule and worked with same; however the company had financial constraints, hence the company patrolled on schedule and also repaired on schedule.

Regarding the replacement of poles, Ms. Tomlin advised the meeting that there was a systematic programme where the company goes through and inspects not only poles but the entire JPSCo. infrastructure. She further explained that where poles did not require replacement same was reinforced with metal as a method of cost savings.

The bushing of trees against power lines as requested, Ms. Tomlin promised to follow up on same.

Ms. Tomlin advised that further dialogue would be had with the Mayor in regard to the replacement of the streetlight at Williamsfield.

In regard to the cutting down of the tree on Greenvale Road, Ms. Tomlin stated that there was one also at Manchester High School which is in a bad state and she would try to assist as best as possible in removing both trees; however there were some safety aspect in taking them down and would like to partner with the Fire Department in taking down same.

Mayor Ramsay added that she too would ask the Fire Department to assist in the removing of the trees.

Regarding the anti-theft measure that was put in place, Councillor Omar Miller questioned how it worked and why was not same be introduced to other areas.

Ms. Tomlin advised the meeting that JPSCo. was not paid directly by the developer for the installation of streetlights same had to go through the Parish Council and the Ministry of Local Government, no matter the amount of lights to be erected. She said the procedure remains the same.

The Secretary/Manager advised the meeting that the matter pertaining to the streetlights for the Perth Housing Scheme was being discussed extensively at the Planning Committee and made mentioned of a developer who had since applied and paid for streetlights for his subdivision and same was being addressed. He said the Perth subdivision would be looked at more intensely as well as the Moorelands subdivision.

In regard to the anti-theft programme, Ms. Tomlin advised the meeting that the programme was working well and the reason it was not used in other areas was that each area merits it's owned caused. The officer explained that the method used in Hibernia would also be used in other areas as well, and the anti-theft was tailored to what was happening in other areas.

The Chairman thanked the officer for an acceptable report and stated that the members looked forward to those additional corrective measures.

LEFT THE MEETING – Ms. Ava Tomlin, Parish Manager –JPSCo. & Mr. Donovan Cunningham-Manager-Field Services

The Social Development Commission

Mayor Ramsay advised the meeting that the report from the Social Development Commission was forwarded to all Councillors via email. She added that the Social Development Commission continues to do joint operations with the Council and there were a number of issues and programmes that they were trying to address such as in the Porus and South Manchester areas. She encouraged all members to read the report and to be in touch with them as she found them to be a good partner.

Report from Social Development Commission

Officers attended CDC and community meetings, DAC meetings, Full Council meeting, Disaster Planning and Management Committee meeting, Parish Council Town Hall meeting, one (1) T-20 Cricket Scorers Training, T-20 Cricket Sensitization meeting, Central Region Umpires meeting, and two assisted with Four Paths and Kellits DA Local Sustainable Development Planning Workshop in Clarendon.

DAC meetings were held in Cross Keys and Porus and a DAC executive meeting was held in Mandeville. The Cross Keys DAC held two meetings during the reporting period which focused on the continuation of plans for the Cross Keys DA Sweet Potato Festival scheduled for Thursday, May 15, 2014 at Cross Keys community centre, starting at 10:00am. Partners invited to participate are; Scientific Research Council (SRC), Bureau of Standards Jamaica, JBDC, RADA, JAS, JCF, Political Directorate and Media. The proposed Keynote Speaker will be Hon. Roger Clarke, Minister of Agriculture and Fisheries. Schools and

community groups from the DA will display by-products made from sweet potato. Judging will be done and the top displays will receive trophies. Porus DAC did an evaluation of the GCGF Training in Human Rights, continued discussion on the Porus community centre's 75th Anniversary celebrations and one of the Councillors representing the DA, Cllr. Beverly Swaby made a presentation on an income generation project (Garment Construction). As a next step, a site visit of the centre facility was scheduled for Monday, April 28, 2014 at 10:00am as the location has been earmarked to accommodate this initiative. From the resulting site visit a meeting will be held on Monday, May 5, 2014 at 3:00pm at the community centre with SDC, Porus Centre Management Committee, the Principal of Wright's Basic school and the Councillor to further discuss the project.

On Thursday, April 3, 2014, members of the Pike CDC along with representatives from Manchester Health Department and SDC visited the Kyah Spring. The objectives were to have the site inspected by Mr. Wayne Laylor, Public Health Inspector and to view the area for possible development. The idea came about at a session held the previous week to review the community priority plan. Among the top five issues was the issue of no potable water in the community of Pike. During the completion of the action plan one of the suggestions to alleviate the water problem in the community was to develop the Kyah Spring similar to that of Mother Fleur Water Supply. The safety of the water for consumption was a major concern as this was widely used by community members and was not enclosed or treated. Feed back to be given by the health inspector at the next CDC meeting. The Mother Fleur water Supply as well as the water supply at Golden Run were visited as possible models for the Kyah water project.

The visit to Golden Run Water Project revealed a number of problems: Prohibited areas were breached by community members, there were lots of garbage in the drain and around the site, there was also back-up of stagnant water and a foul odour caused by the garbage in the drain. Since the visit, the health inspector gave a report to the MPC and the site was cleaned. Regarding the treatment of the plant, recommendation was made to the MPC by the health inspector. Based on conversation with some residents washing at the location, there were some incidents of skin conditions in the community. A visit to the nearby early childhood school also confirmed this. Due to this, a special meeting was called for the 9/4/2014 to speak with parents and care givers about making water safe for consumption and other use. This meeting was held and attended by thirty parents and caregivers.

Assistance was given to the Ebenezer home in the writing of two project proposals. One was sent to the Universal Service Fund (USF) for five computers and the other to Jamaica Social investment fund (JSIF) for a 3,000 square feet greenhouse. If application is approved these projects will be used as a form therapeutic for the inmates, and assist with their nutrition as they will be assisting themselves.

The Alligator Pond CA has spearheaded a physical improvement project. This entails rehabilitating the road from the Alligator Pond square to the fishing market. The road leading to the Little Ochi Seafood Restaurant was also rehabilitated. Zinc fence leading the said restaurant were removed and concrete fence erected. Ongoing squatting in Alligator Pond is also of concern especially as it relates to safety.

In the community of New forest, Sea Air in particular experience flooding on road ways whenever it rain. Farmers in this community are also experience greater yield since the establishing of a irrigation system in the community. There is now the call for an agro-processing factory in the community for these farm produce. Seventy acres of land is now being cultivated as a part of the Agro Park programme funded by Grace in New forest

Parish Manager participated in a two (2) day project proposal and business plan writing workshop with the Cariled's regional project team, at the Negril Grand Lido Hotel & Spa. A Business plan was developed for the Grove Place beekeeping and Honey Project, by the Manchester team which included representatives from the Manchester Parish Council, Manchester PDC, a community rep from Alligator Pond and the SDC.

Below are upcoming activities for the month of May, which we hope you will attend.

Activity	Venue	Date	Time
Cricket Competition	Comfort & New Hall	10 th & 11 th May 2014	10:00am
Cross Keys Sweet Potato Festival	Cross keys Community Center	May 15 th 2014	10:00am
Manchester PDC Meeting	RADA Conference Room	May 20 th 2014	4:00pm
South Manchester Track & Field Meet	Cross keys High School	May 24 th 2014	10:00 am
North West Track Meet	Mile Gully Com. Center	May 31 st 2014	10:00 am

ANNOUNCEMENT

Councillor Omar Miller announced that the funeral service for the late Clifton ‘Dove’ Williams will be held on Saturday, May 10, 2014 at Christ Church in Christiana at 10:00 a.m.

Councillor Burton Wright also announced the funeral of Mrs. Swaby who died in the motor vehicle accident at Mount Olivet, would be held on Saturday, May 10, 2014 at Mount Olivet United Church.

Mayor Ramsay added that the parish had a number of Public Forums such as the JPSCo. /Office of Utility Regulation which was very well attended and persons got a change to voice their opinions about pending rate increase. She said that the final analysis was that those increases took place every five (5) years and this was due now. The Chairman further stated that as to the level of the increase the public was not told; however there was something out there in the public domain. She said the OUR tried to justify same based on the level of theft as was stated in the JPSCo’s report, the cost of fuel and the devaluation of the Jamaican Dollar all of which influence the final level of increase.

The Chairman also mentioned the Water Sector Policy initiative which was held at Manchester High School which was poorly attended. She said she did not know whether the public was properly informed and also the time of day could be a factor. She said coming out of the meeting a number of persons voiced their discussed at the manner in which water matters were being handled in the parish and an invitation was extended for representatives to visit the Council and this was done and the Councillors got an opportunity to hear from the National Water Commission the plans for the parish and these were confirmed and the public would be so advised as the plans rolled out. She said the members now await the requests that were put in.

Mayor Ramsay further announced that the Council was having their usual joint meetings with the Social Development Commission and other agencies both at the level of the Parish Safety and Security meeting where representatives from the Police and Fire were involved. She said that they were making some interventions in some of the communities which have been well received and another round of those meetings will be scheduled. The Chairman also mentioned the divisional forums and advised that there were only three (3) that were outstanding; Newport, New Green and Grove Town. She said the one that was held for the Johns Hall Division the feedback received was very good as the mobilization put in by the Councillor was very good. She said the Council would continue to have their intervention in the various Council’s Divisions so persons can hear from the Council what they are doing and what they are planning to do and for the Council to hear from them so that the citizens can help the Council to prioritize and to make Local Governance work. She said the next meeting would be for Councillor Iceval Brown

on Thursday, May 29, 2014 at Restore Seventh Day Adventist Church.

Councillor Muriel Swaby announced that the Porus Division Safety and Security meeting would be held at the Porus Secondary School on Tuesday, May 27, 2014 beginning at 5:30 p.m.

Mayor Ramsay announced that the Custos of Mandeville normally stage an annual fund raising event on Mother's Day at DeCarteret College starting at 4:00 p.m., proceeds of which goes towards the maintenance of the Curphy Home where the war veterans reside and asked of the members and the public to support this well worthy cause.

She also announced that on May 15, 2014 the Cross Keys Community Centre would be hosting their Sweet Potato Festival beginning at 10:00 a.m. She then directed the Secretary/Manager to have the Council's website up and running and to get someone who will be able to maintain the site. She said she wanted the general public to be aware of the meetings that were being held at the Council, the dates and time, as too often invitations come in for Councillors and herself to attend functions when it is the Council's meeting date and members cannot attend and the invitees sometimes are offended thinking that the members were disregarding or putting a low priority on their events. However this was not so as the Council's meetings were mandatory, hence someone was needed for the post.

The Chairman announced that members should submit their Labour Day projects as soon as possible. She advised the meeting that she had attended the launch the day before and the national priority was for the public to work on police stations and the stations were actually named for the various parishes. However it did not mean that other stations/projects could not be worked on. She also stated prior to the national project being named Councillor Swaby, Custos Porteous, representatives from SDC & JPSCo. and herself had visited the Porus Police Station and looked at the conditions there especially the holding areas and some were in a deplorable condition and felt that they were going to take on that project effective of whatever theme was chosen for Labour Day. She said she was not yet made aware of what each Councillor would be allocated; however as soon as the amount was received each Councillor be made aware.

Councillor Miller added that the public should be so advised that Councillors were not receiving funding for Labour Day.

Mayor Ramsay commented that Labour Day was a volunteer event and the funds received for same was for meals and probably materials.

ACCOUNTS

Property Tax

Mr David Harris, Director of Finance advised the meeting that within another week or two the commencement of the distribution of Property Tax notices will begin across the parish of Manchester. The officer went on to state that the individuals that the Council would engage to do the distributions would have the appropriate identification and stated that the previous year individuals were not authorized to collect any payments as this should be made at the Inland Revenue Department, authorized bill collecting agency or online.

The Director of Finance reported that for the 2013/2014 Financial Year the Council had received the confirmed figure from the Ministry of Local Government & Community Development was \$638,209,184.00 was the total collected for property taxes in Manchester and this was approximately 71% of the \$903M budgeted target. The officer went on to state that same was commendable compared to 46% that was received from the previous Financial Year.

Mayor Ramsay added that the commencement of the sorting of the notices by Divisions had begun and asked of members to ensure that they submit the names of individuals who they would want to assist with the distribution of the Notices no later than Friday, May 9, 2014. She reiterated that members should submit names of persons who knew the areas and those who had performed well last year should be utilized once more as they had the experience, know the people and know the work pattern.

The Director of Finance advised the meeting that the Acting Executive Secretary would be the

liaison person who would be communicating with the Councillors as it relates to the listing of the persons for the distribution for the various divisions.

Mayor Ramsay at this point commended the persons who had done the sorting and said that outside of the dormitory area of Portmore, Manchester was the second in the island and Kingston and St. Andrew Corporation was ahead and thought that this was an excellent job.

Financial Report

The Director of Finance reported that for the period April 1, 2013 – March 31, 2014 the end of the Financial Year the Council collected a total of \$638,617,117.00 and had a corresponded expenditure of \$617,032,180.00 and ended with a surplus of \$21.5M before commitment.

Mayor Ramsay thanked the Director of Finance for the report. She added that if more persons had made the effort to pay their property taxes more would have been collected. She said she knew persons were facing financial challenges; however she was appealing to those who had not done so to go to the Inland Revenue to work out a payment plan.

Councillor Donovan Mitchell mentioned that at the last ALGAJ meeting there were representatives from the Tax Administration of Jamaica and they advised that there would be no increase in the property tax rate and it was legal to serve the notices on the occupier of the premises if the owners could not be located.

Mayor Ramsay added that in the preparation the persons who were selected to distribute the notices should be so advised that same should be done.

Councillor Donovan Mitchell also mentioned that for strata properties as of June/July 2014 the individual strata owners would be responsible to pay the property taxes.

Mayor Ramsay mentioned that unless those were rectified within the parish the Council would not be able to collect the correct amount for property tax. She further explained that where building plans were submitted for approval and refused due to the non-payment of property tax; the owners would state that they did not have a registered title. The Chairman then pointed out that as soon as an individual is in possession of any property he/she should visit the National Land Agency and the Inland Revenue Department and have themselves regularized in order that they can pay their own property taxes. She encouraged the public that this was the route to take.

Continuing, the Chairman stated that she was displeased as there were persons who had made applications because of their circumstances for discretionary relief, however to date they have not received a response. She said this was unfair to the residents as one way or another they should be so advised and asked of the Secretary/Manager to follow up on same.

Councillor Burton Wright enquired whether persons who had applied the previous year could still do so even though they had not received an answer.

Mayor Ramsay answered in the positive and advised that one had to reapply as it was an annual application and they should be so advised.

Councillor Donovan Mitchell enquired as to whose responsibility it was to set up the committee for the property tax relief.

Responding, Mayor Ramsay advised that it was the responsibility of the Council's and same was established where interviews were conducted; however the response to the applicant was very poor.

CORRESPONDENCE

From Government Ministries and Departments

Ministry of Local Government & Community Development

There was no correspondence.

Office of the Services Commission

There was no correspondence.

Other Parish Councils

There was no correspondence.

From Other sources

ALGAJ's Report

Mayor Ramsay mentioned that she was sure there were a number of activities taking place in the Council's Division which were not being submitted in order that same could be sent to ALGAJ for same to be published in the monthly report.

Councillor Donovan Mitchell mentioned that arising from the ALGAJ's meeting regarding the development process it was agreed on that each Council should give a written report as to the status of all applications within the Council; to include date received, which agency had same, etc., and where new plazas were being constructed as well. The member stated that this needed as the 'One Stop Shop' was still the concept of what the private sector is still lobbying for. He went on to state that the Councils were working with the timeline set out in law, hence the reason for the report which is needed as soon as possible for both buildings and subdivisions.

Mayor Ramsay suggested that the member dialogue with the Director of Planning to get the Data Base going in order to have the report ready. She said it was unfortunate that the public sees only the Council as being faulty or tardy; however there were approximately ten agencies that were involved in the processing of subdivision applications and the Council did not have the powers to say 'you must, you must'. She further pointed out that some of the other agencies were very tardy, and the law should protect the Councils saying that if a response was not had within the specified period then the approval process would continue without their comments/recommendations.

The Chairman said that those were some of the important issues that ALGAJ needed to lobby for to ensure that the Councils had certain powers to be able to carry out the duties within the timeline specified.

Councillor Donovan Mitchell mentioned that another matter that was discussed at ALGAJ was the budget that Southern Parks and Markets send to their head office on a yearly basis. The member commented that it was the proceeds from property tax that was used to pay for that services, which they were not receiving, and the Councils were the lawful agents that deals with solid waste. The member stated that at the meeting the directive was given that the National Solid Waste Management be written to requesting from them what aspect of the budget that Manchester Parish Council is asked to pay.

Continuing, the Councillor mentioned that coming out of some of the requests the president of ALGAJ now sits on the SPM Solid Waste Management Board and once the request is made then answers should be forth coming and if not it would be taken to another level.

Mayor Ramsay mentioned that the member should know how cynical she was about the subject matter. She said the Local Board of Health, Environment & Sanitation Committee she had indicated repeatedly that the agency was very disrespectful and should not be crafting a budget without the Council's representatives sitting on the board. She said how a budget could be crafted when fifteen (15) Council Divisions were present with their requests that were not known; however they implemented a budget stating how they would collect, what areas would be given priority and to turn around and tell the Council what they need to do. She said that she was not leading a Council like that. She said that she was saying to the general public that when Southern Parks & Markets takes the Council to Court for outstanding payments that the Council refuses to pay, and would not be paying for what the Council was not a part of, hence the Council was willing to have same settled.

DEPARTMENTAL

There was no correspondence.

REPORTS FROM COMMITTEES

Moved by : Councillor Muriel Swaby
Seconded by : Councillor Omar Miller and Agreed -

“that the following reports of Committees as laid on the Table
“be and are hereby accepted:-

1. Finance & Planning Committee held 1/04/14
2. Human Resource Committee held 8/04/14
3. Civic Affairs & Brooks Park held 8/04/14
4. Municipal & Commercial Services held 15/04/14
5. Physical Planning & Environment held 17/04/14
6. Poor Relief held 23/04/14
7. Agriculture held 23/04/14
8. Local Board of Health and Environmental Sanitation 24/04/14

Human Resource Committee

The Chairman, Councillor Donovan Mitchell advised the meeting that the Minutes of the Human Resource Committee was circulated to all Councillors and there was that was there to openly discuss in terms of matters arising from the minutes.

Community, Civic & External Affairs & Brooks Park

The above report was presented by Councillor Darlton Brown, Chairman of the Committee as under:

- *The matter regarding the employment of a caretaker for Brooks Park is being undertaken by the Council along with the Management Committee of Brooks Park.*
- *Extensive discussions had been done at the Finance & Planning Committee regarding the upgrading of Cecil Charlton Park and the slated projects to be undertaken by CARILED.*
- *Report has been had that two of the lights at Brooks Park were malfunctioning; however there is plan to have them replace as a result there is no night foot ball at the park.*

Mayor Ramsay asked of the members to support the activities taking place at Brooks Park and also the citizens in and around Mandeville. She commended the Management Committee for the job that they were doing at the Park.

Mayor Ramsay thanked Councillor Darlton Brown for the report.

Municipal & Commercial Services

The above report was presented by Councillor Ervin Facey, Chairman of the Committee as under:

- *Five of the shops at the Christiana Market have been returned to the Council due to low patronage. The Committee requested recommendations as to the way forward.*
- *Arrangements are being finalised for the leasing of the Christiana Abattoir.*
- *The deadline for the registration of vendors was extended to the 15th May, 2014 after which only registered vendors will be allowed to vend in the market.*
- *Regarding the vacant lands at catchment tanks – a list was received which was inadequate the Committee requested that only parcels of land that can be utilised along with the recommendations be submitted*

Mayor Ramsay stated that she hoped that the requisite notification/reminder to the vendors were sent out as she knew everyone wants justice; hence the Council was giving time to think about what they ought to be doing a head of time.

Mayor Ramsay thanked Councillor Ervin Facey-Deputy Mayor for the report.

Physical Planning & Environment

The above report was presented by Councillor Darlton Brown, Chairman of the Committee as under:

- *Regarding the renovation of the old Dormac buildings a Stop and Enforcement Notices were served on the developer as well as request for an Engineering report. The Committee was further informed that discussions are being under way with the Council's Lawyer for a Court Injunction to prevent any further development on the building.*

22 Residential building plans were approved

1 Institutional was approved

13 subdivision plans were approved

3 applications for billboards were approved.

Mayor Ramsay appealed to the general public that when they want to do any development within the parish they should visit the Council ahead of time before the plans are drawn for the proposed development. She said the Council was willing and able to give the advice that will save time and money; however the Council's enforcement arm would be stepped up as the safety and security of the citizens were paramount. She said yes the financing is needed and there were many who were proceeding at a pace to do development that the Council was sure that the integrity of those structures were not being compromised; hence she was appealing to the developers to do not start construction before the necessary approval is granted.

Poor Relief

The above report was presented by Councillor Faith Sampson, Chairman of the Committee as under:

- *The month ended with 495 persons on the Outdoor Roll, 262 male and 233 female, as against 476 for the corresponding period last year.*
- *Of the number, 52 were children with tow being registered in their own names.*
- *The officers made 69 home visits.*
- *One temporary poor was assisted.*
- *The Committee approved one (1) new case from the Mile Gully Dist.*
- *At the end of the month 90 residents were at the Infirmary; 48 males & 42 females, as against 93 for the corresponding period last year.*
- *The Medical Officer visited and treated 16 residents.*
- *The Mental Health Officer also visited and treated 16 residents.*
- *The Revision of the Roll has been completed the attendance was good. The Infirmary was also visited.*

Mayor Ramsay publicly thanked Councillor Faith Sampson as team leader and the Chairperson for the Revision of Rolls as well as Councillors Anthony Bryce, Ervin Facey, Deputy Mayor and Iceval Brown the core team that went out into the field and also the other Councillors who were present when the operations took place within their Divisions. The Chairman encouraged the other members that when they received the schedule for the Revision of Rolls to try to be in their Divisions when their area was being visited. She said it was quite an enlightening exercise and it really helps to know who are the registered poor within their Divisions.

Mayor Ramsay thanked Councillor Faith Sampson for presenting the report.

MATTERS REFERRED FROM COMMITTEES

a) Planning & Development

Subdivisions with lots below ¼ - acre size.

There was none.

b) Recommendation for affixing the Council's
Common Seal to Approved Subdivision Applications

Moved by : Councillor Ervin Facey – Deputy Mayor
Seconded by : Councillor Anthony Bryce

“WHEREAS the under mentioned subdivision plan has been approved and confirmed by the Hon. Minister of Land and Environment;

BE IT RESOLVED that the Common Seal of the Parish Council of Manchester be affixed to the subdivision plans:

1. Part of Patent called Cedar Grove for Tricia Murray-Green
2. Part of Emporium for So-Ann Rochester-McLean
3. Part of Battersea for Webster Meredith
4. Part of Retreat also known as Masons Run for Donald Dawes
5. Part of Cocoa Walk for Frederick Lee
6. Part of Albion for Sonia Fletcher
7. Part of Cedar Grove for Paul Sybblis
8. Part of Caledonia for Cleveland Jones
9. Part of Wilson Pen for Orgill Dennis
10. Part of French Park for Est. Doris Letts
11. Part of Knockpatrick for Byron Stultz
12. Part of Oxford for Sylburn Banton
13. Part of Hopeton Pen for Robert Lewis
14. Part of Bethel for Alvin Daniels
15. Part of Lot #124 for Roger Wright

(c) Recommendation for Issuance of Certificate of Completion –

Mayor Ramsay remarked that based on the recommendation of the Acting Superintendent, Roads and Works, the under mentioned Certificates of Completion were recommended for approval:

(i) Recommendation for Issuance of Certificate of Completion –
Part of May Day, Manchester for Augustus McLean

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated February 11, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at Part of May Day, Manchester for Augustus McLean as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of May Day
“Manchester for Augustus McLean.

(ii) Recommendation for Issuance of Certificate of Completion –
Part of Johns Hall - Manchester for Lloyd Darby

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated April 29, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at Part of Johns Hall, Manchester for Lloyd Darby as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of Johns Hall-
“Manchester for Lloyd Darby.

(iii) Recommendation for Issuance of Certificate of Completion –
Part of Clandon - Manchester for Oneil Wilson et al

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated March 31, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Clandon, Manchester for Oneil Wilson et al as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of Clandon
“Manchester for Oneil Wilson

(iv) Recommendation for Issuance of Certificate of Completion –
Part of Daly's Grove - Manchester for Horace Donovan

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated May 6, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at Part of Daly's Grove, Manchester for Horace Donovan as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of Daly's Grove
“Manchester for Horace Donovan

(v) Recommendation for Issuance of Certificate of Completion –
Part of Bloomfield - Manchester for Kenneth Josephs

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated April 30, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at Part of Bloomfield, Manchester for Kenneth Josephs as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of Bloomfield
“Manchester for Kenneth Josephs

(vi) Recommendation for Issuance of Certificate of Completion –
Part of Coleyville (Fairview) - Manchester for Dudley Hay

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated May 5, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at Part of Coleyville (Fairview), Manchester for Dudley Hay as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of Coleyville (Fairview)
“Manchester for Dudley Hay.

(vii) Recommendation for Issuance of Certificate of Completion –
Part of Coffee Grove - Manchester for Mary Barrett

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated May 5, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at Part of Coffee Grove, Manchester for Mary Barrett as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of Coffee Grove
“Manchester for Mary Barrett

(viii) Recommendation for Issuance of Certificate of Completion –
Part of Waltham - Manchester for Diana Bryan Palmer

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated May 5, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at Part of Waltham, Manchester for Diana Bryan - Palmer as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of Hopeton
“Manchester for Diana Bryan-Palmer.

(viii) Recommendation for Issuance of Certificate of Completion –
Part of Newleigh - Manchester for Valenton Wint

The Secretary/Manager presented and read report of the Superintendent, Roads & Works dated April 28, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at Part of Newleigh, Manchester for Valenton Wint the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Fairbourne Maxwell and Agreed –

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision part of Newleigh

“Manchester for Valenton Wint.

The Secretary/Manager advised the meeting that for Certificate of Completion developers were now being asked to take in their certificate of payment for property tax and this should be for the current year which would all details that the taxes had been paid in order to have the process running smoothly.

Mayor Ramsay added that the certificate of payment was for the 2014/2015 period and if there was any that did not have same the applicant should be so advised before the Certificate of Completion is released.

QUESTIONS

Councillor Darlton Brown enquired whether the Council had received the report on the Audit that was carried out on the Council by the Ministry of Local Government and if so, when would same be circulated to members.

The Secretary/Manager advised that he had received an interim report and there was an internal procedure whereby the officers who were on the Exit Interview had to sign off on same and that was being addressed. He said as soon as the signatures were received and upon confirmation from the Ministry of Local Government the report would be circulated to members and same was work in progress.

Mayor Ramsay enquired as to the date when the document would be signed off on.

Responding, the Secretary/Manager stated same would be signed off on within a week or two as he was awaiting the signatures of the officers involved.

Mayor Ramsay stated that she was not in agreement with the timeline given and directed the Secretary/Manager to have a meeting as early as possible as the Council had ‘snail mail’ and it was totally unacceptable the time it takes for correspondence to leave from one office to another. She said all parties should be called and the documents signed and returned to the Ministry of Local Government as the matter was long outstanding.

Councillor Darlton Brown questioned as to the date the report was received by the Council.

Responding, the Secretary/Manager advised that he did not have the document before him; hence he could not give a date and reiterated that there was a process in dealing with the matter.

Mayor Ramsay stated that she knew there was a process involved; however it was not being dealt with in a timely manner and as head of the team the Secretary/Manager needed to pull the report and have the matter addressed as there were implications and the Auditors did not have to wait on the Council. She said if the Council did not look at what was in the report whatever they conceive was what was going forward and at that time the ‘horse is gone through the gate’.

Councillor Faith Sampson stated that the question that Councillor Darlton Brown had posed regarding the date the report was received was not answered.

Mayor Ramsay then asked of the Acting Executive Secretary if she could recall the date of which the report was received by the Council. The Acting Executive Secretary did not respond.

Councillor Cleon Francis asked of the Chairman to have someone retrieved the document in order that members can be made aware of when the report was received in Council.

Mayor Ramsay then asked of the Acting Executive Secretary to retrieve the document.

LEFT THE MEETING – Acting Executive Secretary

The Secretary/Manager advised the meeting that the substantial meeting for full discussion on the document should be the Finance and Planning Committee.

Councillor Donovan Mitchell recalled that the Standing Order of Council states that a Resolution that had amended the By Laws of the Council stated that it shall be the duty of the Secretary/Manager to place before the Board all Audit Reports for the Council’s review unless

the Secretary/Manager was asking for same to be differed to the Finance & Planning Committee. The member stated that the Council meeting was the place to discuss the matter.

Councillor Desmond Harrison questioned the reason why the document should go to the Finance and Planning Committee instead of the general Council.

Responding, the Secretary/Manager advised that it would be more appropriate to have full discussion on the matter at that meeting as it was a specific audit that was carried out on the Council and stated that some of the officers who should sign the document was not at work hence the delay in responding.

ENTERED THE MEETING – Acting Executive Secretary

The Secretary/Manager advised the meeting that the document was received on Tuesday April 1, 2014 at 2:05 p.m. electronically. He insisted that due process have to be followed and would be addressed as soon the Superintendent, Roads & Works returned from vacation leave.

Mayor Ramsay commented that a month was a month and that was what the members were saying and it had been an inordinately long time, those documents had implications and should be dealt with in a timely manner as after a time perception becomes reality so the matter should be addressed as quickly as possible.

Mayor Ramsay then asked of Councillor Darlton Brown since he was the one that had raised the concern whether he was satisfied with the response given.

Councillor Darlton Brown stated that he was not satisfied but more confused than before as he would have thought that the process would have started due to the time the document was received. The member stated that in his capacity as a Councillor any happenings among the departments would reflect on them as Councillors and then one would hear that they were not able to efficiently govern and manage the Council as they were the ones that were put on the firing line and not the staff.

The Councillor further stated that where it was stated that the Superintendent, Roads & Works was on leave that became effective two weeks ago; however there was an Acting Superintendent who was duly appointed hence the process should start along with other members.

The Member was advised that the Acting Superintendent could not sign the document.

Councillor Donovan Mitchell mentioned that the Council in session was not discussing the contents of the Audit Report but the concerns were the response from the accountable officer of the Council had taken an inordinately long time to respond to the Ministry of Local Government. The member stated that what the members were stating was that the documents be forwarded to Ministry and then that report becomes content and the Audit report returns to the Council for full discussion.

After a lengthy discussion, Mayor Ramsay advised that the Superintendent would be back in office on Monday of the following week; therefore the process should begin. Members of the Committee were in agreement.

PETITIONS

There was no petition.

NOTICE OF MOTION

Councillor Donovan Mitchell presented and read a Notice of Motion as follows:

WHEREAS emanating from a financial workshop held in Montego Bay, St. James on March 26 – 28, 2014 and a two day workshop on Public Private Partnership (PPP) at the Ministry of Local Government and Community Development on May 5 – 6, 2014, the Manchester Parish Council is hereby seeking to engage in Public Private Partnership (PPP) to construct a Municipal Commercial Hub in the town of Mandeville that aims to provide commercial spaces, stimulate economic growth and address the issue of

traffic congestion in the town, create and sustain public order and facilitate development in Manchester.

AND WHEREAS this project will not only stimulate vital economic growth for Manchester, but it will also generate and sustain much needed revenue for the Manchester Parish Council and meet citizen's satisfaction.

AND WHEREAS in accordance with the Government's Public Private Partnership (PPP), a Pre-Feasibility Study is the first step to be undertaken to assess how best this significant project can be achieved within a reasonable timeframe.

BE IT RESOLVED THAT the Manchester Parish Council in session is seeking funding of Three Million Dollars (\$3,000,000.00) from the Equalization Fund to conduct a Pre-Feasibility Study as the first step necessary to obtain Cabinet's Approval to proceed to a full Business Case.

Mayor Ramsay added that at the last Finance and Planning Committee the Director of Planning presented an update on the CARILED project regarding the continuation of the Cecil Charlton Park and one of the concerns that was raised was what would the Council be doing about the parking within the town centre. She said that she stated that the plan that was in place was for a proper municipal park in that space not only for the taxis but for the public parking as well. The Chairman stated that the Resolution had come in a timely manner.

Councillor Fairbourne Maxwell added that he was in support of the Resolution as same was futuristic for the parish.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Anthony Bryce and Agreed
"that the amount of Three Million Dollars
"\$(\$3M) be sought from the Equalization Fund
"to conduct a Pre-Feasibility Study for the
"construction of a Municipal Commercial Hub in
"the town of Mandeville.

ADJOURNMENT

Mayor Ramsay thanked everyone for attending and for attending and their participation in the meeting and stated that it goes to show that if they discuss in a fulsome manner matters at the Committee level then Council meeting would not have to be held all day.

There being no other matter for discussion the meeting was adjourned at 12:27 p.m. on a motion by Councillor Anthony Bryce seconded by Councillor Muriel Swaby following closing prayers by Councillor Omar Miller.

C O N F I R M E D



C H A I R M A N