

PARISH COUNCIL OF MANCHESTER

AGENDA

REGULAR MONTHLY MEETING OF COUNCIL TO BE HELD ON JANUARY 8, 2015

1. NOTICE CONVENING THE MEETING
2. PRAYER
3. APOLOGIES FOR ABSENCE
4. CONFIRMATION OF MINUTES OF REGULAR MONTHLY MEETING OF COUNCIL HELD ON **DECEMBER 11, 2014**
5. MATTERS ARISING
6. REPORTS FROM AGENCIES
7. ANNOUNCEMENTS
8. ACCOUNTS
9. CORRESPONDENCE
 - I. From Government Ministries & Departments
 - II. OTHER PARISH COUNCILS

Clarendon Parish Council: Forwarding for support, Resolution to have the Government declares Sink Holes as Properties of National Interest, and seeks to acquire these properties for the National Good.
 - III. OTHER SOURCES
 - (a) Report from the President, ALGAJ
 - IV. DEPARTMENTAL
10. REPORTS FROM COMMITTEES
 1. Finance & Planning Committee held 4/11/14
 2. Disaster Preparedness and Emergency Management held 6/11/14
 3. Civic Affairs & Brooks Park held 11/11/14
 4. Municipal & Commercial Services held 18/11/14
 5. Physical Planning & Environment held 20/11/14
 6. Poor Relief held 26/11/14

7. Agriculture held 26/11/14
8. Local Board of Health and Environmental Sanitation 27/11/14

11. MATTERS REFERRED FROM COMMITTEES

Physical Planning & Environment

- (a) Subdivision with lots below ¼-acre size
- (b) Recommendation for affixing the Council's Common Seal to approved subdivision applications
- (c) Recommendation for issuance of Certificate of Completion

12. QUESTIONS

13. PETITIONS

14. NOTICE OF MOTION

15. PRAYER

16. ADJOURNMENT

BY ORDER

David Parkes
Secretary/Manager
Parish Council, Manchester

MINUTES OF THE REGULAR MONTHLY MEETING OF THE PARISH COUNCIL OF MANCHESTER HELD ON DECEMBER 11, 2014

The Regular Monthly Meeting of the Parish Council of Manchester was held in the Council's Chamber, 32 Hargreaves Avenue, Mandeville on Thursday, December 11, 2014, commencing at 10:09 a.m.

MEMBERS PRESENT

Her Worship the Mayor

Councillor Brenda Ramsay, Presiding

Councillors: - Ervin Facey, Deputy Mayor

Jones Oliphant
Cleon Francis
Faith Sampson
Muriel Swaby
McArthur Collins
Burton Wright
Desmond Harrison
Darlton Brown
Donovan Mitchell
Fairbourne Maxwell
Iceval Brown
Anthony Bryce

ELECTORAL DIVISION

Bellefield

Spur Tree
Mandeville
Knockpatrick
Johns Hall
Porus
New Green
Walderston
Christiana
Alligator Pond
Royal Flat
Mile Gully
Grove Town
Newport

ENTERED DURING THE MEETING

Councillors: Donovan Mitchell
Fairbourne Maxwell
Iceval Brown
Anthony Bryce

Messrs: Shelton Thomas

David Harris

Royal Flat
Mile Gully
Grove Town
Newport
Operations Manager, Jamaica Public Service Co. Ltd.
Director of Finance

OFFICERS IN ATTENDANCE

Messrs:	David Parkes	-	Secretary/Manager – Clerk to the Committee
	David Harris	-	Director of Finance
	Doyen Johnson	-	Superintendent, Roads & Works
	Dewaine Larmond	-	Director of Planning
	Geoffrey Mendez	-	Public Private Partnership Project Officer
Mesdames:	Darcia Roache	-	Director of Administration
	Vivinne Grant	-	Matron, Infirmary
	LaJean Powell-Richards	-	Disaster Preparedness Coordinator
	Cordelia Ashley	-	Acting Community Programmes Coordinator
Misses:	Sharon Walker	-	Internal Auditor
	Janice Mundle	-	Municipal & Commercial Services Manager
Miss:	Isoline C. Blair	-	Recording Secretary

ALSO IN ATTENDANCE

Mr. Neville Bennett	-	Deputy Superintendent, Jamaica Fire Brigade
Mr. Shelton Thomas	-	Operations Manager, Jamaica Public Service Co. Ltd.
Mr. Courtney James	-	Zone Team Leader, National Water Commission
Miss Beverly Boothe	-	Parish Manager, Social Development Commission

MEETING CALLED TO ORDER

The meeting was called to order at 10:09 a.m. by Her Worship the Mayor, Councillor Brenda

Ramsay.

NOTICE CONVENING THE MEETING – was taken as read.

PRAYER – Devotion was conducted by Rev. Dr. Adlyn White, Chaplain who wished for all God's blessings.

Entered the meeting: Councillors Donovan Mitchell and Councillor Fairbourne Maxwell

WELCOME

Her Worship the Mayor extended a warm welcome to all the Members, and added that the Committee meeting would be the last for 2014. She mentioned that the matters to be looked at on the Agenda would be as follows:-

- Items numbered: 1, 2, 3, 4, 7, 11, 12, 13, 15 & 16. She stated that item 6 would be taken if there were any pressing matters from the Agencies.

Moved by: Councillor Darlton Brown

Seconded by: Councillor Jones Oliphant and agreed –

“that items numbered: 1, 2, 3, 4, 7, 11, 12, 13, 15 & 16, and possible item 6
“be taken if there were any pressing matters from the Agencies.

Her Worship the Mayor asked that item 12 be addressed under item 7 because she knew that some persons were anxious to leave the Council's Chamber because of other duties.

APOLOGIES FOR ABSENCE

Apologies for absence were tendered on behalf of Councillor Omar Miller who would be absent, and the Director of Finance, Mr. David Harris who would be late.

CONFIRMATION OF MINUTES

Corrections:

Page 5 Under the Sub Caption 'Corrections'

Above Para 6, a heading should be inserted to read 'Committee Meeting'

Page 6 Para 3, should be inserted to read 'Councillor D. Brown replied that there was a difference between his role and that of the Secretary/Manager. He added that he is a Director of the Council, and the Secretary/Manager is specifically a Civil Servant employed to the Council.

Page 7 Above the Caption 'Matters Arising', a heading should be inserted to read 'Council Meeting'

Entered the meeting: Councillor Iceval Brown

Page 20 Under the Caption 'Social Development Commission Report'

Para I, line 1, the first name 'Beverley' should read 'Beverly'

Moved by : Councillor Ervin Facey, Deputy Mayor

Seconded by : Councillor McArthur Collins and agreed-

“that the Minutes of the Regular Monthly Meeting of the Council
“held on November 13, 2014 be and are hereby confirmed as amended.

MATTERS ARISING

Her Worship the Mayor stated that Matters Arising would be deferred until Council meeting scheduled to be held in January 2015.

REPORTS FROM AGENCIES

The Jamaica Fire Brigade's Report

Her Worship the Mayor invited Mr. Neville Bennett, Deputy Superintendent, Jamaica Fire Brigade (JFB) to update the meeting accordingly.

The Deputy Superintendent reported that the Jamaica Fire Brigade continued to rehabilitate some hydrants in the Parish, and he hoped to continue those works in 2015. He then briefed the Members on some of the works that were carried out on the hydrants as follows:-

- Midway, Knockpatrick– Inspection done with a view to having the hydrant rehabilitated in 2015.
- Brumalia Road – Inspection done, and the area was excavated. The works should be completed the following week.
- Intersection of Wint Road and Ward Avenue – The area was excavated, rehabilitation work was done, the hydrant was tested, installed and operating.
- Caledonia Plaza – Only one hydrant is at the location, it was rehabilitated, tested, and operating.
- Rosedale – Further works would be done the following week and it was on the agenda to be installed.
- Craighead – Inspection done and it was revealed that the hydrant could be installed, but work had to be done from the reservoir where a four inch pipe would have to be run to the location where the hydrant would be installed.
- Glencoe – This hydrant was on the agenda, and it would take extra effort in terms of partnership with the National Water Commission, because a main has to be run from where the main ones are now operating to the area where the hydrant would be relocated. He mentioned that he hoped to get assistance from the National Water Commission.

Continuing, the Deputy Superintendent stated that for the month of November 2014 the Department responded to 31 fire calls broken down as follows:-

- 15 genuine, 7 malicious false alarms, and 8 special services;
- Summary – Mandeville 24 and Christiana 7;
- Estimated value of property at risk was \$44,000,000.00;
- Estimated loss was \$6,200,000.00;
- Estimated value saved - \$37,800,000.00;
- There were five (5) major fires in the Division, and 8 persons were left homeless - 5 adults and 3 children.

Her Worship the Mayor thanked the Deputy Superintendent for the report. She asked Mr. Courtney James, Zone Team Leader at the National Water Commission to give a commitment that in 2015 he would partner with the Jamaica Fire Brigade to ensure that Glencoe receives a fire hydrant or two installed.

The Zone Team Leader replied in the affirmative. He explained that he spoke with the Deputy Superintendent and he told him that any help that he needs, once he communicates with the National Water Commission before the works start they would offer assistance.

Her Worship the Mayor remarked that extra pipes are needed. She asked that those pipes be placed on the budget in 2015, so that they could be installed in the New Year.

The Zone Team Leader replied in the affirmative.

Her Worship the Mayor asked Councillor Wright whether he was satisfied with the report in respect of the hydrant(s) at Glencoe. Councillor Wright replied in the affirmative.

Re: Social Development Commission's Report

Her Worship the Mayor remarked that Miss Beverly Boothe, Parish Manager had forward the report prior to the meeting, and she believed that persons would have read same.

Re: National Water Commission's Report

Her Worship the Mayor asked Mr. Courtney James, Zone Team Leader to update the meeting accordingly.

The Zone Team Leader reported that:-

- There were a lot of leaks due to the aging network. He said that for the month of November 2014, Two Hundred and Thirty-three (233) leaks were repaired, and there were some outstanding ones. He further said that on December 10, 2014 there was a broken main on McKinley Road, and another one on Villa Road, but the repairs would be done on December 11, 2014.
- They commenced reinstating the roadways, even if temporary reinstatement. The contractor promised to return if temporary reinstatement fails until permanent reinstatement is done.

Her Worship the Mayor remarked that at the Infrastructure and Traffic Committee meeting the Council had indicated that some of the roads were dug up and they were not reinstated to a satisfactory state. She added that the National Works Agency should be doing the permanent reinstatement, but they are waiting too long to put the roads back to a proper surface. She pointed out that especially during the season when the place gets dark early, and rain falls the roadways could be a threat to pedestrians and motorists.

The following were recommendations/requests/comments from the under mentioned Councillors:

Councillor Harrison requested an update on the Moravia Plant. He stated that water was not received in his area for some weeks, and after he made enquiries and a report on the matter, water was received the following day for two (2) days, and since that they did not receive any supplies.

The Zone Team Leader replied that Councillor Harrison received the water when the pump was in, but it broke down again. He added that Mr. Jackson told him that challenges were being encountered with a defective pump at Moravia. He mentioned that the Commission was in the process of ordering a new pump, because those pumps really need to be replaced.

Her Worship the Mayor recommended that follow-up be done with regard to the new pump to be purchased for the Moravia Plant.

The Zone Team Leader replied in the affirmative.

Councillor Harrison reminded the Zone Team Leader that he had been making petitions for a new pump for the Moravia Plant for over twenty (20) years, and he said that it was an indictment for the Zone Team Leader to come to the meeting, and report that they were ordering a pump. He told the Zone Team Leader that the residents need water from the National Water Commission.

ANNOUNCEMENTS

Her Worship the Mayor announced that the Parish of Manchester became 200 years old on December 13, 2014. She outlined some activities that would be taking place to commemorate the event as follows:-

- December 13, 2014 – Brooks Park Committee would be having 'Ole Time Christmas', and a number of activities would be taking place on that day.
 - Commencing at 10:00 a.m. there would be a Children's treat that would go up

until 12:30 p.m. She said that other activities for children would include face painting, and story-telling.

- Adults would join in with 'Ole Time Sinting', to include displays and cooking.
- The public was asked to participate in what would be an enjoyable event.

- December 14, 2014 – Anniversary Celebration Activities commencing at 3:00 p.m. There would be a Military Parade, and that would be followed by a short Church Service at the St. Mark's Anglican Church.
- A ceremony would be held in the Park featuring cultural items, lighting of Christmas tree, planting of time capsules, releasing of balloons.
- The public was asked to join the celebrations.

At this juncture, Her Worship the Mayor sought a motion to go into Committee meeting, as the Manchester Parish Council's Awardees were not attired for Council meeting.

Entered the meeting: Councillor Anthony Bryce

Moved by : Councillor McArthur Collins

Seconded by : Councillor Ervin Facey, Deputy Mayor and agreed –

“that Council meeting be resolved into a Committee meeting

“as the Asardees were not attired for Council meeting.

Re: Committee Meeting

Manchester Parish Council Awards

Her Worship the Mayor asked the guests of honour to join the Members in the Council Chamber.

Entered the Council Chamber: **Dr. Adlyn White, Chaplain**
Ms. Trecia Haye representing Jamaica National Foundation
Dr. Clifton Reid
Mr. John Minott representing Jamaica Standard Products Company Limited
Ms. Keisha Waite, representing Isratech Jamaica Limited

Continuing, Her Worship the Mayor stated that it was a special and proud moment for the Manchester Parish Council, and the Council wanted to show true appreciation for the many persons who have been partners with the Council over many years, and to whom the Council would like to say a big thank you.

Dr. Adlyn White, Chaplain

Her Worship the Mayor asked the Deputy Mayor to read the citation for Dr. White.

The Deputy Mayor read the citation as follows:-

“For Dedicated Devotional Guidance to Councillors and Members of Staff of the Manchester Parish Council

The Reverend, Dr. Adlyn White was the first female Minister ordained by the United Church in Jamaica and the Cayman Islands. Dr. White is also an Educator.

Entered the meeting: Mr. Shelton Thomas – Operations Manager, JPSCo.

Some of her other achievements include:

- *Member of the Accreditation team of the University Council of Jamaica, visiting*

tertiary institutions (both Government and Private) for the purpose of registration of institutions and accrediting programmes.

- *Recipient of the American Biographical Institute's distinguished leadership award and Outstanding Service to Education and Religion.*
- *Recipient of the Jamaica Cultural Development Award for contribution to Education and Religion in Manchester.*
- *Presently serves as Chaplain for the Manchester Parish Council and has been doing so for over thirty (30) years.*

Dr. White, in the capacity of a Chaplain, the Manchester Parish Council is proud to present you this award for your dedicated devotional guidance to Councillors and Members of Staff of the Manchester Parish Council”.

Dr. Clifton Reid

Entered the meeting: Mr. David Harris – Director of Finance

Her Worship the Mayor asked Councillor Darlton Brown, Chairman, Community, Civic and External Affairs Committee to read the citation for Dr. Reid.

Councillor Brown read the citation as follows:-

“For Outstanding Contribution to the Development of Brooks Park.

Dr. Clifton Reid has impacted many lives, not only in his role as a medical doctor, but through his passion for reaching out to the less fortunate and his desire to contribute to community development.

Over the years, he has been involved in several charitable projects, such as assisting the elderly and the young at the Chantilly Clinic and the Windsor Lodge Children's Home.

Dr. Reid has also played a significant role in shaping the lives of youths through his work with the Manchester Scouts, Local Association. He has served on numerous school boards including serving as Chairman of the Board of Governors for Cross Keys High School.

Dr. Clifton Reid currently serves as Chairman of the Brooks Park Management Committee. As Chairman, he has direct responsibility for the Brooks Park Management Committee's effort to modernize the Park.

Dr. Reid, the Manchester Parish Council is proud to present you this award for your invaluable and dedicated contribution to community development and in particular the development of Brooks Park”.

Isratech Jamaica Limited

Her Worship the Mayor asked Councillor Donovan Mitchell, Chairman, Human Resource Committee to read the citation for Isratech Jamaica Limited.

Councillor Mitchell read the citation as follows:-

“For Generous Contribution to the Manchester Infirmary.

Founded in 1990, Isratech Jamaica Limited is headquartered at Kendal, Shooter's Hill, Manchester, Jamaica with a branch office in Kingston, Jamaica.

Isratech Jamaica Limited, pride themselves on being pioneers in their field. They are highly dedicated to providing solutions in the environment, agriculture, water and alternative energy. Their years of experience combined with the principles on which their company is based, have given them a trusted reputation and broad knowledge base, which in turn sets them apart from their competitors.

They have acquired vast technical expertise through years of experience and are the sole

distributor of Chromagen solar water heaters in Jamaica and the Caribbean. They are committed to providing their customers with high quality, affordable solar energy systems designed to preserve the environment. Their solar energy systems can be seen on hospitals, corporate buildings, housing schemes, hotels and private homes.

For your generous donation of a solar water heater to the Manchester Infirmary, which will certainly improve the lives of the residents at the institution, the Manchester Parish Council is proud to present to you this award”.

The representative for Isratech was Ms. Keisha Waite.

Jamaica National Foundation

Her Worship the Mayor asked Councillor Faith Sampson, Chairman, Poor Relief Committee to read the citation for Jamaica National Foundation.

Councillor Sampson read the citation as follows:-

“For Generous Contribution to the Manchester Infirmary.

The JNBS Foundation was established in 1990 as the charitable arm of the Jamaica National Building Society (JNBS). Their mandate is to manage and execute the philanthropic efforts of the Society, and contribute to the developmental needs of Jamaica.

Built on the concept of mutuality, JNBS gives back to the Jamaican people and communities across the island, by providing financial and technical support to projects and programmes both at the community and national levels.

Some of the JN Foundation’s involvements include:

- *The commitment of \$3M over a three year period to help restore the beautiful Hope Botanical Gardens.*
- *The grant of \$350,000 to the Hanover Bee Farmers Association which will see the resuscitation of a bee farming project aimed at training and equipping new and existing bee farmers in the western community.*
- *A donation of \$61,311.92 to the Manchester Infirmary towards the purchase of a water heater, which will certainly improve the lives of the residents at the institution.*

The Manchester Parish Council is proud to present to you this award for your invaluable contribution, as you seek to execute your philanthropic efforts”.

The representative for Jamaica National Building Society was Ms. Trecia Haye.

Jamaica Standard Products Company Limited

Her Worship the Mayor asked Councillor Desmond Harrison to read the citation for Jamaica Standards Products Company Limited

Councillor Harrison read the citation as follows:-

“Jamaica Standard Products Company Limited (JSP) has been owned and operated by the Minott’s family for over 70 years, and continues its tradition for setting the bar for the rest of the Coffee Industry in Jamaica. The Company is headed by Jackie and John O. Minott (father and son) and both generations proudly assume the responsibility of upholding the tradition and growth of JSP growers and processors of the finest Jamaican coffee, sauces and spices.

The Jackie Minott - led Jamaica Standard Products are the producers of High Mountain Coffee and creators of the road race festival in Williamsfield dating back to 1983, which in recent times goes towards the dialysis unit at the Mandeville Regional Hospital.

JSP has had a number of accomplishments, including the distinction of being the only coffee company in the country to be awarded ISO 9001:2008 certification and the recipient of the 2011

National Commercial Bank's Nation Builder Award. The Company, launched in 1942, was rewarded for its outstanding business performance over the years, as well as its strong record of community involvement.

Mr. Minott, the Manchester Parish Council is proud to present to you this award, on behalf of the Jamaica Standard Products Company Limited for your invaluable contribution to the Council and your partnership in community development, as you strive to fulfil your corporate social responsibility”.

The representative for Jamaica Standard Products Company Limited was Mr. John O. Minott.

Her Worship the Mayor asked the Awardees to make a response if they wished to do so.

In responding, Dr. Clifton Reid said that he found it necessary to thank the Manchester Parish Council for the recognition, and further said that he accepted the award on behalf of the Brooks Park Management Committee, the many persons who volunteered and the persons who are sponsors, and he acknowledged the role that Mr. Minott from Jamaica Standard Products Company Limited played. He went on to say that had it not been for the collective efforts of all the persons in the Parish and outside who put their shoulders to the wheel; the small achievement would not be possible. He mentioned that the work continues, and there are really fantastic plans to execute on behalf of the Parish as they try to make Brooks Park first class.

In responding, Dr. White thanked the Manchester Parish Council for the opportunity given to her to say prayers. She added that she loves praying, and mentioned that whenever she makes the prayer a little lengthy God has laid upon her heart a message, and she thanked the Members for tolerating her. She pointed out that she is very happy for the fellowship with the Council, and she asked for God's blessings on all the Members, as they serve so many persons, and serve so well.

Continuing, she said that her husband, Mr. Vesta White was at the meeting to thank the Council for supporting the Vesta White Foundation. She noted that he served the Parish of Manchester for forty (40) years as a Public Health Inspector. Finally, she asked that God's blessing continue to be with all the Members.

In responding, Mr. Minott thanked the Council on behalf of Jamaica Standard Products Company Limited for the very kind gesture, and said that he greatly appreciated it. He pointed out that in the citation the Minott's were mentioned quite a bit, but they could not do it without the staff. He said a big thank you to the Council for the award.

At this juncture, Her Worship the Mayor thanked all the Awardees for coming to the Committee meeting, and she said that it was a pleasure to have awarded them as they earned it. Finally, she wished for all the Awardees a very Merry Christmas, and also for their families, and she expressed the wish for their institutions to grow from strength to strength.

**Exited the meeting: Dr. Adlyn White, Chaplain
Ms. Trecia Hays representing Jamaica National Foundation
Dr. Clifton Reid
Mr. John Minott representing Jamaica Standard Products
Company Limited
Ms. Keisha Waite, Isratech Jamaica Limited**

Moved by: Councillor Ervin Facey, Deputy Mayor

Seconded by: Councillor Jones Oliphant and agreed -

“that the Standing Orders be resumed.

Re: Council Meeting

At this juncture, Her Worship the Mayor welcomed Mr. Shelton Thomas, Operations Manager to the meeting.

Re: Sympathy to Councillor Iceval Brown

Her Worship the Mayor told Councillor I. Brown that the Council sympathized with her on the death of her mother, and assured her that she was in the prayers of the Members. She further advised the meeting that the Funeral Service for Councillor I. Brown's Mother would be at the Plowden Seventh Day Adventists Church commencing at 12:00 noon

**Re: Ministry of Local Government Award
to the Council for Fiscal Prudence**

Her Worship the Mayor informed the Members that the Ministry of Local Government Award to the Council was for fiscal prudence, that is, good money management. She congratulated those who are responsible for making it possible.

Exited the meeting: Mr. Neville Bennett, Deputy Superintendent, Jamaica Fire Brigade, and Mr. Courtney James, Zone Team Leader, National Water Commission

Re: Jamaica Public Service Company's Report

Her Worship the Mayor asked Mr. Shelton Thomas, Operations Manager to update the meeting accordingly.

The Operations Manager reported as follows:-

- He first apologized for attending the meeting late, and advised that immediately following the Council meeting, he had another engagement with the Director and two (2) Senior Vice Presidents.
- He apologized to the Council that repairs were not carried out much faster than he had promised. He stated that for November 2014 up to December 10, 2014, One Hundred and Seventy-one (171) lights were repaired. He circulated the listing for the Councillor to peruse.
- That works were completed in the Mile Gully and Johns Hall Divisions, and they would be moving into Maidstone, then to Shirehampton and back to the Spur Tree Division.
- In responding, to Councillor Swaby's comment that no lights were repaired in the Porus Division, the Operations Manager said that he spoke with the team that did the report, and they advised that the lights were repaired. He added that he found it strange to say that no lights were done. He also said that he was not sure that the light at Councillor Swaby's gate was repaired, but she had indicated that it was done. He gave Councillor Swaby the list with the street lights that were repaired for her to verify the information.
- Concern was raised, as there was no approval letter from the Ministry of Local Government and Community Development with regard to installation of the light at the Infirmary. He said that he only saw the letter coming from the Council. He mentioned that the Company would not grant permission to install new lights unless there is the approval from the Ministry, or even on the letter sent they could stamp approved.
- Some power lines were being bushed, and at some point in time the power supply had to be interrupted to address the clearing of those branches that were close to the lines.
- Councillor Miller had asked for lines to be bushed in his Division to coincide with some work that he would be undertaking. He said that the bushing would be done the following week and he would communicate with Councillor Miller with respect to the date.
- The defective pole at Craighead was dealt with two (2) weeks after the Council meeting. He advised that there were a few outstanding poles to be addressed, but they would not be addressed until 2015; however, they would try to address the ones that are extreme and are safety risk.
- A substantial number of lights were addressed in the Alligator Pond Division, but there were outstanding ones.

The following were recommendations/requests/comments from the under-mentioned Councillors:

Councillor Ervin Facey, Deputy Mayor – requested that:-

- Patrols be done in the Spur Tree Division to capture more of the malfunctioning street lights.
- That bushing be carried out on the lines in the Spur Tree Division.

Councillor McArthur Collins – requested the following:-

- That repairs be carried out on a number of street lights that are not working in the New Green Division.
- That dialogue be had with him in respect of the boundary for the New Green Division. He can be reached on telephone No. 818-5226.

Councillor Muriel Swaby – requested the following:-

- That a number of lights that are out in the Porus Division be investigated.
- That a review be done on the street light repairs listing, and adjustment made with respect to the information submitted for the Porus Division.

Councillor Bryce – remarked that the Jamaica Public Service let him down in Swaby's Hope, but he knew that that matter would be addressed for the Christmas season.

Councillor Sampson – requested that repairs be carried out on defective street lights in the Johns Hall Division. She asked that attention be given to the areas from Inglewood, Coley Mountain right back to Mount Prospect going from Medina down to Mayfield.

Councillor Darlton Brown – said thanks in advance for the street lights to be repaired in the Alligator Pond Division.

Councillor Maxwell – requested the following:-

- That an investigation be carried out to look at a pole in the vicinity of the Antioch Basic School and Church at Cowich Park, as about ¾ of the post nearing the earth has been eroded.
- That public education be done with regard to the covering of the street lights to dim them when street parties/dances are being held especially in the Mile Gully Division.

Councillor Burton Wright – thanked the Jamaica Public Service Company for fixing the street lights at the Chudleigh Housing Scheme and Walderston Square. He wished the Operations Manager a Merry Christmas and a Prosperous New Year.

Councillor Jones Oliphant – expressed his appreciation for the street lights that were repaired in the Mandeville Division. He mentioned that some of the street lights at the intersections go out very frequently, and he asked that investigations be done to ascertain the reason(s).

Councillor Donovan Mitchell – requested the following:-

- That an investigation be carried out at the Royal Flat Square at the gate of the Robertson's, as the light tends to go on and off very regularly.
- That lights be repaired at the following locations:
 - At the intersection of the Main Road at Royal Flat Square;
 - New Hall Road;
 - Webbers.

Councillor Cleon Francis – thanked the Operations Manager for the level of communication they have, and his quick responses to his requests in the Knockpatrick Division.

Councillor Iceval Brown – requested the following:

- That some tall trees in the vicinity of her house at Marlie Hill be trimmed.
- That a street light be repaired in the vicinity of Mackie's Shop at Marlie Hill.

Continuing, she asked the Operations Manager to have a Merry Christmas and a Prosperous New Year.

Councillor Desmond Harrison – requested that patrols be carried out in the Christiana Division to look at street lights that are in need of repairs.

Her Worship the Mayor – thanked the Operations Manager for the improvement seen especially at the Roundabouts which now had lights. She said that it made a difference at nights. She requested that debris be cleaned at Russell Place Gardens, as a result of the de-shrubbing of the lines in that area. Continuing, she expressed her appreciation for the trimming of the tree in the town centre, and added that it made things a little better. She wished for him and his family all the best for the season and stated that she hoped that he would be around for a very long time. Finally, she said that he is responsive and professional in his approach to carrying out his duties.

Replying, the Operations Manager wished all the Members a happy and prosperous Christmas, and all the best for 2015. He promised to contact Councillor Swaby when his team would be visiting the Porus Division. He said that if she would not be available, then she should send someone to represent her.

Councillor Swaby thanked the Operations Manager for the proposed visit to Porus Division.

Responding to Councillor Maxwell with regard to persons covering the street lights, the Operations Manager said that it is not a directive from the Company for persons to cover the street lights whenever they are having dances or parties. He further said that persons did it on their own to try and reduce the lighting. He promised to address the matter in their outreach meeting and he would also speak to the communication arm of the Company for them to make the announcement to have the residents desist from undertaking such practices. Finally, the Operations Manager asked everyone to enjoy the rest of the 2014.

Her Worship the Mayor thanked the Operations Manager for the report.

Exited the meeting: Mr. Shelton Thomas, Operations Manager, JPSCo.

MATTERS REFERRED FROM COMMITTEES

a) Planning & Development

Subdivisions with lots below ¼ - acre size.

There was none.

b) Recommendation for affixing the Council's
Common Seal to Approved Subdivision Applications

There was none.

c) Recommendation for Issuance of Certificate of Completion –

Her Worship the Mayor remarked that based on the recommendation of the Superintendent, Roads and Works, the under-mentioned Certificates of Completion were recommended for approval.

i) Recommendation for Issuance of Certificate of Completion –
Part of Wind Hill Manchester for Orgill Dennis

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated October 22, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Wind Hill,

Manchester for Orgill Dennis, Jamaica as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Wind Hill
“Manchester for Orgill Dennis.

ii) Recommendation for Issuance of Certificate of Completion –
Part of Cedar Grove, Manchester for David Plummer

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 6, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Waltham, Manchester for David Plummer as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Cedar Grove
“Manchester for David Plummer.

iii) Recommendation for Issuance of Certificate of Completion –
Part of Struan Castle, Manchester for Dennis Powell

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 10, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Struan Castle, Manchester for Dennis Powell as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Struan Castle
“Manchester for Dennis Powell.

iv) Recommendation for Issuance of Certificate of Completion –
Part of Waltham, Manchester for Glenton Trowers

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 10, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Waltham, Manchester for Glenton Trowers as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Waltham
“Manchester for Glenton Trowers.

- v) Recommendation for Issuance of Certificate of Completion –
Part of Chevely, Manchester for Marcia Morrison

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated October 28, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Waltham, Manchester for Marcia Morrison as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Chevely
“Manchester for Marcia Morrison.

- vi) Recommendation for Issuance of Certificate of Completion –
Part of Hope Pen, Manchester for Michael Isaacs

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 10, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Hope Pen, Manchester for Michael Isaacs as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Hope Pen
“Manchester for Michael Isaacs.

- vii) Recommendation for Issuance of Certificate of Completion –
Part of Denham Farm, Manchester for Michael Barrett

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated July 22, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Denham Farm, Manchester for Michael Barrett as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Denham Farm
“Manchester for Michael Barrett.

- viii) Recommendation for Issuance of Certificate of Completion –
Part of Knockpatrick, Manchester for Bernice Dixon

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated December 10, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Knockpatrick, Manchester for Bernice Dixon as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Knockpatrick
“Manchester for Bernice Dixon.

ix) Recommendation for Issuance of Certificate of Completion –
Part of Knockpatrick, Manchester for Cynthia Samuels

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 19, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Knockpatrick, Manchester for Cynthia Samuels as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Knockpatrick
“Manchester for Cynthia Samuels.

x) Recommendation for Issuance of Certificate of Completion –
Part of Hopeton Pen, Manchester for Dale Porter

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 17, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Hopeton Pen, Manchester for Dale Porter as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Hopeton Pen
“Manchester for Dale Porter.

xi) Recommendation for Issuance of Certificate of Completion –
Part of Red Bank, Manchester for Est. Eric Smith

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 17, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Red Bank, Manchester for Est. Eric Smith as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Red Bank
“Manchester for Est. Eric Smith.

xii) Recommendation for Issuance of Certificate of Completion –
Part of Battersea, Manchester for Grethel Elliott

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 27, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Battersea, Manchester for Grethel Elliott as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Battersea
“Manchester for Grethel Elliott.

xiii) Recommendation for Issuance of Certificate of Completion –
Part of Wickwar Manchester for Gladwell Dwyer

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 26, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Wickwar, Manchester for Gladwell Dwyer as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Wickwar
“Manchester for Gladwell Dwyer.

xiv) Recommendation for Issuance of Certificate of Completion –
Part of Shooters Hill (Lots 11 & 13) Manchester for Glencoe Alumina Jamaica

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated September 24, 2014, recommending for the Council’s approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Part of Shooters Hill, Manchester for Glencoe Alumina Jamaica as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Shooters Hill
“Manchester for Glencoe Alumina Jamaica.

xv) Recommendation for Issuance of Certificate of Completion –
Part of Grove Place, Manchester for Neville Wright

The Secretary/Manager presented and read report of the Superintendent, Roads and Works, dated November 19, 2014, recommending for the Council's approval, the issuance of Certificate of Completion of development works in respect of subdivision located at part of Part of Grove Place, Manchester for Neville Wright as all the required conditions of approval have been complied with.

Moved by : Councillor Donovan Mitchell
Seconded by : Councillor Ervin Facey, Deputy Mayor and Agreed-

“that a Certificate of Completion of development works be issued to
“the Registrar of Titles in respect of subdivision, part of Grove Place,
“Manchester for Neville Wright.

Her Worship the Mayor asked whether all the Certificate of Payment of Taxes were up to date.

The Superintendent, Roads and Works replied in the affirmative.

Her Worship the Mayor stated that based on the report given to the Council the aforementioned subdivisions were approved.

Re: Garbage be cleared at Marlie Hill

Councillor I. Brown asked that a report be made to Southern Parks and Markets requesting that the pile up of garbage be cleared at Marlie Hill.

Her Worship the Mayor remarked that the request was noted.

SALUTATIONS

The following Councillors and Officers of the Council made comments as follows:-

Councillor Desmond Harrison –wished for Her Worship the Mayor and family, fellow Councillors and the Staff of the Council, Agencies and the people he represents in the Christiana Division compliments of the season, Merry Christmas and a prosperous 2015. He asked that the Lord continues to be with all the persons mentioned.

Councillor I. Brown thanked Her Worship the Mayor, the Secretary/Manager, the Staff of the Council, Agencies, and colleague Councillors for everything. She mentioned that the Councillors live as one regardless of party colour, and she said that she was happy to be here at the Council. She further thanked Her Worship the Mayor for her kindness and compassion towards her through her rough times even when she could not attend Retreat and other events due to her mother's illness. She also thanked the people of the Grove Town Division for standing by her even when there is no money. Finally, she wished for all a happy Christmas, and a prosperous New Year.

Councillor Cleon Francis thanked Her Worship the Mayor, the Staff of the Council, fellow Councillors, and the people of Knockpatrick for the full understanding, and cooperation that had been given to him. He wished for all a Merry Christmas and a prosperous 2015.

Councillor Donovan Mitchell acknowledged Her Worship the Mayor, the Secretary/Manager, Officers of the Administration, and the Social Development Commission. He said that Christmas is about the birth of Christ, not about holiday. He remarked that had it not been for Mary making herself available there would be no Christ. He added that had it not been for Councillors making themselves available to their various Divisions, the Council would not be here. He encouraged the Members to remember the less fortunate, and that they should stay safe and sound for the next year.

Councillor Jones Oliphant acknowledged Her Worship the Mayor, Agencies, fellow Councillors, and Members of the Administration. He stated that it was a good year in which all the parties worked as one. He wished for all including members of the Mandeville Division a Merry Christmas, health, wealth and prosperity as we face the challenges of 2015.

Councillor Burton Wright thanked the Almighty God for keeping him to see another day, recognizing that many of his friends are leaving him because of death. He thanked his fellow Councillors, especially Her Worship the Mayor who assisted him throughout the year. He wished for the people of the Walderston Division a Merry Christmas, and a blessed 2015. He further said that like Jesus who used the five (5) loaves and two (2) fishes to feed the multitude, he used the small amount he gets from the Council to spread across the Division. He said that it is a struggle and when some persons did not get anything they curse. He wished for all a successful 2015.

Councillor Fairbourne Maxwell acknowledged Her Worship the Mayor, Members of Staff, Management and everyone. He quoted the song of Christopher Duffus – “O Lord what have I done to deserve all the kindness you show, so help me Jesus”. He asked his fellow Councillors to be bold, proactive and make change to the Parish Council. He said that in his view Christmas is the worst time to administer. He said that persons kept calling to find out why they were left out. He suggested that work programmes be geared towards infrastructural development, like building battery walls in some areas, and the following year something else is done.

Continuing, he suggested that when summer holiday comes there should be a programme in place so that parents could work and help their children to go back to school. He wished for all a good holiday.

Councillor Darlton Brown thanked Her Worship the Mayor, colleague Councillors, Administration Staff, Corporate Agencies, and his constituents from the Alligator Pond Division for the support given to him, and extended warm greetings to all for the Christmas season. He assured his constituents that while there are challenges, the Council continues to work steadfastly to ensure that whatever is done is for the development of their lives, as they are the ones who put him in office to represent their interests. Finally, he said that there are challenges and certain matters to be addressed, but with time it is expected that the challenges would be surmounted and the service that is required would be delivered.

Councillor Faith Sampson thanked Her Worship the Mayor, fellow Councillors, Administration Staff, Agencies, and constituents from the Johns Hall Division, and her family for the support given to her throughout 2014. She wished for all a Merry Christmas, and reminded all to remember the true meaning of Christmas. Finally, she said that she looked forward to working with all the persons mentioned in 2015.

Councillor Anthony Bryce thanked Her Worship the Mayor, Councillor colleagues, Administration Staff, the Social Development Commission (SDC), constituents from the Newport Division, and the Member of Parliament with whom he shares a good relationship for their support. He mentioned that while the Members enjoy Christmas, they should remember the less fortunate in the society. He implored all to keep safe, and have a prosperous 2015.

Councillor Muriel Swaby thanked Almighty God who gives her the knowledge to understand the persons she serves in the Porus Division. She thanked Her Worship the Mayor who ‘cuddles’ her when she does not understand, she asks questions and she instructs her. She thanked all the

Members of Staff for accommodating her, she also thanked the SDC for assisting the Porus Division to come out on top as it relates to Clubs. She also thanked her fellow Councillors, and the media who sensitize the Divisions on what is going on. She asked all to enjoy their Christmas.

Councillor McArthur Collins remarked that Jah is his keeper, and added that God is good. He then acknowledged Her Worship the Mayor, the Staff of the Council, Mr. Lawrence and other persons from the media. He thanked the following persons:-

- Her Worship the Mayor for the guidance and the leadership that she provides.
- The leadership of the Council, the Secretary/Manager and staff.
- The Superintendent, Roads and Works and his Department.
- Colleague Councillors.
- The citizens of the New Green Division, North West Manchester for supporting him.
- Member of Parliament, Mikael Phillips for guidance and leadership.

He stated that for 2015 he was hoping for some of the violence to be curtailed. He requested that a get well card be sent to former Councillor Phineas Campbell who is unwell. He suggested that former Councillors Melhado and Preddie be recognized. He said that persons who made contributions should be recognized while they are alive. Finally, he implored the Members to spend time with their families and show love to the shut-ins. He asked for God's protection and guidance on all.

The Deputy Mayor acknowledged Her Worship the Mayor, Members of Staff and the Agencies. He thanked his family for their support throughout the year, and the Member of Parliament, Mr. Mikael Phillips, and Her Worship the Mayor for her guidance and support. Continuing, he thanked the people of the Spur Tree Division, and Members of Staff for their support throughout the year. He mentioned the Accounts Department for its prudent fiscal management. He further said that he was hoping that the goals set for 2015 would be achieved, and he wanted a united and motivated staff. He wished for all a Christmas that would be filled with joy and peace, and asked that the less fortunate in the society be remembered. Finally, he stated that Christ should not be left out of Christmas, as he is the reason for the season.

Her Worship the Mayor acknowledged her colleague Councillors, Members of the Administration, and the Council's partner, co-worker and assistant, the Social Development Commission represented by Mrs. Beverly Boothe. She thanked all the Members for their kind expressions. She mentioned that 2014 was a difficult year, but with talent and commitment from the Councillors and Administration, the Council achieved a lot.

She further said that 2015 would be a challenging year, and while the expectations of those who are represented are high, the Council could not deliver all that is expected. She informed all the people of Manchester that the Council did the best it could with the limited resources, and pointed out that the Council commits to doing its best for 2015. She went on to say that she wished for all the residents of Manchester, and in particular the special people of the Bellefield Division God's richest blessings, and a Merry Christmas and a happy New Year.

The Secretary/Manager remarked that in his capacity, December 2014 would be the first Christmas for him in the Parish of Manchester. In referring to a quotation from Donald Trump, he said that "if you are going to be thinking, you must think big". He mentioned that in the 1970s communal living was a strength. He added that a Councillor pointed to the inclusion of social policies in our efforts, and to soften the economic impact, the Council should see how best to include that. He said that social policy is a good way forward to address the little micro needs. He wished God's guidance on all, Her Worship the Mayor, Members of Staff and everybody within Jamaica.

The Superintendent, Roads and Works acknowledged Her Worship the Mayor, Councillors, fellow colleagues in the respective Departments, and colleagues from the Agencies. He said that as the Superintendent, Roads and Works he brought greetings on behalf of the Roads and Works

Department. He mentioned that 2014 had its challenges, but as a team the Council had risen above most of those to date. He noted that the Roads and Works Department stand resolute to serve the Council, and by extension the people of Manchester. Finally, on behalf of the Roads and Works Department, he wished all the Members present, and the citizenry of Manchester prosperity, health and love for 2015.

The Parish Manager, SDC extended condolences to Councillor I. Brown as a result of the death of her Mother. She thanked Her Worship the Mayor for her invaluable support throughout the year, and to the Councillors and Members of Staff who worked with the SDC. She said that she could boast of the good relationship shared with the Council, as not many Parish Managers could boast of the good relationship shared with their Parish Councils. She acknowledged the community structures which work for the SDC to achieve its goals and objectives to make it number one (1), and for her to be the Parish Manager of the year. On behalf of the SDC she wished for all a Merry Christmas.

Her Worship the Mayor congratulated the Parish Manager, SDC for being selected as the Parish Manager for the year. She said that it was well earned, and the Council had seen the result of her hard work. Continuing, she acknowledged Mr. Lawrence from PACE, and stated that he is a friend and colleague. She thanked him for carrying the meeting far and wide, and added that the Council looked forward to continuing the relationship in 2015.

Re: Resolution for Funds to be made available from the Equalization Fund to continue additional works

Her Worship the Mayor asked the Members to entertain a resolution. She said that the funds were meagre, and there were still lots of work to be done in the various Divisions. She asked that a resolution be sent to the Ministry of Local Government and Community Development for funds to be made available from the Equalization Fund to continue additional works in the Parish during December 2014.

Moved by: Councillor Muriel Swaby

Seconded by: Councillor Donovan Mitchell and agreed-

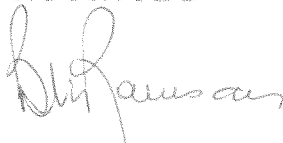
“that a resolution be sent to the Ministry of Local Government
“and Community Development for funds to be made available from the Equalization
“Fund to continue additional works in the Parish during December 2014.

ADJOURNMENT

Her Worship the Mayor thanked everyone for coming and participating in the Committee meeting.

There being no other matter for discussion, the meeting was adjourned at 12:20 p.m. on a motion by Councillor McArthur Collins seconded by Councillor Jones Oliphant after closing prayers by Councillor Ervin Facey, Deputy Mayor.

CONFIRMED



CHAIRMAN