



**MINUTES OF THE MEETING OF GENERAL COUNCIL
HELD ON THURSDAY, DECEMBER 14, 2017**

The monthly meeting of the St. Mary Municipal Corporation was held on Thursday, December 14, 2017 in the Corporation's Chambers, Port Maria Civic Centre, commencing at 10:15 a.m.

Present were: -

Councillors

Richard Creary, JP (Chairperson)
Doreen Hutchinson, JP
Germaine Smiley
Mitsy Hudson
Hugh Bryan
Lenford Danvers
Lincoln Dixon

Divisions

Richmond
Carron Hall
Port Maria
Hampstead
Annotto Bay
Castleton
Islington

The following Councillors entered during the meeting:

Levan Freeman, JP
Sheldon Kidd
Leroy Sewell
Krystal Lee
Paul Fyffe, JP
Jason James, JP

Belfield
Oracabessa
Boscobel
Retreat
Highgate
Gayle

Officers

Ethlyn Douglas
Doyen Johnson
Glenford Ricketts
Yanique Samuels
Sean Hylton
Lincoln Brooks
Patrice Hart
Yolande Jankie
Stanley Davis
Angella Lammie
Debbie Evering Pryce

Positions

Chief Executive Officer (Actg.); Clerk
Chief Engineering Officer
Deputy Chief Engineering Officer
Director of Administration
Director of Planning (Actg.)
Inspector of Poor
Chief Financial Officer
Parish Coordinator - Disaster Preparedness
Commercial Services & Enforcement Officer
Internal Auditor
Recording Clerk

Representatives from Agencies

Dr. Tamara Henry
Roxanne Valentine
Candice Edwards
Andrew Wildman
Desmond Sinclair
Dr. Dailian Robinson-White
Dudley Scott –Superintendent
Bobbett Morgan –Superintendent
Ryan Hewitt

Positions

Medical Officer – Health (Acting)
St. Mary Health Department
St. Mary Health Department
Jamaica Fire Brigade
Social Development Commission
Rural Agricultural Development Authority
Jamaica Constabulary Force (Area 2, Tower Isle)
Jamaica Constabulary Force (Port Maria)
Jamaica Cultural Development Commission

NOTICE

The Notice convening the meeting was read by Ms. Ethlyn Douglas, Clerk to the Committee.

DEVOTIONAL EXERCISE

Devotional exercise was conducted by Pastor Byfield of the Highgate Gospel Hall Church representing the Highgate Division.

The Chairman thanked Pastor Byfield for conducting the devotional exercise.

NATIONAL PLEDGE

The attendees repeated the National Pledge.

WELCOME AND APOLOGIES

The Chairperson welcomed everyone present.

Special welcome was extended to Senior Superintendent Dudley Scott and his guest. The Chairman asked SSP Scott to introduce his guest to the Committee. She was introduced as Superintendent Bobbett Morgan from the parish of Manchester, newly appointed Superintendent of Police at the Port Maria Police Station.

The Chairman on behalf of the Council welcomed Superintendent Morgan and asked her to say a few words.

Superintendent Morgan said that she welcomed the opportunity to serve the parish; that she has served in varying capacity within the Force, one such being the Mobile Reserve. She stated that she was open to ideas, constructive criticism and suggestions; that she was not afraid of challenges. She went on to advise that she was looking forward to working with the Corporation and other agencies to tackle the issues being faced by the parish and will serve without fear, favour or malice.

The Chairman said he too looked forward to working with her; that a meeting would be held with her to discuss solutions to the existing problems mainly in the town of Port Maria. He advised that it was a requirement for senior officers of the Police Force to be present at the General Meeting of the Corporation, on the second Thursday of each month, to give a brief report on activities. This, he indicated, was so that the Corporation and the Police can interact and share the challenges being faced along with formulating solutions. He added that there was also a section on the Agenda that allowed agencies to report and hoped that an officer would be present at the sittings going forward.

The Chairman also welcomed Messrs. Alwayne Lewis, Ashani Armstrong and Navaro Thyme, three new Municipal Police Officers recently employed to the Corporation. He said their role was an important one and advised them to carry out their duties respectfully and professionally; that they had to be firm in carrying out their duties but at the same time respectfully.

The Chairman commended and congratulated Mr. Keniel Bryan, Municipal Police Officer, for successfully completing the Defensive Driving and Maintenance Course.

The Council applauded Mr. Bryan.

Apology for Absence

Apology for absence was tendered on behalf of Mr. Delroy Luke, Acting Parish Manager, Rural Agricultural Development Authority, who would be unavoidably absent.

Apology was also tendered on behalf of Councillor Lee, who would be late.

OPENING REMARKS

The Chairperson wished everyone a Merry Christmas and a Happy New Year, when they come. He informed that a photograph would be taken of all the Councillors after the adjournment of the meeting. He added that the photograph would be part of a calendar for the St. Mary Municipal Corporation; that all the Councillors should remain after the meeting to take the photograph.

He stated that each division was allocated the amount of One Million Dollars (\$1,000,000.00) for the month of December to undertake Christmas work. He added that the Hon. Minister McKenzie has also provided each division with an additional Two Hundred and Fifty Thousand Dollars (\$250,000.00) for the period.

He went on to state that at a meeting held on Friday, December 8, 2017 with the Hon. Minister McKenzie and the Municipal Corporations, there were some concerns that he would quickly mention as under:

1. Councillors' Travelling

He stated that some Councillors and Mayors that used their private vehicles were paid travelling for official duties; that it had come to the attention of the Minister that some Councillors were attending personal outings such as a "set-up" or funeral services and claimed these as official duties. He said on one occasion, according to the Minister, one person's travelling amounted to two hundred thousand dollars (\$200,000.00).

2. Use of SGR Funds

Approval will now have to be sought from the Ministry for spending of SGR funds. He said at some Corporations the funds were depleted to the point that whenever there was an emergency, funds would not be available to effect works. He opined that the Minister was trying to correct this, which he understood however, he was not in agreement with the suggestion that permission had to be sought before spending the funds.

He stated that he would have further dialogue with the Minister on the matter. He advised that the law provided for a retention each month of 20% from the PRF and therefore there should not be a zero balance in the account at any time. He opined that since the Chief Executive Officer was the officer who signed-off on expenditure of the funds and that officer was the accountable officer, therefore if there was a breach, that officer should be sanctioned.

ACTION: Chairperson

3. Proposed cut-off date for submission of bills for payment

He stated that it was proposed that if pay bill was scheduled for the fortnight, the cut-off date would be on the previous Friday. He said any bill that was submitted after that date would not be processed for payment until the following fortnight. He again indicated that he understood what the Minister was trying to achieve however, the Corporation had already put measures in place to mitigate against late submission of payment claims.

4. Social Housing and Burial Assistance

He said those funds would be received in March of the coming year however, the

Corporation was allowed to advance the burial assistance portion, which was already being done by St. Mary. He advised that a number of Councillors have already sought permission and have made use of the provision. He reminded that the amount for the burial assistance was two hundred thousand dollars (\$200,000.00).

5. Poor Relief Act

The Chairperson asked the Acting Chief Executive Officer to update the Council on the proposed amendments to the Poor Relief Act.

The Acting Chief Executive Officer informed that the Minister sought to change the perception of the Poor Relief Departments and Infirmaries by changing the names; that the Poor Relief Department would soon be referred to as the Human Services Department, the officers would be called Human Services Officers, (not yet confirmed), and the Infirmary/Alms House, will soon be referred to as Adult Residential Care Facility.

CORRECTION & CONFIRMATION OF THE MINUTES

On page 1 under the caption **Representatives from Agencies**, "...Dahlia..." in the last line of the listing should be "...Dailion...".

On page 13 under the caption **Concerns/Questions/Highlights- Environmental Health Highlights**, "...Bottom Hall..." in the 17th paragraph should read "...Bottom Albany...".

The Minutes of General Council Meeting held November 9, 2017 having been circulated and read was confirmed on the adoption of a motion by Councillor Hutchinson seconded by Councillor Freeman.

MATTERS ARISING FROM THE MINUTES

(A) DONATION OF GARBAGE DRUMS

The Chairperson reminded the Councillors to collect the drums. He reiterated that the allotted amount was six (6) per division and asked that arrangement be made to have them taken to the respective areas.

ACTION: Councillors

(B) UNDERMINING OF THE WESTMORELAND BRIDGE

The Chairperson asked that this matter be removed from the Minutes.

(C) GREEN HOUSE PROJECT/ CONSTRUCTION OF GARBAGE RECEPTACLES

The Chairperson stated that there should be a design using the recycled bottles to construct a garbage skip/bin provided by the Japanese Volunteer. He informed that the Acting Chief Executive Officer received a design however, that design was for a drum made with plastic bottles and not the design similar to the concrete receptacle as was previously agreed. He said efforts would be made to get the design so that the cost for the construction could be ascertained.

(ACTION - ACEO to source cost of constructing the receptacle)

(D) ENERGY CONSERVATION MEASURES

The Chairperson informed that the project was for the installation of solar panels at the Corporation and the Infirmary; that it went to tender for the energy audit to be conducted however, there were challenges with the bid. He said the Petroleum Corporation of Jamaica (PCJ) decided to use their engineers to conduct the energy audit; that once that was completed there would be a bid for the installation of the solar panels. He added that the installation would be of no cost to the Corporation.

(E) PORT MARIA MARKET RECONSTRUCTION PROJECT

The Chairperson informed that the caption matter was going through the procurement procedures and there was no further update at this junction.

(F) EXCHANGE OF LAND/PROPOSED DEVELOPMENT – MURDOCK BEACH

The Chairperson informed that he spoke with Dr. Damion Graham, General Manager, Urban Development Corporation and was advised that he sent the information received to the relevant person within the UDC however, he did not remember to do a follow up. He said he was asked by Dr. Graham to resend the information and he, Dr. Graham, would follow up on the matter.

ACTION: His Worship the Mayor

(G) CLAIM NO 2011/HCV- 00232 SEYMOUR MORALES VS ST. MARY PARISH COUNCIL AND ATTORNEY GENERAL OF JAMAICA

The Committee was last informed that the Corporation was still awaiting the date for the judicial hearing - no further update on the matter.

(H) UPGRADING OF PALMER'S PARK

The Chairperson informed that a response was not received from the Member of Parliament, Dr. Morais Guy. He asked that Councillors Freeman and Dixon remind the Member of Parliament of his commitment when next they meet.

ACTION: Cllrs. Freeman and Dixon

(I) REPAIRS TO WATER TRUCK

The Chief Engineering Officer informed that the truck was on the premises of the Corporation and was fully operational. He advised that there were two applicants; that interviews would be conducted in short order. He further stated that discussions were held with Mr. Dwight Wilson, Technical Director, Ministry of Local Government & Community Development and he advised that there were some parts in stock; that a list was being prepared to be forwarded to Mr. Wilson.

ACTIONS - CEngO

- i. **Continue the dialogue with the TD, MLGCD**
- ii. **Engage NWC truck Driver.**

(J) LEASING OF MARKINGSTONE BEACH, ANNOTTO BAY

The Acting Chief Executive Officer informed that liaison was done with Mr. Anthony Jarrett, Project Manager, TPDCo. regarding the status of the project. She said a meeting was scheduled for the following week to ascertain the status of the project and next steps following. She further informed that herself and the Chief Engineering Officer were having issues with TPDCo. regarding their projects hence the scheduling of the meeting.

ACTION: ACEO o meet with

TPDCo

(K) MAINTENANCE OF ROBERT SCHUMAN ROUND-A-BOUT

The Acting Chief Executive Officer informed that the Municipal Corporation received a letter from the National Land Agency indicating that the round-a-bout was situated in the National Works Agency's roadway. They further advised that the Corporation should liaise with NWA in relation to either handing over of said round-a-bout to the Corporation or granting legal possession with a formal Memorandum of Understanding signed by a Justice of the Peace for the maintenance of said round-a-bout.

ACTION: Actg. CEO

(L) FELLOWSHIP HALL AND TINSBURY WATER SUPPLY SYSTEMS

The Chairperson stated that the discussion would be on the Fellowship Hall Water Supply System since the Corporation was satisfied with the operation of the Tinsbury Water Supply System.

ACTION: ACEO to follow-up with NWC

(M) CONVENING OF LOCAL PUBLIC ACCOUNTS COMMITTEE (LPAC) MEETING

The Chairperson advised that the persons recommended were:

- Councillor Mitsy Hudson
- Councillor Germaine Smiley
- Councillor Sheldon Kidd
- Councillor Levan Freeman
- Councillor Lincoln Dixon
- Councillor Paul Fyffe

Members from the Parish Development Committee were:

- Mr. Raymond Grant
- Ms. Paulette Nelson
- Mr. Chase Neil

The Chairperson asked whether or not Councillor Freeman would chair the Committee to which Councillor Freeman responded that he would chair the Committee.

(N) RESOLUTION THAT STRUCTURES/CONSTRUCTION SITES BE ENCLOSED OR SECURED TO PREVENT ENTRY OR OCCUPATION

The Acting Chief Executive Officer informed that the Corporation was awaiting a response from the Ministry of Local Government.

ACTION: ACEO to follow-up

(O) ABANDONMENT OF POST - MR. GLENNON ROBINSON - TEMPORARY WORKS OVERSEER (SOG/ST2)

The Chairperson asked that the matter be removed from the Minutes.

(P) PLASTIC BOTTLE RECYCLING PLANT

The Chairperson informed that a letter was sent to PDC for additional information and a response was being awaited. He said that in the meantime, the Committee would be reformed with the individuals that comprised the previous Committee in addition to the new person named. He added that Councillor Hudson should sit on the Committee since she was the Councillor for the division in which the plant was located.

The Acting Chief Executive Officer reminded that representatives from the Social Development Commission and the Parish Development Committee were also members of that Committee.

(Q) ASSISTANCE TO REGISTER GENERAL DEPARTMENT (RGD) IN LOCATING APPLICANTS & DISTRIBUTION OF BIRTH CERTIFICATES

The Acting Chief Executive Officer informed that she spoke with a representative from the Registrar Generals Department; that even though they have not formally acknowledge receipt of the Corporation's letter, they were in the process of putting together the batch of Birth Certificates for the parish to be forwarded for assisting with distribution.

The Chairperson sought clarity on whether the RGD would send a list of names of the persons or the Birth Certificates. He added that if the latter was the case, the Corporation was not in a position to take on the responsibility of distributing same. He asked the Acting Chief Executive Officer to seek clarity from the RGD.

ACTION: Actg. CEO to seek clarity from the RGD.

Councillor Fyffe informed that in the past, the Birth Certificates would be sent by the RGD via TARA to the Post Office or the Police Station in the respective area and persons would be informed to collect them. He reiterated the point made by the Chairperson regarding the Corporation being responsible for distribution.

(R) UPWELLING OF WATER DURING GRAVE CONSTRUCTION

The Chairperson asked that the matter be removed from the Minutes.

(S) TRANSFER OF OFFICERS

The Acting Chief Executive Officer presented letter dated 2017 November 20 from the Local Government Services Commission re acting appointment of Mr. Rovel Morris as Secretary, St. Ann Parish Council, that was approved out of session, for ratification as under:

"I am directed by the Local Government Services Commission to recommend to the St. Ann Parish Council that Mr. Rovel Morris, Director of Planning (GMG/SEG 2), St. Mary Parish Council be appointed to act as Secretary (GMG/SEG 4) in the St. Ann Parish Council with effect from the 1st December, 2017 in a vacant post and in the place of Miss Claudia Carter, reverted.

During the period of his acting appointment, Mr. Morris should be paid an acting allowance in accordance with the provision of Order No. 6.7.1 of the Staff Orders for the Public Service and the relevant allowance(s) attached to the post.

A copy of the letter issued to him should be sent to this office, promptly.

This supersedes our memorandum No. M605 dated the 2nd October, 2017".

The Committee ratified.

The Chairman said it would be a challenging time for Mr. Morris however, he was up to the task as he got his training here, at this Corporation, where he had done well.

(T) PLANS FOR THE DEVELOPMENT OF THE TOWN OF PORT MARIA

The Acting Chief Executive Officer informed that the matter would be addressed at the Physical Planning, Environment and Development Committee as indicated by the Acting Director of Planning.

The Chairman informed that he wrote to the Administrator General's Department regarding abandoned properties however, he had not yet received a response. He added that Councillors were asked to inform him if they know of any such land in their divisions but had not received any information as yet. **ACTION: All Councillors**

(U) STANDPIPE AUDIT

The Chief Engineering Officer informed that National Water Commission has advised that they needed to conclude their investigation by the end of the current month however, they needed the Corporation's assistance in identifying the standpipes in the parish. He said he spoke with Ms. Moncrieff earlier that morning and informed her that the present time was not convenient however, the Corporation would try to facilitate as soon as it

was possible. He said he had discussion with His Worship the Mayor to try to get someone to assist as the officers were busy at this time of the year with the Christmas Work Programmes.

The Chairperson suggested that someone be employed on a contractual basis to assist with identifying the location of the standpipes rather than a Works Overseer as they were currently busy. He asked whether or not it was possible for the exercise to be completed in two days.

The Chief Engineering Officer said Ms. Moncrieff had stated that she would make the NWC vehicle available for two days, Monday and Tuesday of the following week, to assist.

Councillor James stated that it should be noted that there were some standpipes owned by the Corporation that were being claimed by the National Water Commission. He said that information should be passed on to the person who would be assisting with the verification on the Corporation's behalf and cross-checked with the list provided by the Roads and Works Department.

Councillor Hutchinson stated that the Councillors should get the opportunity to look at the list so they could verify the locations as well.

The Chairperson said that a list was sent to all the Councillors however, there were no feedback. He asked the Chief Engineering Officer to resend the list to the Councillors.

ACTION : CEngO Johnson

Councillor Fyffe recommended that the individual who would be carrying out the verification be provided with the contact information for all the Councillors so that they could further assist with updating and verifying. He asked that his colleagues avail themselves to receive and respond to those calls.

The Chief Engineering Officer suggested that Mr. Wedderburn, Works Overseer assist with the verification process and he would find out whether or not he would be available to assist.

ACTION: CEngO Johnson

(V) KES HOUSING DEVELOPMENT – ITERBOREALE

The Acting Chief Executive Officer informed that she has received the information from the Chief Engineering Officer which indicated that the two schemes be tied together to the proposed system. She said the information has been sent to the Ministry of Economic Growth and Job Creation.

NOTED:

SUSPENSION OF STANDING ORDERS – CORPORATION TO SIT AS LOCAL BOARD OF HEALTH

ON A MOTION BY COUNCILLOR JAMES SECONDED BY COUNCILLOR HUTCHINSON, THE STANDING ORDERS WERE SUSPENDED FOR THE CORPORATION TO SIT AS THE LOCAL BOARD OF HEALTH.

BUTCHERS LICENCE

Nil

BEAUTY THERAPISTS/COSMETOLOGISTS/HAIRDRESSERS/BARBERS

Nil

Environmental Health Highlights November 2017

Water Quality Monitoring

A total of forty-two (42) visits were made to water supplies from all three (3) entities providing water in the parish. Fourteen (14) samples were submitted for bacteriological analysis to the National Public Health Lab.

Forty-seven (47) chlorine residual checks were done.

The results of bacteriological analysis and chlorine residual testing are shown in the tables below-

Chlorine Residual

Agency	No. of Samples	# (%) (satisfactory) positive	# (unsatisfactory) (%) negative
NWC	10	8(80%)	2(20%)
Parish Council	32	17(53%)	15(47%)
Private Supplies	5	4(80%)	1(20%)
Total	47	29(62%)	18(38%)

Bacteriological Sampling

Agencies	No. of Samples Submitted	No. Satisfactory (Negative)(%)	No. Unsatisfactory (Positive)(%)	Results Pending
NWC	3	1(33%)	2(67%)	0
Parish Council	10	2(20%)	8(80%)	0
Private	1	0(0%)	1(100%)	0
Total	14	3(21%)	11(79%)	0

Drinking Water Status

Agency	No. of Supplies	No. Inspected (%)	No. Treated (%)
NWC	20	6(30%)	19(95%)
Parish Council	43	32(74%)	35(81%)
Private	15	4(27%)	14(93%)

From the results received of bacteriological samples submitted, 21% were satisfactory. Sixty two percent (62%) of chlorine residuals checks done were satisfactory. Unsatisfactory chlorine residual and/ or bacteriological sample results were obtained from the following supplies:

NWC- Rock Spring Supply

Parish Council – Adlyn, Brainard, Lewisburgh, Serjui and Johncrow, Comfort Valley, North Over and Lydna Springs.

Building Plans and Subdivisions

	No. Received	No. Investigated	#.Recommended	#Not Recommended
Building Plans	41	35	32	3
Subdivisions	4	0	0	0
Total	45	35	32	3

A total of twenty nine (29) building plans applications were received and four subdivisions. Thirty five (35) plans were investigated.

Two (2) development proposals were not recommended due to inadequate lot size to accommodate the proposed sewage disposal system

Burial Site Inspection

Thirty-Five (35) applications were received for family plot burials. All were investigated and recommendations made. A list of the applications was submitted to the Parish Council.

Mosquito Control

Aedes Surveillance

District	# of Premises Inspected	# of Premises Positive	# of Containers Found	# of Containers Positive	Aedes Premises Index (%)	Container Index (%)	Breteau Index
Port Maria:							
Mango Valley	0	0	0	0	0	0	0
Galina	205	7	127	7	3	3	5
Baileys Vale	118	12	176	19	10	11	16
Total	323	19	303	26	6	9	8
GAYLE:							
Gayle Proper	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0
ANNOTTO BAY:	0	0	0	0	0	0	0
HIGHGATE:							
<i>Tremolesworth</i>	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0
PARISH TOTAL	323	19	303	26	6	9	8

The Vector Control team carried out *Aedes aegypti* surveillance in two (2) communities only for the month of November due to the adverse weather conditions, the communities visited were

- Galina and
- Bailey's Vale.

The focus was on the mitigation of Zika virus/fever transmission. Bailey's Vale had *Aedes* premises indices above single digit. The average parish premises index was 6%. All mosquito breeding sites found were treated.

Fogging

Fogging activities were carried out in the following communities:

- Galina
- Tower Isle and
- Stewart Town

Mosquito Control Programmes

The Vector Control Programme manned by the temporary workers continues in the parish and will come to an end December 31, 2017.

CONCERNS /QUESTIONS/HIGHLIGHTS

Nil

The Chairperson thanked the Ms. Valentine, Public Health Inspector for her report.

QUESTIONS TO THE LOCAL BOARD OF HEALTH

Nil

Ms. Candice Edwards, Acting Parish Health and Promotion Officer made a presentation entitled "**Jamaica Moves**" promoting healthy Life Styles.

She informed that the **Jamaica Moves** event was scheduled for Thursday, February 22, 2018 at the Claude Stuart Park beginning at 10:00 a.m. She said one of the features of the event was the **Constituency Move for Health Challenge – "Shedding for Fitness"** which was a weight loss and fitness team competition that encourages individuals to change their lifestyle to achieve a healthier mind and body. The competition will last for six (6) weeks and emphasizes diet and physical activity as a way to reduce a person's risk of developing chronic diseases. She said each team was to be made up of five individuals from the same organization, from the same location or address. Each team must have an assigned Team Captain and must have at least one male participant.

She went on to advise that each team member entered in the challenge was to complete weight, height, waist measurement and a series of fitness tests at the start of and at the end of the competition. At the end of the competition, the percentage change in BMI (Body:Mass Index), weight and waist as well as the change in fitness level will be calculated for each team member and the average for all parameters will also be calculated for each team. Points will be awarded accordingly and a winner will be determined.

She encouraged all to participate.

The Chairperson thanked the Ms. Edwards for her presentation.

RESUMPTION OF COUNCIL

ON A MOTION BY COUNCILLOR JAMES SECONDED BY COUNCILLOR SEWELL, THE CORPORATION RESUMED ITS SITTING.

REPORTS FROM AGENCIES AND COMMITTEES



JAMAICA FIRE BRIGADE
DIVISIONAL HEADQUARTERS
 St. Mary Division
 27 Stennett Street, Port Maria
 Telephone (876) 994-2771
 Email:dhstmary.jfb@cwjamaica.com

REPORT FOR THE MONTH OF NOVEMBER 2017

Kindly see below information on the Fire Statistics and Fire Prevention activities in the St. Mary Division, Area II, Jamaica Fire Brigade for the **Month of November 2017**.

FIRE STATISTICS

Genuine Fires	08
M.V.A	03
S.S.C.	01

Total Calls **12**

CLASSIFICATION OF GENUINE FIRES

Dwelling House	04
Shop	01
Motor Vehicle Accident	03

Total Genuine Fire Calls **08**

Estimated Value of Property Loss	\$ 14,020,000.00
Estimated Value Property at Risk	\$ 303,400,000.00
Estimated Value of Property Saved	\$ 289,380,000.00

FIRE PREVENTION ACTIVITIES

The Fire Prevention Section of the St. Mary Division was engaged in the under listed activities during the **Month of November 2017**.

Inspection of Buildings:

Church	01
Industrial & Commercial	10
Clinics/Health Centres	01
Schools	05
Clubs, Bars/Grills & Sporting Venues	02
Restaurants	02
Early Childhood Institution	05
Post Office	02
Office	06
Hotel & Guest Houses	02
Library	01
Fuel Station	01

Educational Activities

Lectures	20
Fire Drills	06
Exhibition	01
Community Fire Safety Awareness	02
Video Presentation	10
Fire Warden Training	02
Seminar & Special Meeting	01
Tsunami Drill	01

Fire Hydrants

No. of Fire Hydrants Inspected	11
No. of Fire Hydrants serviced	03

Please note the under mentioned statistics and other relevant information for the period under review:

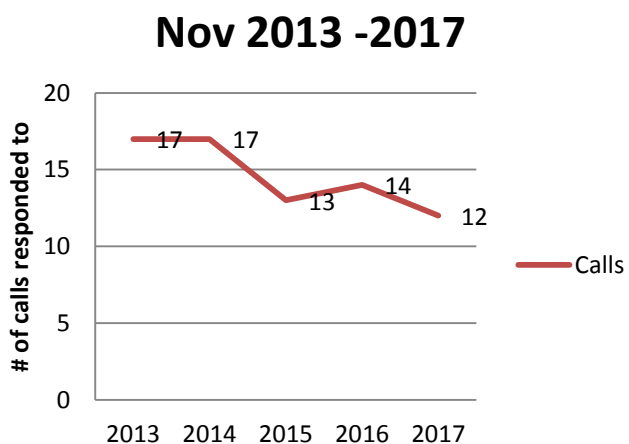
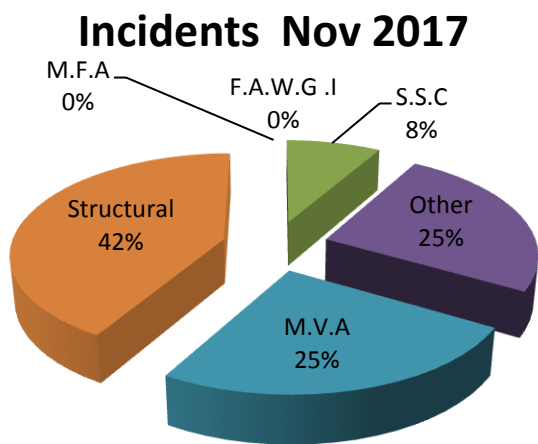
Fire Statistics

Please note the under mentioned statistics and other relevant information for the period under review:

<i>Total Calls</i>		<i>M.F.A</i>	<i>F.A.W.G.I</i>	<i>S.S.C</i>	<i>other</i>	<i>Structural</i>	<i>M.V.A</i>	<i>Displaced</i>	<i>Death</i>	<i>Injury</i>
Oct	17	02	01	00	05	05	04	09	00	09
Nov	12	00	00	01	03	05	03	01	02	05

Death/Injured as a result of motor vehicle accidents •

Fire Statistics for November 2017



Graphs Showing incidents responded to in November

Incidents for November 2017 are twenty nine percent less than the previous month. There was a reduction in the number of persons displaced by fire and the amount injured in motor vehicular accident, unfortunately two adults died in separate motor vehicle accidents on November 7, 2017 and November 22, 2017 along the Iterboreale Main Road and the Golden Valley main road respectively.

The Chairperson thanked Acting Deputy Superintendent Wildman for his presentation.

(a) PARISH DEVELOPMENT COMMITTEE

Nil

(b) LOCAL GOVERNMENT REFORM COMMITTEE

It was noted that there was no report regarding the matter at caption.

(c) ASSOCIATION OF LOCAL GOVERNMENT AUTHORITIES OF JA. (ALGAJ)

Nil

(d) SOCIAL DEVELOPMENT COMMISSION (SDC)

1. *Strengthening the Participatory Governance Framework*

- SDC hosted an Orientation session with the Parish Development Committee on Sunday November 19, 2017 at the Municipal Chamber. A follow up meeting is slated to complete an Action Plan.

2. *Community Incentive & Grant Awards:*

- The SDC Community Incentive & Grant Awards Function was held on November 18, 2017 at Moxon Resort.
- 7 communities Development Committees received Government Administrative Grant Funding of thirty thousand dollars (\$30,000.00) each.
- Enfield Community Development Committee was awarded top CDC; Gayle Development Area Committee was awarded top DAC. Charles Town CDC got top Advocacy Award. Adia Essential Oil got top Local Economic Initiative Award.

3. *Priority Planning & Project Development:*

- The Annotto Bay Development Area Committee hosted a Parenting Conference at the St. Theresia Catholic Church on November 30, 2017.
- Project Proposals were completed by officers for the following communities: Castleton, Highgate, & Charles Town.

4: *Parish Interagency Network:*

- The SDC, Ministry of Health in collaboration with Women's Health Network hosted a Social and Health Fair on Tuesday November 14, 2017 at Islington Health Centre. Approximately 90 women received health care.

5: *Community Research & Data Base:*

- SDC validated assets maps for Port Maria and Gayle Communities. These maps were developed using GIS machine.

6: *Sports for Community Development:*

- Cromwelland Netball Team has completed its project at Olivere Basic School. Fifteen percent, (\$7,500.00) of the winning prize money was used to beautify section of the basic school.

7: *Local Economic Development & Support Programme:*

- SDC hosted a Capacity Development Session with Bee Farmers in Robins Bay. A second meeting is slated for January 2018.
- A draft Business plan has been completed for Kake Kraze LEI in the Wag Water Development Area. This plan will assist the LEI to understand the business and how it will be sustained.

The Chairperson thanked Mr. Sinclair for his presentation.

(e) RURAL AGRICULTURAL DEVELOPMENT AUTHORITY (RADA)

1) *Registration*

1. Total Number of registered farmers – A total of ten thousand seven hundred and ninety-seven (10,942) farmers have been registered to date.
2. Farmer Profile Updates - A total of one thousand one hundred and thirty-nine (1,139) farmers' profiles were updated for the month.

2) **Visits**

1. Agricultural Extension Officers Farm Visits – Over the period a total of three hundred fifty (350) farm visits were conducted during the reporting period, to cover crop care and management, pest and pesticide surveillances, Crop and Livestock production, Marketing and Land Husbandry practices.
2. Home Visits (Home Economics) - Five (5) home visit was conducted over the reporting period in the Oracabessa and Port Maria Extension Area.

3) **Training Sessions:**

1. Crop Production Training Sessions- Formal – During the reporting period of November 2017 two (2) Crop Production training sessions were conducted.
2. Crop Care Training Sessions- Formal –Three (3) Formal Crop Care Training Sessions were conducted for the month of November 2017.
3. Facilitated Training Sessions – Two (2) facilitated training session was conducted during the reporting period.
4. Livestock Production Training Sessions Formal – No formal Livestock Production Training Session were conducted over the reporting period.
5. Land Husbandry Training Sessions Formal – One (1) formal training session was conducted for reporting period.
6. Marketing Training Sessions Formal – One (1) formal Marketing Training session during the reporting period.
7. Social Services/Home Economics Training Sessions Formal- Six (6) training sessions were conducted over the reporting period.
8. Farmers Trained Formal – A total of one hundred and forty-two (142) farmers were trained formally for the month of November 2017

b. **Staff Training**

- Two (2) staff training sessions were carried out in land preparation, care and management and seed preparation of Irish Potato and Onion production.

4. **Workshop/Seminar/Meeting/Exhibition/Collaboration**

- a. PMO Groups Formed/ Strengthened –A total of seven (7) PMO/other groups were strengthened for the period.
- b. Home Economics Groups Serviced – Five (5) groups were serviced during the reporting period; Fort George Honey Production Project, Windsor Castle Social Services/Home Economics Benevolent Society, Gifted Hands Group, Happy Day Seniors Group and Port Maria Home Economic Movement.

5. **Projects/Programmes:**

Programmes/Projects	Update	Programmes/Projects	Update
<i>GOJ/Adaptation Fund Programme Water Harvesting Project: Jeffrey Town Water Harvesting Project</i>	<i>The Entombment has been completed. Two (2) tanks and the project signage were erected. No work was done due to the weather conditions. A meeting was held with personal from the MICAF on the 23rd of November 2017 with farmers who are to benefit from the programme outlining specifications on how the tank stands are to be built.</i>	<i>GOJ/Adaptation Fund Programme Water Harvesting Project: Enfield Water Harvesting Project</i>	<i>The entombment is approximately 87% completed. A Variation was done to afford the project additional funding for the completion. However the laying of the pipes will begin in short order. No work was done due to the weather conditions.</i>
<i>GOJ/Adaptation Fund Programme Water Harvesting Project: Blue Gate/Carron Hall Water Harvesting Project</i>	<i>Pond has been excavated and rolled. However, due to continuous rainfall, the lining of the pond and laying of the pipes were delayed. No work was done due to the</i>	<i>Production Incentive Programme - Pringle's Home Layers Project</i>	<i>Construction of building is completed. 168 birds laying 3 ½ flats per day. There was no mortality for the reporting period.</i>

	<i>weather conditions. A meeting was held with personal from the MICAF on the 23rd of November 2017 with farmers who are to benefit from the programme outlining specifications on how the tank stands are to be built.</i>		
<i>Fort George Honey Production EU Bee Project</i>	<i>The Project currently has thirty-eight (38) boxes which make a total of fifteen (15) colonies (1 double and 14 triple). Members visit the Apiary once weekly to monitor and do work activities.</i>	<i>Agro-Processing Incubator</i>	<i>Building facility has been completed. Equipment was received and the industrial kettle, restaurant range and dump station was installed. The electricity has been installed and the Parish awaits the various distributors and suppliers to come and test their equipment. The Home Economics/Social Services Officer has completed training sessions on the operation and management of the incubator. A walk through of the facility was done with contractors of the facility, JSIF representatives and RADA's Social Service team. Some plug installation is to be completed for equipment. The JSIF representative is in dialogue with the supplier to complete same.</i>
<i>Import Substitution Irish Potato Programme</i>	<i>Land preparation is in progress for the planting of Irish potato for the upcoming season. 700 bags of Irish Potato seeds were received and distributed throughout the Parish. To date 18 ha have been established in the Gayle, Carron Hall, Highgate, Oracabessa, Richmond and Annotto Bay Extension Areas; however, 1.5 ha was loss due to the rainy weather conditions.</i>	<i>Relief Support for Farmers affected by Flood Rains (2,395,000)</i>	<i>Inputs were distributed to farmers throughout the extension areas. Approximately 500 farmers have benefitted to date.</i>
<i>Relief Support for Farmers affected by Flood Rains (1,500,000)</i>	<i>Extension Officers are in the process of distributing fertilizers, pesticides and seeds to farmers that were affected by the flood rains. Approximately 200 farmers have benefitted to date.</i>	<i>Import Substitution Onion Programme</i>	<i>Land preparation is in progress for the planting of onions for the upcoming season. A total of 13.9 hectares is projected to be planted by the parish. The Parish a total of 68 (11b) tins of Onion; to date 2.3 hectares has been established mainly in the Gayle, Highgate, Richmond and Carron Hall Extension Areas. Land preparation for the crop is still ongoing; however, the weather conditions have caused some delay. 20 rain days was recorded for the month of November 2017.</i>
<i>Moroccan Fertiliser Programme</i>	<i>The parish received 716 bags of fertilisers, A total of 581 have been distributed to date.</i>		

6. Livestock Activities

<i>Beef</i>	<i>Dairy</i>	<i>Broiler</i>	<i>Layer</i>	<i>Pig</i>	<i>Goat</i>	<i>Rabbit</i>	<i>Sheep</i>	<i>Apiary</i>
3,914	706	45,015	63,907	15,158	11,641	3,228	512	1,139

7. **Marketing Activities** – Marketing linkages were made between 19 farmers and various buyers for supplying farm produce valuing \$619,000.00 and a total volume of 5,930 kg.

8. **Land Husbandry/ Soil Management Activities**

i. **Agronomic Methods** – 1 hectares of cover cropping, 2 hectares of intercropping, 0.5 hectares of Mulching/ Grass and 880 meters of Vegetative Barriers/Pineapple.

9. **Social Services/Home Economics Activities**

ii. One (1) Inter-Agency Collaboration was done with the National Council for Senior Citizens.

10. **Crop Production-** Hectares planted increase by 14% when compared to the corresponding period last year (2016). Hectares reaped and tonnage reaped decreased by 12% and 16% respectively.

The Parish domestic crop production was affected significantly over the period due to consistent rainfall which led to land slippage, rotting of vegetable and potato crops namely cabbages and Irish Potatoes, fungal mainly in tomato and sweet pepper crops and hinder the implementation of the Irish Potato and Onion Programme.

Crop Category	Hectares Planted This Month	Hectares Planted Previous Year & Month	Hectares Reaped This Month	Hectares Reaped Previous Year & Month	Hectares Growing This Month	Hectares Growing Previous Year & Month	Hectares Loss This Month	Hectares Loss Previous Year
Legumes	4.6	4.8	6.5	7.3	29.4	31.3	0.1	2.1
Vegetables	39.1	37.8	42.7	52.7	109.3	129.9	10.8	11.2
Condiments	17.31	9.3	17.3	14.9	69.71	52.4	1.5	4.1
Fruits	6.8	8.2	4.3	9.1	132.1	139.3	0	1.3
Cereals	3.4	8	5	3.6	11.9	15.7	0.2	1.4
Plantains	22.3	21.8	24.4	27	251	238	0	3.2
Potatoes	24.6	12.4	7.9	7.7	47.2	37.5	1.5	1
Yams	5.2	4.8	9.9	8.1	76.1	83.5	0	1.2
Other Tubers	6.6	5	7.1	8.8	76	78.8	0	0.2
Total	129.91	112.1	125.1	139.2	802.71	806.4	14.1	25.7

11. Income Generation Activities

a) **Nursery Production-** There are no new updates.

b) **Tractor service** – The tractor is operational and accessible by: application, payment of \$3,500.00 per hour and transportation at \$150.00 per km from the parish office to the location and return.

c) **Tools & Equipment Rental-** Items available for rental include: Mist Blower, Weed Wacker, Spray Pans and a Rotovator.

d) **Truck Rental-** The Parish presently has two (2) trucks for rental, namely a Hyundai Box Truck and an Isuzu Store Body Truck.

The Chairperson thanked Dr. Dailion Robinson-White for her presentation.

(f) JAMAICA CONSTABULARY FORCE (JCF)

Senior Superintendent Dudley Scott, reported that the parish of St. Mary was third from the bottom in regards to murder. He said that out of the one hundred and fifty two (152) cases of serious crimes reported, fifty-two percent (52%) have been cleared up, which was down by twelve percent (12%); murder down by eight percent (8%). He said twenty-eight (28) cases of sexual offenses were reported.

He went on to advise that the Police were having issues with motorists in regards to illegal coloured lights. He said the accepted colour for headlamps was white or clear, red for brake lights and indicators should be amber.

He further stated that the Police were doing their best in fighting crime in the parish and looked forward to working with the Corporation in maintaining law and order especially in the major towns where there was a break-down.

Questions/Concerns

Councillor Bryan indicated that persons in the Annotto Bay and surrounding areas were fearful of talking with the Police. He added that persons were not sure who to trust in the Police Force and as a result, they were not willing to share information they may have.

He said some persons were willing to trust the hierarchy rather than those officers on the ground.

Superintendent Morgan responded that Annotto Bay was one of the first areas on her list to be visited; that the concerns were noted and the Force would be working closely with the Social Development Commission regarding their Community Policing initiative to eliminate this negative stigma.

The Chairperson stated that there were some issues in the town of Port Maria that needed to be addressed. He said that one such issue was where a fish vendor that plied his wares on the street, close to the Hi-Lo Food Store entrance. He added that there was no regard for law and order in the town and that matter was a sore point. He advised a meeting would be scheduled in short order with the Police and the Health Department to discuss strategies to solve the issues affecting the town of Port Maria and other towns in the parish.

The Chairperson thanked Senior Superintendent Scott and Superintendent Morgan for their participation.

(g) JAMAICA CULTURAL DEVELOPMENT COMMISSION (JCDC)

Mr. Ryan Hewitt, Parish Manager, JCDC circulated the Calendar of Events for January to December 2018.



St. Mary Parish Office
64 Stennett Street
Port Maria, St. Mary
Tel/Fax: 994-2738
Email: st.mary@jcdc.gov.jm

DATE	TIME	EVENT	VENUE
JANUARY			
Wednesday 31 st	9:00 am	Music Audition -Highgate Zone	Bethel United - Highgate
FEBRUARY			
Thursday 1 st	10:00am	Jamaica Gospel Audition	Emmanuel Baptist Church - Port Maria
Tuesday 6 th	9:00 am	Music Audition- Port Maria Zone	Anglican Church Hall- Port Maria
Wednesday 7 th	9:00 am	Dance Audition - All Zones	Anglican Church Hall – Port Maria
Friday 16 th	9:30 am	Children’s Gospel Auditions	Anglican Church Hall – Port Maria
Monday 19 th	9:00am	Music Parish Finals	Anglican Church Hall-Port Maria
Tuesday 20 th	9:00 am	Music Parish Finals	Anglican Church Hall-Port Maria

Wednesday 21 st	9:00 am	Music Parish Finals	Anglican Church Hall-Port Maria
Thursday 22 nd	9:00 am	Speech & Drama Audition - Highgate Zone	Bethel United - Highgate
Monday 26 th	5:00 pm	Festival Queen Training	Anglican Church Hall-Port Maria
Tuesday 27 th	9:00 am	Speech & Drama Audition -Port Maria Zone	Anglican Church Hall-Port Maria
Tuesday 27 th	5:00 pm	Festival Queen Training	Anglican Church Hall-Port Maria
Wednesday 28 th	9:00 am	Traditional Folk Forms Audition - All Zones	Anglican Church Hall-Port Maria
Wednesday 28 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
MARCH			
Thursday 1 st	9:00 am	Dance Parish Finals	Anglican Church Hall – Port Maria
Thursday 1 st	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Monday 5 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Tuesday 6 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Wednesday 7 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Thursday 8 st	5:00pm	Festival Queen Training	Anglican Church Hall – Port Maria
Monday 12 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Tuesday 13 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Wednesday 14 th	9:00 am	Drama Parish Finals	Anglican Church Hall – Port Maria
Wednesday 14 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Thursday 15 th	9:00 am	Speech Parish Finals	Anglican Church Hall – Port Maria
Friday 16 th	9:00am	Traditional Folk Form Parish Finals	Anglican Church Hall – Port Maria
Monday 19 th	9:00 am	Speech Parish Finals	Anglican Church Hall – Port Maria
Monday 19 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Tuesday 20 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Wednesday 21 st	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Thursday 22 nd	5:00 pm	Festival Queen Training	Anglican Church Hall- Port Maria
Monday 26 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Tuesday 27 th	5:00 pm	Festival Queen Training	Anglican Church Hall-Port Maria
Wednesday 28 th	5:00 pm	Evening of Excellence	Anglican Church Hall – Port Maria
Thursday 29 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Saturday 31 st	7:00 pm	Festival Queen Sashing	TBD
APRIL			
Monday 2 nd	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Tuesday 3 rd	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Wednesday 4 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port

			Maria
Thursday 5 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Monday 9 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Tuesday 10 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Wednesday 11 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Thursday 12 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Monday 16 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Tuesday 17 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Wednesday 18 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Thursday 19 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Monday 23 rd	5:00 pm	Festival Queen training	Anglican Church Hall – Port Maria
Tuesday 24 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Wednesday 25 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Thursday 26 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Monday 30 th	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
MAY			
Tuesday 1 st	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Wednesday 2 nd	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Thursday 3 rd	5:00 pm	Festival Queen Training	Anglican Church Hall – Port Maria
Friday 4 th	9:00 am	Festival Queen Pre-Judging/ Décor/Dress Rehearsal.	Casa Maria / Anglican Church Hall – Port Maria
Saturday 5 th	8:00 pm	Festival Queen Coronation Show	Anglican Church Hall – Port Maria
Sunday 20 th	9:00 am	Workers Week Church Service	TBD
JUNE			
JULY			
Friday 6 th	7:00 pm	Big Stage Audition-Port Maria	Port Maria- Hi-Lo Car Park
Saturday 7 th	7:00 pm	Big Stage Audition-Islington	Islington Square
Friday 13 th	7:00 pm	Big Stage Audition- Highgate	Highgate Square
Saturday 14 th	7:00 pm	Big Stage Audition-Oracabessa	Oracabessa Square
Friday 20 th	7:00 pm	Big Stage Audition- Retreat	Retreat Square
Wednesday 25 th	9:00 am	Big Stage Workshop	Anglican Church Hall- Port Maria
Friday 27 th	7:00 pm	Big Stage Finals	Port Maria- Hi-Lo Car Park
Sunday 29 th	10:00 am	Emancipation Thanksgiving Service	T.B.D
Tuesday 31 st	9:00 pm	Emancipation Vigil	Anglican Church Hall- Port Maria
AUGUST			
Wednesday 1 st	5:00 pm	Drumming in the Park	Hilo Car Park – Port Maria
Wednesday 1 st	8:00 pm	Street Dance	Annotto Bay Square
Thursday 2 rd	8:00 pm	Street Dance	Stewart Town
Friday 3 rd	10:00 am	Band Wagon	Across Parish

Monday 6 th	8:30 am	Independence Flag Raising Ceremony	Claude Stuart Park
Monday 6 th	6:00 pm	Independence Parish Gala	Claude Stuart Park
Monday 6 th	10:00 pm	Street Dance	Claude Stuart Park
SEPTEMBER			
Friday 7 th	3:30 pm	'Miss Lou' - Launch of Exhibit & Cake Cutting Ceremony	Claude Stuart Park
Thursday 27 th	3:00 pm	'Miss Lou' Birthday Tribute	TBD
OCTOBER			
Monday 1 st	10:00 am	Meeting with Uniform Group Leaders	Parish Office
Sunday 7 th	TBD	Heritage Church Service	TBD
Thursday 11 th	TBD	Rehearsal for Uniform Groups Parade	TBA
Monday 15 th	9:00 am	Flag Raising, Floral Tributes and Awards	Anglican Church Hall – Port Maria
October 25 th	1:00pm	'Mass Ran' Birthday Tribute	Oracabessa High School
NOVEMBER			
Thursday 1 st	9:00 am	Dance Workshop	Anglican Church Hall – Port Maria
Friday 2 nd	9:00 am	Dance Workshop	Anglican Church Hall – Port Maria
Tuesday 6 th	9:00 am	Music Workshop	Anglican Church Hall – Port Maria
Wednesday 7 th	9:00 am	Music Workshop	Anglican Church Hall – Port Maria
Tuesday 13 th	9:00 am	Trad. Folk Workshop	Anglican Church Hall – Port Maria
Wednesday 14 th	9:00 am	Trad. Folk Workshop	Anglican Church Hall – Port Maria
Tuesday 20 th	9:00 am	Speech Workshop	Anglican Church Hall – Port Maria
Wednesday 21 st	9:00 am	Speech Workshop	Anglican Church Hall – Port Maria
Thursday 22 nd	9:00 am	Drama Workshop	Anglican Church Hall-Port Maria
Friday 23 rd	9:00 am	Drama Workshop	Anglican Church Hall-Port Maria

He thanked the Corporation and other stakeholders for the support of the programmes held in 2017 and hoped that the support would continue for 2018. He stated however that he was concerned about the lack of support of civic functions and programmes by the wider community and indicated that he wanted to look at ways of getting more support from the citizens.

He advised that entries were now opened for Festival of the Performing Arts, Jamaica Gospel Song and the Jamaica Festival Song Competitions and asked Councillors to stimulate interest for entering the competitions in their Divisions.

(h) YOUTH MAYOR/YOUTH COUNCILLORS

Nil

ANNOUNCEMENTS

1. The Chairperson informed that it was Councillor Hutchinson's birthday and asked that the Council sings her Happy Birthday.
2. The Chairperson congratulated Mr. Doyen Johnson, Chief Engineering Officer on

acquiring the Masters of Business Administration at UWI.

3. Christmas Treat and Tree Lighting Function is scheduled for Tuesday, December 19, 2017 at 3:30 p.m. at the Claude Stuart Park.
4. Social Club end of year function is scheduled for Saturday, December 16, 2017 at Galina Breeze at 7:00 p.m.

NOTICE OF MOTION FROM ANNOUNCEMENTS

Nil

UNFINISHED BUSINESS OF FORMER MEETINGS

Nil

MINUTES OF COMMITTEES FOR ACCEPTANCE

The following Minutes of Committees were presented for acceptance as under:

- a) *Human Resource Management*
- b) *Finance*

On a motion by Councillor James seconded by Councillor Hudson, the Minutes of Committee Meetings were accepted.

CORRESPONDENCE

a. Re: Development of Paggee Beach, St. Mary

The Acting Chief Executive Officer presented letter from Councillor Dixon as under:

"There is a section of the Paggee Beach and its surroundings which over the years has been infested with informal settlers. It is my intention to have this area regularized with a view to have proper and further development of the site. These planned developments are:

- a. *Public Beach*
- b. *Entertainment Zone*
- c. *Restaurants*

The property is vested with the National Land Agency. I am requesting that the Corporation enter into a lease agreement with the National Land Agency so that some social programmes can be implemented.

I eagerly anticipate the support of the Corporation in this regard".

The Chairperson said he supported the effort of Councillor Dixon and indicated that in his opinion, it was ill-conceived to place a housing scheme on the beach in the first instance; that capturing of the land surrounding the beach compounded the situation and it needed to be regularized. He added that he was not in agreement with the Corporation entering into a lease agreement; that we should seek to partner with an agency in that regard.

He said the matter should be forwarded to the Physical Planning, Environment and Development Committee for further discussions.

ACTION: ACEO

b. SUPPLEMENTARY CORRESPONDENCE

1. Re: CHILDREN'S AWARD FUNCTION – BOARD OF SUPERVISION

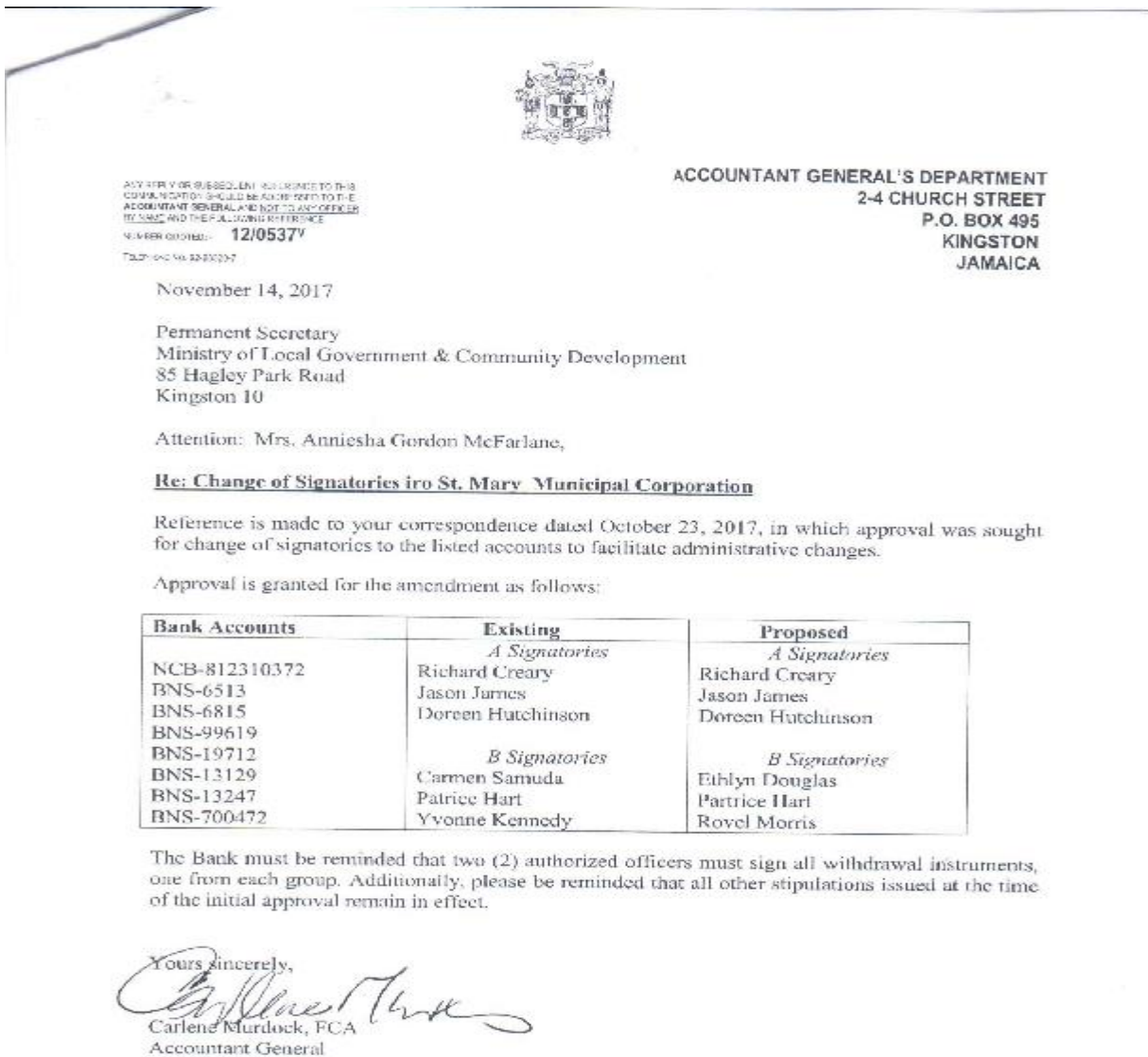
The Inspector of Poor informed that the awards function was well attended; that it was successful and they were encouraged to assist more students as they saw positive results. He added that one of the student awardee would be enrolled in the Norman Manley Law School on a full scholarship, at no cost to him.

He also advised that another student awardee from West Kingston will receive a full scholarship from the Hon. Minister of Local Government to attend Medical School.

The Chairperson reminded that when the Inspector of Poor started assisting students, he was discouraged from doing so; that his persistence paid off and he commended him and his department for their hard work and for offering the assistance to the students in spite of adversity.

2. RE: CHANGE OF SIGNATORIES - ST. MARY MUNICIPAL CORPORATION

The Acting Chief Executive Officer presented letter dated November 14, 2017 from Accountant General's Department re Change of Signatories St. Mary Municipal Corporation as under:



The Committee noted.

NEW BUSINESS

Nil

PETITION

Nil

RESOLUTIONS**A. RESOLUTION FOR PROCUREMENT CHARTER**

The Acting Chief Executive Officer informed that the Ministry of Local Government and Community Development reviewed the previous Procurement Charter that was submitted by the Corporation and requested that it be amended to include:

- The Strategic Laws:
 - ✓ Local Governance Act, 2016
 - ✓ Local Governance Financial and Finance Management Act, 2016
- The members of the Committee and positions
- Change of name from Council to Municipal Corporation
- Change of name from Secretary/Manager to Chief Executive Officer
- Extension of the life of the Committee from two years to the life of the Corporation

She said the Ministry has asked the Corporation to re-table the Resolution with the Amendments and the Procurements Charter and also for the promulgation of the Procurement Committee for acceptance.

On a motion moved by Councillor Hudson seconded by Councillor Fyffe, the Committee approved.

B. RESOLUTION FOR SUPPORT

The Acting Chief Executive Officer read the following resolution from the Clarendon Municipal Corporation passed on September 28, 2017.

“WHEREAS the electoral division cover wide geographical areas making it difficult for the elected to service without having access to a motor vehicle;

AND WHEREAS Councillors are first point of contact and responder when compare to other agencies in all spheres, to the citizens of any given communities;

AND WHEREAS there are expectations of Councillors to be on 24 hours per day call in responding to the needs of the citizens especially in a disaster;

AND WHEREAS for Councillors to be effective in providing services of his or her division properly he or she need a reliable motor vehicle that is well kept but the current travel allowance is inadequate;

AND WHEREAS Councillors have travelled more miles than the present regulation allows for compensation at each given month. The Councillors have incurred additional expenses due to bad road, uneven road surfaces and steep terrain resulting in excess wear and increase in maintenance cost to purchase fuel and spare parts for their owned motor vehicle;

BE IT RESOLVED that Councillors are recognized as government approved travelling officers who have been executing similar duties;

BE IT FURTHER RESOLVED that the motor vehicle allowance be replaced with motor vehicle upkeep and all other emoluments enjoyed by the government approved for travelling officers;

BE IT FURTHER RESOLVED that this resolution be circulated among the Municipal Corporations for support and sent to the Ministry of Local Government for approval.

Moved by Councillor Scean Barnswell

Seconded by Councillor Milton Brown

The Corporation supported the resolution.

2. ISSUANCE OF FINAL APPROVAL/CERTIFICATE OF COMPLETION/RELEASE OF TITLES & USE OF THE CORPORATION'S SEAL

The Acting Director of Planning presented the following Resolutions as under:

SUBDIVISIONS					
Cons #	Reference no.	Final Approval	Description	Mover	Seconder
1.	2015-05005-SA00024	Monica Louise Mullings c/o Mark Knight	Lands part of HUDDERSFIELD – 32,188.89 sq m – thirty two (32) lots for residential purposes & open spaces	Cllr. Kidd	Cllr. Hudson
2.	2015-05005-SA00017	Perry Edwards	Lands part of DECOY PEN – 6,245.478 sq m – three (3) lots for homestead & residential purposes	Cllr. Hutchinson	Cllr. Hudson
3.	2016-05005-SA00014	Unes McLean	Lands part of THE VILLA – 1,988.105 sq m - two (2) lots for Residential purposes	Cllr. Smiley	Cllr. Kidd
4.	2011-05005-SA00021	Steve Martin c/o Ivor Stewart & Associates	Lands part of WALLINGFORD – 22,299.998 sq m - two (2) lots for residential and agricultural purposes	Cllr. Hutchinson	Cllr. James
Cons #	Reference no.	Statutory Declaration	Description	Mover	Seconder
5.	561/2753	Ivy Munroe c/o Robinson Phillips & Whitehome	Lands part of NUTSFIELD - seven (7) residential & agricultural lots subdivision 41,445 sq m – Release of Lot# 1	Cllr. Dixon	Cllr. Freeman
6.	561/2234	Adolphus Thompson c/o Abendana & Abendana	Lands part of SALTRUM - four (4) residential & agricultural lots subdivision, 24 acres 5 perches Release of Lot# 1	Cllr. Sewell	Cllr. Lee
7.	2009-05005-SA00009	Lainey McDonald c/o Frater Ennis & Gordon	Lands part of RUSSELL VIEW – three (3) farmstead & homestead lots subdivision 16,306.69 sq m – Release of Lot# 2A & 2B	Cllr. James	Cllr. Hutchinson
8.	2005-05005-SA00022	Island International Ltd	Lands part of Oracabessa now called GOLDENEYE RESORT – one hundred & seventeen (117) residential/commercial/open spaces lots subdivision 151,426 sq m – Release of Lot# 1-3	Cllr. Kidd	Cllr. Lee
Cons #	Reference no.	Resolution (Subdivision Approval)	Description	Mover	Seconder
1.	2017-05005-SA00012	Errol Robinson	Lands part of FRONTIER ESTATE – 28,340.89 sq m – two (2) lots for residential & Agricultural purposes	Cllr. Smiley	Cllr. Hudson
2.	2017-05005-	Sharma Knight &	Lands part of GIBRALTAR ESTATE – 1,719 sq		

	SA00001	Njeri Carroo c/o R.L Wilson	m – two (2) lots for residential & Agricultural purposes	Cllr. Sewell	Cllr. Fyffe
3.	2009-050500-SA00032	Melvin Dyce	Lands part of CLERMONT – 59,800 sq m – twenty-two (22) lots for farmstead, agricultural, institutional & reserved roads	For Review	For Review

b) The Acting Director of Planning presented the following Building Applications as under:

ST. MARY MUNICIPAL CORPORATION
BUILDING APPLICATIONS TO BE APPROVED December 14, 2017

NOS	NAMES OF OWNERS	LOCATION	TYPE OF BUILDING	Sq. M	Units	PURPOSE	SUB. COST	REMARKS
1	Hyacinth Henry c/o Kadian Terroade	Lot 10 Frontier, Port Maria	Concrete and Blocks	103.47	1	single family	J\$ 15,520.50	
2	Walford and Rose Williams c/o Javier Williams	Lot 18 Stockholm Park, Highgate	Concrete and Blocks	105.1	1	single family	J\$ 15,765.00	
3	Anmarie Paisley and O'shane Reid c/o Ferline Hollett	Lot 25 Tranquility Glades	Concrete and Blocks	70	1	single family	J\$ 10,500.00	
4	Debbie McLeod	Lot 83E Islington Housing Scheme	Concrete and Blocks	162.6	1	single family	J\$ 24,390.00	
5	Jacqueline Hamilton C/o Ruel Carby	Galina	Concrete and Blocks	128	1	single family	J\$ 19,200.00	
6	Jennifer Fisher	Mason Yard, Devon Pen	Concrete and Blocks	185.00	1	single family	J\$ 27,750.00	J\$ 13,875.00 (Penalty)
7	Denzil Scott	Lot 37 Tranquility Glades	Concrete and Blocks	108	1	single family	J\$ 16,200.00	
8	George Smith	Oxford	Concrete and Blocks	72	1	single family	J\$ 10,800.00	

Chief Engineering Officer

Building Officer

Works Overseer

On a motion moved by Councillor Hudson seconded by Councillor Smiley, Committee approved.

On a point of order, it was pointed out that the time was one o' clock.

On a motion moved by Councillor James, seconded by Councillor Danvers, the time for the meeting was extended beyond one o' clock.

QUESTIONS

Councillor Danvers asked, "Is the Corporation aware that the Relief Road is completely scoured due to the recent heavy rains?"

Councillor Danvers asked, "Is the Corporation aware that the breakaway at Jobs Hill has gotten worse?"

The Chief Engineering Officer noted both questions.

Councillor Bryan asked, "Is the Corporation aware that repairs to Hill Sixty has not been carried out?" He added that an estimate was prepared however, to date no repairs have been effected to the roadway.

Councillor Bryan asked, "Is the Corporation aware that there is no water supply in Long Road?" He added that the Chlorinator should have reported the matter to his Supervisor however, that was not done. He said the Corporation needed to look into the activities of the Chlorinator.

Councillor Bryan asked, "Is the Corporation aware that due to the heavy rains, it is possible that there may not be a pay-bill as scheduled?"

Councillor Kidd asked, "Is the Corporation aware that due to the heavy rainfall the Wentworth roadway is scoured and sections eroded making it difficult to traverse?" He

added that the Relief and Kidland roadways were further eroded due to the consistent rainfall.

Councillor Hutchinson asked, "Is the Corporation aware that for several months a requesting was made for a pipe cock to be placed on the black tank located at New Works?"

Councillor Hutchinson asked, "Is the Corporation aware that the Hart Land roadway is impassable?" She added that the estimated cost for repairs was in excess of fifty million dollars and assistance should be sought to effect repairs.

Councillor James asked, "Is the Corporation aware that the roadway leading to the Jackson Primary School has deteriorated so badly that students and Teachers have to walking in bushes to get to school?"

The Chairperson said the Chief Engineering Officer has noted the concerns and would carry out the necessary actions.

ADJOURNMENT

The Chairperson thanked everyone for attending the meeting and wished for all a Merry Christmas and Happy New Year.

There being no other matter for discussion the meeting was adjourned on a motion by Councillor James seconded by Councillor Freeman at 1: 25 p.m.

C O N F I R M E D

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CHAIRPERSON
ST. MARY MUNICIPAL CORPORATION

.....
CLERK TO COMMITTEE
ST. MARY MUNICIPAL CORPORATION

DATE.....

DATE.....