



International Seabed Authority 2019 Special Corporate Rates

	SINGLE US\$	DOUBLE US\$
Deluxe room	141.00	151.00
One bedroom suite	180.00	190.00
Executive Office Suite	190.00	200.00
<u>Penthouse Floor:</u>		
Deluxe Penthouse	171.00	181.00
One bedroom suite	216.00	226.00
Two-bedroom suite	326.00	336.00
Presidential Suite	390.00	400.00

A Complimentary Alexander's Sunrise Breakfast Buffet is served daily.

Rates are subject to 16.5% government tax and 10% service charge and US\$4.00 room tax.

For triple or quad occupancy add US\$10.00 per person/night to the double room rate plus 10% Service Charge and 16.5% government tax

All rates are subject to change Jan. 1st of each year and can only be accessed by booking directly with hotel.

Check-in Time: 3:00 p.m. Check-out time: 12:00 noon

Available On Request: Non-smoking rooms and Cribs

CONDITIONS:

- ◆ Rates quoted are per room per night
- ◆ Must be booked via Sales Department.
- ◆ Rates are non commissionable
- ◆ Rooms will be booked based on availability

Features:

- 24-hour Business Centre
- 24-hour Gym
- 24-hour Laundromat
- Meeting facilities
- Restaurants and bar/lounge
- Gift Shop
- Complimentary in-room Coffee/Tea service
- In-room safes and work desk
- In-room Iron and ironing boards
- Refrigerators in all rooms
- Direct dial telephone with voice mail
- Cable television with premium movie and sports channels
- **Complimentary Wireless Internet Access throughout the property**

International Seabed Authority Group (July 1 - 26, 2019)

HOTEL BOOKING FORM

RESERVATION #	<i>To be completed by hotel staff</i>		BLOCK CODE: 366916	CUT OFF DATE June 12, 2019
ARRIVAL DATE * <i>DD/MM/YY</i>	FLIGHT # <i>Flight #</i>	FLIGHT TIME* <i>HH/mm</i>	DEPARTURE DATE <i>DD/MM/YY</i>	DEPARTURE TIME * <i>HH/mm</i>
GUEST NAME (S) *	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Mr. <input type="checkbox"/> Dr. <input type="checkbox"/> Other <i>Print Primary Guest Name Here</i>			
SHARING WITH:	<i>Print Sharing Guest(s) Name (s) Here</i>			
# OF GUESTS *	ADULTS: <i># of Adults</i>	CHILDREN: <i># of Children</i>		
Select room and bed type below by ticking the appropriate boxes	<u>ROOM TYPE</u>	<u>NIGHTLY RATE (US\$)</u>		
	ROOM TYPE/BED TYPE	SINGLE	DOUBLE	
<input type="checkbox"/> DELUXE KING	<input type="checkbox"/> DELUXE 2 DBL BED	<u>141.00</u>	<u>151.00</u>	
<input type="checkbox"/> ONE BEDROOM SUITE KING BED	<input type="checkbox"/> ONE BEDROOM SUITE 2 DBL BEDS	<u>180.00</u>	<u>190.00</u>	
<ul style="list-style-type: none"> • Room/Bed types will be booked based on availability • Check In Time 3:00 pm • Check Out Time 12 noon 	Rates above are per room per night and are subject to: <ul style="list-style-type: none"> - Government Tax – 16.5% & Service Charge – 10% - Special Room Tax - US\$ 4 ***Government Tax, Service Charge, Energy Surcharge, and Room tax are subject to change and may be increased without prior notice. <p>Rates above include:</p> <ul style="list-style-type: none"> - Sunrise Buffet Breakfast - Complimentary Wireless Internet 			
CONTACT INFORMATION*	PHONE # <i>Print Phone # Here</i>		ADDRESS <i>Print Address Here</i>	
	FAX #			
	E-MAIL ADDRESS <i>Print E-Mail Address Here</i>			
CREDIT CARD GUARANTEE	TYPE* <i>Card Type</i>	CC NUMBER* <i>Print Credit Card # Here</i>		EXPIRY DATE**
CARD HOLDER NAME			SIGNATURE	
CANCELLATION POLICY	All reservations must be guaranteed with first night's deposit to credit card and guaranteed for late arrival. The Courtleigh Hotel & Suites will provide confirmation within 48 hours of receipt. If at any time after the Booking Deadline (June 12, 2019) and up to 48 hours prior to arrival, the reservation should be cancelled or decreased in anyway, a late cancellation charge will be assessed amounting to one night's room revenue for each room cancelled. If cancellation is made less than 7 days prior to arrival or "NO SHOW" then a charge equivalent to one night room revenue will be assessed for each room cancelled. Guaranteed reservations are held until noon of the day following stated arrival date.			

**PLEASE COMPLETE ALL SECTIONS & RETURN BY FAX: 876-906-2224 OR
E-MAIL salesmgr@courtleigh.com or sales3@courtleigh.com**