

**Invitation to Tender: Procurement and Implementation of a Loan Management System**

The Development Bank of Jamaica (DBJ) an entity of the Government of Jamaica (GOJ) now invites eligible consulting firms/Vendors (“Consultants”) to submit a proposal for the procurement and implementation of a Loan Management System for the Bank.

The Development Bank of Jamaica (DBJ) requires a Loan Management System that will automate and streamline the entire loan life cycle, including loan servicing, reporting, customer care, syndication, and customer monitoring. This consultancy covers the provision of an off-the-shelf loan management solution, along with testing, piloting, training, and ongoing customer support. The solution must combine the functions of the current information systems and fully deliver on all requirements listed in the Terms of Reference. This is expected to be a completely turnkey solution.

Consultants may associate with other firms in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners shall be jointly and severally liable for the entire contract, if selected.

**CONTACT INFORMATION:**

Procurement Manager, email address: procurementunit@dbankjm.com, Tel: 876 929-4000.

**TENDER DOCUMENTS**

This is an online tender, the bid document will be available for download via the electronic portal [www.gojep.gov.jm](http://www.gojep.gov.jm) on **Monday, June 23, 2025.**

To participate in this tender/procurement opportunity, suppliers must first be registered on the Government of Jamaica Electronic Procurement System via the platform at [**www.gojep.gov.jm**](http://www.gojep.gov.jm). To register, please select the “Register as a supplier” link from the home page.

For assistance regarding training, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at (876) 932-5220/932-5704 or email **opppcustomercare@mof.gov.jm****.**

**PRE-BID MEETING**

A pre-bid meeting will be held on Monday, **June 30, 2025**, at 11:00 a.m. via Microsoft Teams. Further

**SUBMISSION OF TENDER:**

* **Clarifications** related to the Bidding Document must be submitted through [www.gojep.gov.jm](http://www.gojep.gov.jm), no later than **Tuesday, July 22, 2025, at 3:00 p.m.**
* **Bids must be submitted online via** [www.gojep.gov.jm](http://www.gojep.gov.jm) by **Thursday, July 31, 2025, at 3:00 PM (EST)** *no hard copy document should be submitted***. Late proposals will be automatically rejected by the system.**
* **An online Bid Opening will take place on Thursday, July 31, 2025, at 3:15 p.m.**

Please note that notwithstanding the information provided in this advertisement, the final instructions to bidders is the RFP and any notification that may be posted on the e-GP System website - www.gojep.gov.jm. Bidders are therefore required to monitor the website for the most current information.

The Bank is not obliged to accept the lowest or any of the bids received and reserves the right to terminate the bidding process at any point prior to the award of the contract without incurring any liability.