

VACANCY

The Development Bank of Jamaica (DBJ) invites applications from suitable applicants for the position of:

BUSINESS ANALYST

This position gives research and business analytics support to the Project Management Office, to guide the Bank in designing and improving its products and services and developing solutions and processes for improving efficiency.

PRINCIPAL DUTIES & RESPONSIBILITIES

1. Contribute to the development of the Product Development strategy
2. Compile, analyze and report data to explain economic phenomena and forecast market trends and business performance
3. Apply project management tools and techniques in managing the use of external marketing or economic research services
4. Establish and monitor business models for use in the organization including risk, finance, investment lending, cost management and process efficiency.
5. Assist in the development and tracking of key performance indicators that measure the DBJ's products/services performance and impact.
6. Assist in the development of advanced econometric, statistics, risk management optimization and other models, analytic processes and systems approaches. Create documentation for all activities to design systems to run models developed.
7. Evaluate processes, review products/services to uncover areas for improvement / enhancement and recommend and implement solutions.

The required minimum qualifications, experiences, and attributes are:

- Degree with specialization in Economics, Econometrics, Statistics, Social Sciences or related field.
- Training in survey design, survey sampling techniques, questionnaire design, data quality control and data analysis.
- Working Knowledge in Project Management and Product Development
- Strong quantitative, analytical, and due diligence skills
- Strong analytical and decision-making skills.
- Excellent communication, facilitation and listening skills.
- Ability to work effectively in a highly collaborative team environment.
- Excellent interpersonal and networking skills coupled with the ability to build relationships with stakeholders, clients and colleagues.
- Ability to work under pressure and deal concurrently with multiple assignments.
- Strong technology skills (proficiency in the use of MS PowerPoint, Word and Excel spreadsheets, Microsoft Projects, Visio, SPSS, Eviews, NVIVO).
- At least three (3) years' experience in a related position - preferably in the financial sector

Qualified applicants are invited to submit their applications by **13th August 2024** to:

MANAGER, HUMAN RESOURCE
EMAIL: dbjcareers@dbankjm.com

Please note that only short-listed applicants will be contacted.