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INVITATION TO BID

(CONSULTING SERVICES – **FIRM SELECTION**)

**Ref #: DBJ-** **023/08**

**Assignment Title:** **the** **Procurement and Implementation of a Loan Management System**

The Development Bank of Jamaica (DBJ) now invites eligible consulting firms/Vendors (“Consultants”) to indicate their interest in procuring and Implementing a Loan Management System for the Bank.

The DBJ requires a Loan Management System that automates and streamlines the entire loan life cycle including loan servicing, reporting, customer care, syndication of information, and customer monitoring. The consultancy involves the provision of a loan management solution (off-the-shelf) with the requisite testing/piloting, training, and customer support. The Solution must merge the functionalities of the current information systems and must be able to successfully carry out the tasks listed in the Terms of Reference, in essence a ‘Turnkey Approach’.

Consultants may associate with other firms in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners shall be jointly and severally liable for the entire contract, if selected.

The DBJ invites you to respond to the ***Request for Proposal (RFP)*** which will be available for download via the Government of Jamaica Electronic Portal **(www.gojep.gov.jm) by Monday September 4, 2023.**

**Registration / Submission Details:**

* **Consultants must first be registered on the Government of Jamaica Electronic Procurement System** at [www.gojep.gov.jm](http://www.gojep.gov.jm).
* To register, please select the “Register as a Supplier” link from the system’s homepage.
* **Bids must be submitted online via** [www.gojep.gov.jm](http://www.gojep.gov.jm) by **Thursday, September 28, 2023, at 3:00 p.m. (EST).**
* **An online bid opening will take place on Thursday, September 28, 2023, at 3:15 p.m. (EST).**
* **Deadline for Clarification:** All clarifications should be submitted on or before **Thursday, September 21, 2023, at 3:00 p.m. (EST) via the electronic portal**.

For assistance regarding training, download of tender document and upload of bid documents, please contact the Ministry of Finance and the Public Service, Office of Public Procurement Policy (OPPP) Customer Care Desk at: (876) 932-5220/932-5253/932-5246 or via email at [opppcustomercare@mof.gov.jm](mailto:opppcustomercare@mof.gov.jm)

The DBJ is not obligated to accept the lowest or any bid and reserves the right to terminate the bid process at any point before the award of contract without incurring any liability to any of the participants.